



MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

INVITATION FOR BID TITLE: Dental Chair NO: IFB 789-200213DH

WHEN BIDDING:

Each bid must be placed in a separate sealed envelope and clearly marked "SEALED BID" with the bid opening date, requisition number, and bid title immediately below the return address on the SEALED BID ENVELOPE.

ANY changes or modifications to this bid form may result in disqualification. Return all pages of IFB with bid submission.

BID DUE DATE AND TIME: 02/27/2020, 2:00 p.m. CDT

REQUISITION NO: IFB 789-020213DH

BID TITLE: Dental Chair

NIGP CLASS CODE(S): 260-26

PURCHASER: Sheryll Snider

MAIL, COURIER or HAND DELIVER BIDS TO:

Lamar Institute of Technology

ATT: Sheryll Snider

Room 215-Beeson Building

855 E Lavaca, Beaumont, TX 77705

NO OTHER BID DELIVERY WILL BE CONSIDERED.

BIDDER AGREES TO COMPLY WITH ALL LIT TERMS AND CONDITIONS LOCATED AT

<https://www.lit.edu/pdf/5438/GeneralTerms.pdf>

VENDOR NAME AND ADDRESS:

VENDOR TELEPHONE

VENDOR EMAIL

BID MUST INCLUDE A VENDOR ID - EITHER A TIN OR AN EIN ENTERED BELOW:

VENDOR'S TEXAS IDENTIFICATION NUMBER (TIN)

--	--	--	--	--	--	--	--	--	--	--

THE TIN IS THE PAYEE IDENTIFICATION NUMBER ASSIGNED AND USED BY THE COMPTROLLER OF PUBLIC ACCOUNTS OF TEXAS TO PROCESS PAYMENT FOR GOODS/SERVICES. To set up a TIN please visit

<https://fmx.cpa.state.tx.us/fmx/payment/resources/tin.php>

If this number is not known, complete the following:

VENDOR'S FEDERAL EMPLOYERS IDENTIFICATION NUMBER (EIN)

--	--	--	--	--	--	--	--	--	--

In an effort to minimize identity theft, every company MUST have an EIN, also known as a Federal Tax Identification Number prior to award of a contract. For information on obtaining your EIN, you may call 800-829-4933 or visit the following web site:

<http://www.irs.gov/businesses/>

By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas Bidder as defined in 34 TAC Rule 20.32(68).

BIDDER MUST SIGN BELOW:

FAILURE TO SIGN WILL DISQUALIFY BID.

BIDDER AUTHORIZED SIGNATURE

DATE

Printed Name and Title

INVITATION FOR BID 789-20213DH Dental Chair

LIT is requesting bids from qualified vendors to provide (1) dental chair for use in the LIT Dental Hygiene Clinic.

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	PRICE EXTENSION
1.	<p>A-dec Dental Chair</p> <p>CHAIR: New, A-dec Model No. 411 Dental Chair UPHOLSTERY: A-dec Formed, Item No. 61.3600.46, Color: Sapphire</p> <p>Attach Specification and Warranty Sheets</p>	1 Each		
2.	<p>A-dec Delivery System</p> <p>SYSTEM: New, A-dec Model No. 332 Radius Style Traditional Delivery System</p> <p>Attach Specification and Warranty Sheets</p>	1 Each		
3.	<p>A-dec Monitor Mount</p> <p>MOUNT: New, A-dec Model No. 382 Radius Style Monitor Mount</p> <p>Attach Specification and Warranty Sheets</p>	1 Each		
4.	<p>A-dec Instrumentation</p> <p>INSTRUMENTATION: New, A-dec Model No. 551 Assistant's Instrumentation, Chair-Mounted</p> <p>Attach Specification and Warranty Sheets</p>	1 Each		
5.	<p>Shipping, Delivery, and Installation Installation to include removal and setting aside the existing dental chair, located in the LIT Dental Hygiene Clinic. Cap off of the existing water connection previously used by existing chair. Install and set-up the new A-dec 411 dental chair. Set-up to occur per A-dec specifications and warranty requirements, resulting in full functionality of the new chair. Removal and hauling off of debris from the new chair installation. LIT will be responsible for hauling off of existing chair.</p>	Lot		
5.	<p>Additional Fee - if Applicable</p>	Lot		
6.	<p>TOTAL BID</p>			

