Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Professional Workforce Preparation-

INSTRUCTOR: Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFT 1313-2A1   **CRN:** 10605   **DEPARTMENT:** Business Technologies

NUMBER OF QUESTIONNAIRES COMPLETED FOR THIS SECTION: 5   **ENROLLMENT:** 9   **DELIVERY METHOD:** URL/Email   **SEMESTER & YEAR:** Spring 2019

STATE-MENT	FREQUENCY OF RESPONSES					THIS SECTION	ALL COURSES THIS INSTRUCTOR	ALL COURSES THIS DEPARTMENT	ALL COURSES THIS DEPT-PAPER	ALL COURSES THIS DEPT-ONLINE	COLLEGE-WIDE PAPER	COLLEGE-WIDE ONLINE
	5	4	3	2	1							
1	2	2	1	0	0	4.20	4.40	4.59	4.63	4.43	4.62	4.44
2	3	2	0	0	0	4.60	4.53	4.59	4.61	4.49	4.63	4.47
3	3	2	0	0	0	4.60	4.30	4.53	4.55	4.45	4.56	4.35
4	3	2	0	0	0	4.60	4.40	4.48	4.51	4.36	4.49	4.27
5	4	1	0	0	0	4.80	4.60	4.58	4.60	4.48	4.61	4.43
6	2	3	0	0	0	4.40	4.30	4.59	4.63	4.44	4.59	4.39
7	3	2	0	0	0	4.60	4.50	4.58	4.62	4.45	4.62	4.45
8	3	2	0	0	0	4.60	4.35	4.66	4.72	4.44	4.74	4.49
9	1	4	0	0	0	4.20	4.15	4.61	4.66	4.41	4.68	4.41
10	3	2	0	0	0	4.60	4.45	4.63	4.70	4.35	4.71	4.47
11	2	3	0	0	0	4.40	4.25	4.56	4.62	4.34	4.60	4.37
12	3	2	0	0	0	4.60	4.45	4.62	4.69	4.35	4.65	4.41
13	3	2	0	0	0	4.60	4.45	4.60	4.66	4.38	4.64	4.43
14	4	1	0	0	0	4.80	4.65	4.59	4.64	4.41	4.65	4.48
15	3	2	0	0	0	4.60	4.55	4.57	4.64	4.34	4.63	4.39
16	4	1	0	0	0	4.80	4.70	4.61	4.66	4.43	4.65	4.45
17	3	1	0	0	0	4.75	4.42	4.56	4.59	4.47	4.63	4.47
18	3	2	0	0	0	4.60	4.50	4.60	4.67	4.34	4.69	4.40
19	3	0	2	0	0	4.20	3.90	4.57	4.65	4.26	4.63	4.41
20	2	3	0	0	0	4.40	4.35	4.52	4.60	4.24	4.56	4.27
21	3	2	0	0	0	4.60	4.55	4.62	4.68	4.43	4.62	4.40
22	3	2	0	0	0	4.60	4.65	4.58	4.66	4.27	4.61	4.35
23	5	0	0	0	0	5.00	4.55	4.61	4.65	4.47	4.62	4.46
	Overall Column Average (in percentage %)					91.4%	88.4%	91.4%	92.8%	87.4%	92.6%	88%
24	1	4	0	0	0	4.20	4.20	4.14	0.00	4.14	0.00	4.25
25	1	4	0	0	0	4.20	4.20	4.22	0.00	4.22	0.00	4.30
26	3	2	0	0	0	4.60	4.50	4.37	0.00	4.37	0.00	4.34
27	4	1	0	0	0	4.80	4.40	4.26	0.00	4.26	0.00	4.44
28	2	3	0	0	0	4.40	4.30	4.37	0.00	4.37	0.00	4.38
29	4	1	0	0	0	4.80	4.60	4.45	0.00	4.45	0.00	4.45

THE COURSE

1. Course objectives clear & reasonable
2. Learning experiences consistent with objectives
3. Learned a lot in this course
4. Course is generally interesting
5. Text / supporting materials consistent with objectives stated in the syllabus
6. Assignments are clear and appropriate
7. Method of eval/grade policy was clearly explained

