



MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

**INVITATION FOR BID (IFB)
For Indefinite Delivery Indefinite Quantity (IDIQ)
Metal Materials IFB NO: IDIQ 789-210513WT**

WHEN BIDDING:

Each bid must be placed in a separate sealed envelope and clearly marked "SEALED BID" with the bid opening date, requisition number, and bid title immediately below the return address on the SEALED BID ENVELOPE.

ANY changes or modifications to this bid form may result in disqualification. Return all pages of IFB with bid submission.

BID DUE DATE AND TIME: June 23, 2021, 2:30 p.m. CDT

REQUISITION NO: IFB-789-210513WT

BID TITLE: IDIQ Metal Materials

NIGP CLASS CODE(S): 570-05 570-07 570-2, 570-27 570-29 570-84

PURCHASER: Sheryl Snider

RETURN BIDS TO:

MAIL, COURIER or HAND DELIVER BIDS TO:

Lamar Institute of Technology

ATT: Sheryl Snider

Beeson Building, Room 243

855 E Lavaca, Beaumont, TX 77705

NO OTHER BID DELIVERY WILL BE CONSIDERED.

**BIDDER AGREES TO COMPLY WITH ALL LIT TERMS AND
CONDITIONS LOCATED AT**

<https://www.lit.edu/pdf/5438/GeneralTerms.pdf>

VENDOR NAME AND ADDRESS:

VENDOR TELEPHONE

VENDOR EMAIL

**BID MUST INCLUDE A VENDOR ID - EITHER A TIN
OR AN EIN ENTERED BELOW:**

VENDOR'S TEXAS IDENTIFICATION NUMBER (TIN)

--	--	--	--	--	--	--	--	--	--	--

THE TIN IS THE PAYEE IDENTIFICATION NUMBER ASSIGNED AND USED BY THE COMPTROLLER OF PUBLIC ACCOUNTS OF TEXAS TO PROCESS PAYMENT FOR GOODS/SERVICES. To set up a TIN please visit

<https://fmxcpa.state.tx.us/fmx/payment/resources/tin.php>

If this number is not known, complete the following:

**VENDOR'S FEDERAL EMPLOYERS IDENTIFICATION
NUMBER (EIN)**

--	--	--	--	--	--	--	--	--	--

In an effort to minimize identity theft, every company MUST have an EIN, also known as a Federal Tax Identification Number prior to award of a contract. For information on obtaining your EIN, you may call 800-829-4933 or visit the following web site:

<http://www.irs.gov/businesses/>

By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas Bidder as defined in 34 TAC Rule 20.32(68).

BIDDER MUST SIGN BELOW:

FAILURE TO SIGN WILL DISQUALIFY BID.

BIDDER AUTHORIZED SIGNATURE

DATE

Printed Name and Title

Metal Materials IFB/IDIQ NO: 789-210513WT Price List

ITEM NO.	DESCRIPTION	QUANTITY	PRICE
1	3/8" X 3" X 20' Flat bar	1	
2	3/8" X 4" X 20' Flat bar	1	
3	1/2" X 6" X 20' Flat bar	1	
4	1/4" X 1" X 20' Flat bar	1	
5	1/4" X 2" X 20' Flat bar	1	
6	1/8" X 48" X 96" Plate	1	
7	3/16" X 48" X 96" Plate	1	
8	1/4" X 48" X 96" Plate	1	
9	6" schedule 80 seamless pipe 21'	1	
10	6" schedule 80 seamed pipe 21'	1	
11	2" Schedule 80 seamless pipe 21'	1	
12	2" Schedule 160 seamless pipe 21'	1	
13	2 1/2" Double extra heavy wall(.552) pipe 21'	1	
14	12" Schedule 40 seamless pipe 21'	1	
15	12" Schedule 40 seamed pipe 21'	1	
16	6" Schedule 40 seamless 21'	1	
17	6" Schedule 40 seamed pipe 21'	1	
18	1/8" X 3" aluminum Flat bar 12'	1	
19	2" X 2" X 1/4" X 20' angle	1	
20	1" X 1" X 1/8" X 20' angle	1	
21	Fee Per Delivery	1	