GENERAL INFORMATION

1. BID RESPONSE FROM VENDOR TO INCLUDE:

- a) Completed Bid Form
- b) Full Specifications sheets for Items 1, 2, 3, and 4
- c) Full Detail Sheet for Additional Fees
- d) Bidder W-9 Form

2. POINT OF CONTACT: The following person is the Point of Contact for this IFB. Bidders shall restrict all contact and direct all questions regarding this IFB, including questions regarding terms and conditions and technical specifications to the Point of Contact person by email only.

Sheryll Snider CTPM, CTCM
Lamar Institute of Technology
Cecil Beeson Building Room 215
855 E Lavaca, Beaumont, Texas 77705
spsnider@lit.edu

3. FREIGHT AND DELIVERY: Quote freight on board F.O.B. destination, prepaid and allowed. If freight is to be additional, bidder must state freight/delivery charges not to exceed on the bid sheet. If amount line is left blank, bidder indicates that freight will not be charged or is included in the price of the item.

Deliver equipment to:

Lamar Institute of Technology
Szuch Multi-Purpose Building, Room 131
802 East Lavaca, Beaumont, Texas 77705

4. SUBMISSION OF BID: If submitting by mail or courier service, the bidder is cautioned to allow sufficient time for delivery prior to the published deadline to the location specified in this IFB.

- a) It is the Respondent's sole responsibility for preparing, submitting and delivering a bid to the designated location on or before the published bid deadline. LIT has decentralized mail and package delivery. Courier mail or delivery services may not deliver directly to the specified submittal location.
- b) LIT will not consider any response to this solicitation that is not received at the address specified by the deadline, regardless of whether it has been received elsewhere on the LIT campus.
- c) Failure to deliver by the submittal deadline may not be grounds for disputing the procurement solicitation process or any resulting Contract award.
- d) LIT will not acknowledge or receive bids that are delivered by telephone, facsimile (fax), or electronic mail (e-mail).
- e) Bid package (envelope) must be sealed and properly identified with the bidder's name and this IFB number on the outside of the package.

5. BIDS: LIT has the option of rejecting any and or all bids.

6. SPECIFICATIONS: All items shall be brand specific, new and unused, and of current production. Substitutions are not allowed.

- a) Bidders are cautioned to read carefully the specification(s). Bidders must direct LIT attention to any exceptions to the specification(s); even though your catalog or spec sheet may or may not list specifications for your product.

b) Manufacturer's standard warranty shall apply.

7. **QUESTIONS AND ADDENDA:** Any clarifications or interpretations of this IFB that materially affect or change this solicitation will be issued by LIT via the Electronic State Business Daily (ESBD) website located at:

<http://www.txsmartbuy.com/sp>

Please reference the IFB number provided in this solicitation. It is the responsibility of each respondent to check this website frequently for any posted addenda.

Only LIT replies to inquiries, which are made by formal written addenda, shall be binding. Oral and other interpretations or clarification will be without legal effect.

8. **AWARD PROCESS:** In accordance with The Texas State University System Rules and Regulations, Chapter III, and the Texas Education Code Section 51.9335, LIT intends to carefully evaluate responses to this IFB to determine which response in total shall constitute the best value to LIT.

- a) LIT may use the best value factors listed below in determining the lowest overall cost for this solicitation, including by not limited to:
- Delivery Costs
 - Life Cycle Costs
 - Quality and Reliability of the Goods and Services
 - Delivery Terms
- b) Only those bids that are deemed to be in administrative compliance will be evaluated for responsiveness to State's needs.
- c) LIT makes no guarantee that an award will be made as a result of this solicitation, and reserves the right to accept or reject any or all offers, waive any formalities or minor technical inconsistencies, or delete and item/requirements from this solicitation or resulting contract when deemed by LIT to be LIT's best interest.
- d) Representations made within the offer will be binding on responding vendors. LIT will not be bound to act by any previous communication or offer submitted by the firms other than in response to this solicitation.