THE INSTRUCTOR

8. Appears knowledgeable & competent ...
9. Is well prepared for class
10. Conveys interest in subject
11. Presents ideas in an organized way
12. Evaluates work thoughtfully & fairly
13. Encourages initiative
14. Encourages participation
15. Is interested in students
16. Is available for help & advice

THE INSTRUCTOR

17. Challenges me to think
18. Is reliable in meeting class or present in online course
19. Returns graded tests & papers within a reasonable length of time
20. Explains difficult concepts fully
21. Tests/assessments were fair & a reflection of what we were responsible for
22. Encourages me to ask questions
23. Overall rating of this instructor

Online Course Questions

24. Course introduction video helped my readiness.
25. Course orientation module helped my readiness.
26. Course design was easy to follow and navigate.
27. Instructor encouraged interaction with classmates through discussion boards and/or group projects.
28. Graded assignments/exams provide accurate assessment of my knowledge of course content.
29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%
RATING SCALE:
5 = Strongly Agree, 4 = Agree, 3 = Neutral, 2 = Disagree, 1 = Strongly Disagree
RATING SCALE: Statement 23
5 = Excellent, 4 = Good, 3 = Average, 2 = Needs Improvement, 1 = Needs Substantial Improvement

Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Intermediate Keyboarding-MW   **INSTRUCTOR:** Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFT 2301-1A1   **CRN:** 10606   **DEPARTMENT:** Business Technologies

NUMBER OF QUESTIONNAIRES COMPLETED FOR THIS SECTION: 4   **ENROLLMENT:** 6   **DELIVERY METHOD:** Paper   **SEMESTER & YEAR:** Spring 2019

STATE-MENT	FREQUENCY OF RESPONSES					THIS SECTION	ALL COURSES THIS INSTRUCTOR	ALL COURSES THIS DEPARTMENT	ALL COURSES THIS DEPT-PAPER	ALL COURSES THIS DEPT-ONLINE	COLLEGE-WIDE PAPER	COLLEGE-WIDE ONLINE
	5	4	3	2	1							
1	1	3	0	0	0	4.25	4.40	4.59	4.63	4.43	4.62	4.44
2	1	3	0	0	0	4.25	4.53	4.59	4.61	4.49	4.63	4.47
3	2	0	1	0	1	3.50	4.30	4.53	4.55	4.45	4.56	4.35
4	2	1	0	1	0	4.00	4.40	4.48	4.51	4.36	4.49	4.27
5	2	2	0	0	0	4.50	4.60	4.58	4.60	4.48	4.61	4.43
6	1	3	0	0	0	4.25	4.30	4.59	4.63	4.44	4.59	4.39
7	2	2	0	0	0	4.50	4.50	4.58	4.62	4.45	4.62	4.45
8	2	1	1	0	0	4.25	4.35	4.66	4.72	4.44	4.74	4.49
9	0	3	1	0	0	3.75	4.15	4.61	4.66	4.41	4.68	4.41
10	2	1	1	0	0	4.25	4.45	4.63	4.70	4.35	4.71	4.47
11	0	3	0	1	0	3.50	4.25	4.56	4.62	4.34	4.60	4.37
12	2	1	1	0	0	4.25	4.45	4.62	4.69	4.35	4.65	4.41
13	2	1	1	0	0	4.25	4.45	4.60	4.66	4.38	4.64	4.43
14	3	1	0	0	0	4.75	4.65	4.59	4.64	4.41	4.65	4.48
15	3	0	1	0	0	4.50	4.55	4.57	4.64	4.34	4.63	4.39
16	2	2	0	0	0	4.50	4.70	4.61	4.66	4.43	4.65	4.45
17	0	3	1	0	0	3.75	4.42	4.56	4.59	4.47	4.63	4.47
18	1	2	1	0	0	4.00	4.50	4.60	4.67	4.34	4.69	4.40
19	0	3	1	0	0	3.75	3.90	4.57	4.65	4.26	4.63	4.41
20	1	2	1	0	0	4.00	4.35	4.52	4.60	4.24	4.56	4.27
21	2	2	0	0	0	4.50	4.55	4.62	4.68	4.43	4.62	4.40
22	3	0	1	0	0	4.50	4.65	4.58	4.66	4.27	4.61	4.35
23	2	1	1	0	0	4.25	4.55	4.61	4.65	4.47	4.62	4.46
Overall Column Average (in percentage %)						83.4%	88.4%	91.4%	92.8%	87.4%	92.6%	88%
24	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

