



MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

**INVITATION FOR BID TITLE: Semi Truck/Tractor NO: IFB-789-200313UL**

**WHEN BIDDING:**

Each bid must be placed in a separate sealed envelope and clearly marked "SEALED BID" with the bid opening date, requisition number, and bid title immediately below the return address on the SEALED BID ENVELOPE.

ANY changes or modifications to this bid form may result in disqualification. Return all pages of IFB with bid submission.

**BID DUE DATE AND TIME:** 03/26/2020, 1:00 p.m. CDT

**REQUISITION NO:** IFB-789-200313UL

**BID TITLE:** Semi Truck

**NIGP CLASS CODE(S):** 07200

**PURCHASER:** Sheryll Snider

**MAIL, COURIER or HAND DELIVER BIDS TO:**

Lamar Institute of Technology

ATT: Sheryll Snider

Room 215-Beeson Building

855 E Lavaca, Beaumont, TX 77705

**NO OTHER BID DELIVERY WILL BE CONSIDERED.**

**BIDDER AGREES TO COMPLY WITH ALL LIT TERMS AND CONDITIONS LOCATED AT**

<https://www.lit.edu/pdf/5438/GeneralTerms.pdf>

**VENDOR NAME AND ADDRESS:**

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VENDOR TELEPHONE

VENDOR EMAIL

**BID MUST INCLUDE A VENDOR ID - EITHER A TIN OR AN EIN ENTERED BELOW:**

**VENDOR'S TEXAS IDENTIFICATION NUMBER (TIN)**

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THE TIN IS THE PAYEE IDENTIFICATION NUMBER ASSIGNED AND USED BY THE COMPTROLLER OF PUBLIC ACCOUNTS OF TEXAS TO PROCESS PAYMENT FOR GOODS/SERVICES. To set up a TIN please visit

<https://fmxcpa.state.tx.us/fmx/payment/resources/tin.php>

If this number is not known, complete the following:

**VENDOR'S FEDERAL EMPLOYERS IDENTIFICATION NUMBER (EIN)**

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In an effort to minimize identity theft, every company MUST have an EIN, also known as a Federal Tax Identification Number prior to award of a contract. For information on obtaining your EIN, you may call 800-829-4933 or visit the following web site:

<http://www.irs.gov/businesses/>

By signing this bid, bidder certifies that if a Texas address is shown as the address of the bidder, bidder qualifies as a Texas Bidder as defined in 34 TAC Rule 20.32(68).

**BIDDER MUST SIGN BELOW:**

FAILURE TO SIGN WILL DISQUALIFY BID.

**BIDDER AUTHORIZED SIGNATURE**

**DATE**

Printed Name and Title

## INVITATION FOR BID

LIT requests bids from qualified individuals or companies to provide one (1) Semi Truck/Tractor to use in the Utility Lineman Program.

ITEM NO.	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENSION
1.	<b>Attach specification sheet for proposed Semi Truck/Tractor</b> <b>Minimum Specifications:</b> YEAR: 2004 or Newer MILEAGE: 300,000 or Less ENGINE: 8.3L 300hp Diesel TRANSMISSION: 9-Speed Manual REARAXLE: 3.91 Ratio BRAKES: Air Brakes WHEEL BASE: 207" to 220" Other: Spring suspension, new tires, air ride driver seat, air conditioning, 5th wheel for pulling trailer, must be in good condition, must be DOT compliant, Class 8 Truck	1 EACH		
2.	Title and License Fee if Applicable	1 EACH		
3.	Freight and Delivery Fee if Applicable	1 EACH		
4.	Additional Fee if Applicable - List/Attach Details of Additional Fees	1 EACH		
5.	<b>TOTAL BID</b>			

### GENERAL INFORMATION

**1. BID RESPONSE FROM VENDOR TO INCLUDE:**

- a) Completed Bid Form
- b) Full Specifications for Proposed Semi Tractor Truck
- c) Full Detail Sheets for Additional Fees
- d) Bidder W-9 Form

**2. POINT OF CONTACT:** The following person is the Point of Contact for this IFB. Bidders shall restrict all contact and direct all questions regarding this IFB, including questions regarding terms and conditions and technical specifications to the Point of Contact person by email only.

Sheryll Snider CTPM, CTCM  
 Lamar Institute of Technology  
 Cecil Beeson Building Room 215  
 855 E Lavaca, Beaumont, Texas 77705  
[spsnider@lit.edu](mailto:spsnider@lit.edu)

**3. FREIGHT AND DELIVERY:** Quote freight on board F.O.B. destination, prepaid and allowed. If freight is to be additional, bidder must state freight/delivery charges not to exceed on the bid sheet. If amount line is left blank, bidder indicates that freight will not be charged or is included in the price of the item.

**Deliver To:**

4. **SUBMISSION OF BID:** If submitting by mail or courier service, the bidder is cautioned to allow sufficient time for delivery prior to the published deadline to the location specified in this IFB.

It is the Respondent's sole responsibility for preparing, submitting and delivering a bid to the designated location on or before the published bid deadline. LIT has decentralized mail and package delivery. Courier mail or delivery services may not deliver directly to the specified submittal location.

- a) LIT will not consider any response to this solicitation that is not received at the address specified by the deadline, regardless of whether it has been received elsewhere on the LIT campus.
- b) Failure to deliver by the submittal deadline may not be grounds for disputing the procurement solicitation process or any resulting Contract award.
- c) LIT will not acknowledge or receive bids that are delivered by telephone, facsimile (fax), or electronic mail (e-mail).
- d) Bid package (envelope) must be sealed and properly identified with the bidder's name and this IFB number on the outside of the package.

5. **BIDS:** LIT has the option of rejecting any and or all bids.

6. **SPECIFICATIONS:** Any manufacturer names, trade names, brand names, or catalog numbers used in the specifications are there for the purpose of establishing and describing style, general performance, and quality levels. Such references are not intended to be restrictive, and bids are invited on these and comparable brands or products of any manufacturer.

- a) NOTE: If bidding other than the referenced brand/model, please submit full descriptive specifications and literature with bid.
- b) Bidders are cautioned to read carefully the specification(s). Bidders must direct LIT attention to any exceptions to the specification(s); even though your catalog or spec sheet may or may not list specifications for your product.

7. **AWARD PROCESS:** In accordance with The Texas State University System Rules and Regulations, Chapter III, and the Texas Education Code Section 51.9335, LIT intends to carefully evaluate responses to this IFB to determine which response in total shall constitute the best value to LIT.

- a) LIT may use the best value factors listed below in determining the lowest overall cost for this solicitation, including by not limited to:
  - Delivery Costs
  - Life Cycle Costs
  - Quality and Reliability of the Goods and Services
  - Delivery Terms
- b) Only those bids that are deemed to be in administrative compliance will be evaluated for responsiveness to State's needs.
- c) LIT makes no guarantee that an award will be made as a result of this solicitation, and reserves the right to accept or reject any or all offers, waive any formalities or minor technical inconsistencies, or delete and item/requirements from this solicitation or resulting contract when deemed by LIT to be LIT's best interest.
- d) Representations made within the offer will be binding on responding vendors. LIT will not be bound to act by any previous communication or offer submitted by the firms other than in response to this solicitation.