SCOPE OF WORK

1. SCOPE OF WORK:

- a) Delivery time desired a maximum of two business day from the date of order. All orders must be delivered Monday to Thursday from 8:00 a.m. to 3:00 p.m.
- b) Term of agreement is from award date to August 31, 2022 with the option to renew up to three (3) additional years.
- c) Any price increase(s) must be submitted in writing by vendor and accepted by Lamar Institute of Technology in writing before increase or the contract will be breached.
- d) Oilfield pipe and used material are not acceptable.
- e) This agreement is for indefinite delivery and indefinite quantity. Purchase Orders will be issue on an as needed basis. The amount of material per delivery is not definite or any quantities guaranteed.

GENERAL INFORMATION

1. BID RESPONSE FROM VENDOR TO INCLUDE:

- a) Completed Bid Form
- b) Bidder's IRS W9 Form

2. POINT OF CONTACT: The following person is the Point of Contact for this IFB. Bidders shall restrict all contact and direct all questions regarding this IFB, including questions regarding terms and conditions and technical specifications to the Point of Contact person by email only.

Sheryll Snider, Director Purchasing and Contracts

Email: spsnider@lit.edu

3. FREIGHT AND DELIVER: Quote freight on board F.O.B. destination, prepaid and allowed. If freight is to be additional, bidder must state freight/delivery charges not to exceed on the bid sheet. If amount line is left blank, bidder indicates that freight will not be charged or is included in the price of the item.

Deliver to:

Lamar Institute of Technology
855 East Lavaca
Beaumont, Texas 77705

4. SUBMISSION OF BID: If submitting by mail or courier service, the bidder is cautioned to allow sufficient time for delivery prior to the published deadline to the location specified in this IFB.

It is the Respondent's sole responsibility for preparing, submitting and delivering a bid to the designated location on or before the published bid deadline. LIT has decentralized mail and package delivery. Courier mail or delivery services may not deliver directly to the specified submittal location.

- a) LIT will not consider any response to this solicitation that is not received at the address specified by the deadline, regardless of whether it has been received elsewhere on the LIT campus.
- b) Failure to deliver by the submittal deadline may not be grounds for disputing the procurement solicitation process or any resulting Contract award.

- c) LIT will not acknowledge or receive bids that are delivered by telephone, facsimile (fax), or electronic mail (e-mail).

5. **BIDS:** LIT has the option of rejecting any and or all bids.

6. **QUESTIONS AND ADDENDA:** Any clarifications or interpretations of this IFB that materially affect or change this solicitation will be issued by LIT via the Electronic State Business Daily (ESBD) website located at: <http://www.txsmartbuy.com/esbd> Please reference the IFB number provided in this solicitation. It is the responsibility of each respondent to check this website frequently for any posted addenda.

Only LIT replies to inquires which are made by formal written addenda shall be binding. Oral and other interpretations or clarification will be without legal effect.

8. **AWARD PROCESS:** In accordance with The Texas State University System Rules and Regulations, Chapter III, and the Texas Education Code Section 51.9335, LIT intends to carefully evaluate responses to this IFB to determine which response in total shall constitute the best value to LIT.

- a) LIT may use the best value factors listed below in determining the lowest overall cost for this solicitation, including by not limited to:
 - Delivery Costs
 - Life Cycle Costs
 - Quality and Reliability of the Goods and Services
 - Delivery Terms
- b) Only those bids that are deemed to be in administrative compliance will be evaluated for responsiveness to State's needs.
- c) LIT makes no guarantee that an award will be made as a result of this solicitation, and reserves the right to accept or reject any or all offers, waive any formalities or minor technical inconsistencies, or delete and item/requirements from this solicitation or resulting contract when deemed by LIT to be LIT's best interest.
- d) Representations made within the offer will be binding on responding vendors. LIT will not be bound to act by any previous communication or offer submitted by the firms other than in response to this solicitation.