THE COURSE

1. Course objectives clear & reasonable
2. Learning experiences consistent with objectives
3. Learned a lot in this course
4. Course is generally interesting
5. Text / supporting materials consistent with objectives stated in the syllabus
6. Assignments are clear and appropriate
7. Method of eval/grade policy was clearly explained

THE INSTRUCTOR

8. Appears knowledgeable & competent ...
9. Is well prepared for class
10. Conveys interest in subject
11. Presents ideas in an organized way
12. Evaluates work thoughtfully & fairly
13. Encourages initiative
14. Encourages participation
15. Is interested in students
16. Is available for help & advice

THE INSTRUCTOR

17. Challenges me to think
18. Is reliable in meeting class or present in online course
19. Returns graded tests & papers within a reasonable length of time
20. Explains difficult concepts fully
21. Tests/assessments were fair & a reflection of what we were responsible for
22. Encourages me to ask questions
23. Overall rating of this instructor

Online Course Questions

24. Course introduction video helped my readiness.
25. Course orientation module helped my readiness.
26. Course design was easy to follow and navigate.
27. Instructor encouraged interaction with classmates through discussion boards and/or group projects.
28. Graded assignments/exams provide accurate assessment of my knowledge of course content.
29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%
RATING SCALE:
5 = Strongly Agree, 4 = Agree, 3 = Neutral, 2 = Disagree, 1 = Strongly Disagree
RATING SCALE: Statement 23
5 = Excellent, 4 = Good, 3 = Average, 2 = Needs Improvement, 1 = Needs Substantial Improvement

Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Administrative Project Solutions-TR   **INSTRUCTOR:** Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFT 2331-3A1   **CRN:** 10607   **DEPARTMENT:** Business Technologies

NUMBER OF QUESTIONNAIRES COMPLETED FOR THIS SECTION: 5   **ENROLLMENT:** 6   **DELIVERY METHOD:** Paper   **SEMESTER & YEAR:** Spring 2019

STATE-MENT	FREQUENCY OF RESPONSES					THIS SECTION	ALL COURSES THIS INSTRUCTOR	ALL COURSES THIS DEPARTMENT	ALL COURSES THIS DEPT-PAPER	ALL COURSES THIS DEPT-ONLINE	COLLEGE-WIDE PAPER	COLLEGE-WIDE ONLINE
	5	4	3	2	1							
1	2	3	0	0	0	4.40	4.40	4.59	4.63	4.43	4.62	4.44
2	2	3	0	0	0	4.40	4.53	4.59	4.61	4.49	4.63	4.47
3	4	0	1	0	0	4.60	4.30	4.53	4.55	4.45	4.56	4.35
4	3	1	1	0	0	4.40	4.40	4.48	4.51	4.36	4.49	4.27
5	3	1	1	0	0	4.40	4.60	4.58	4.60	4.48	4.61	4.43
6	2	2	1	0	0	4.20	4.30	4.59	4.63	4.44	4.59	4.39
7	2	2	1	0	0	4.20	4.50	4.58	4.62	4.45	4.62	4.45
8	3	2	0	0	0	4.60	4.35	4.66	4.72	4.44	4.74	4.49
9	2	2	0	1	0	4.00	4.15	4.61	4.66	4.41	4.68	4.41
10	3	1	1	0	0	4.40	4.45	4.63	4.70	4.35	4.71	4.47
11	2	2	1	0	0	4.20	4.25	4.56	4.62	4.34	4.60	4.37
12	4	0	1	0	0	4.60	4.45	4.62	4.69	4.35	4.65	4.41
13	4	0	1	0	0	4.60	4.45	4.60	4.66	4.38	4.64	4.43
14	4	0	0	1	0	4.40	4.65	4.59	4.64	4.41	4.65	4.48
15	4	0	1	0	0	4.60	4.55	4.57	4.64	4.34	4.63	4.39
16	4	0	1	0	0	4.60	4.70	4.61	4.66	4.43	4.65	4.45
17	3	1	1	0	0	4.40	4.42	4.56	4.59	4.47	4.63	4.47
18	3	1	1	0	0	4.40	4.50	4.60	4.67	4.34	4.69	4.40
19	3	1	1	0	0	4.40	3.90	4.57	4.65	4.26	4.63	4.41
20	4	0	1	0	0	4.60	4.35	4.52	4.60	4.24	4.56	4.27
21	4	0	1	0	0	4.60	4.55	4.62	4.68	4.43	4.62	4.40
22	4	0	1	0	0	4.60	4.65	4.58	4.66	4.27	4.61	4.35
23	3	1	1	0	0	4.40	4.55	4.61	4.65	4.47	4.62	4.46
Overall Column Average (in percentage %)						88.6%	88.4%	91.4%	92.8%	87.4%	92.6%	88%
24	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
27	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
29	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00

THE COURSE

1. Course objectives clear & reasonable
2. Learning experiences consistent with objectives
3. Learned a lot in this course
4. Course is generally interesting
5. Text / supporting materials consistent with
   objectives stated in the syllabus
6. Assignments are clear and appropriate
7. Method of eval/grade policy was clearly explained

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8. Appears knowledgeable & competent ...
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14. Encourages participation
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16. Is available for help & advice

THE INSTRUCTOR

17. Challenges me to think
18. Is reliable in meeting class or present in online course
19. Returns graded tests & papers within a
    reasonable length of time
20. Explains difficult concepts fully
21. Tests/assessments were fair & a reflection
    of what we were responsible for
22. Encourages me to ask questions
23. Overall rating of this instructor

Online Course Questions

24. Course introduction video helped my readiness.
25. Course orientation module helped my readiness.
26. Course design was easy to follow and navigate.
27. Instructor encouraged interaction with classmates through discussion boards and/or group projects.
28. Graded assignments/exams provide accurate assessment of my knowledge of course content.
29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%
RATING SCALE:
5 = Strongly Agree, 4 = Agree, 3 = Neutral, 2 = Disagree, 1 = Strongly Disagree
RATING SCALE: **Statement 23**
5 = Excellent, 4 = Good, 3 = Average, 2 = Needs Improvement, 1 = Needs Substantial Improvement

Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Internship- Business/Office Automation/T   **INSTRUCTOR:** Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFI 2386-7A1   **CRN:** 10608   **DEPARTMENT:** Business Technologies

NUMBER OF QUESTIONNAIRES COMPLETED FOR THIS SECTION: 1   **ENROLLMENT:** 1   **DELIVERY METHOD:** URL/Email   **SEMESTER & YEAR:** Spring 2019

STATE-MENT	FREQUENCY OF RESPONSES					THIS SECTION	ALL COURSES THIS INSTRUCTOR	ALL COURSES THIS DEPARTMENT	ALL COURSES THIS DEPT-PAPER	ALL COURSES THIS DEPT-ONLINE	COLLEGE-WIDE PAPER	COLLEGE-WIDE ONLINE
	5	4	3	2	1							
1	1	0	0	0	0	5.00	4.40	4.59	4.63	4.43	4.62	4.44
2	1	0	0	0	0	5.00	4.53	4.59	4.61	4.49	4.63	4.47
3	1	0	0	0	0	5.00	4.30	4.53	4.55	4.45	4.56	4.35
4	1	0	0	0	0	5.00	4.40	4.48	4.51	4.36	4.49	4.27
5	1	0	0	0	0	5.00	4.60	4.58	4.60	4.48	4.61	4.43
6	1	0	0	0	0	5.00	4.30	4.59	4.63	4.44	4.59	4.39
7	1	0	0	0	0	5.00	4.50	4.58	4.62	4.45	4.62	4.45
8	1	0	0	0	0	5.00	4.35	4.66	4.72	4.44	4.74	4.49
9	1	0	0	0	0	5.00	4.15	4.61	4.66	4.41	4.68	4.41
10	1	0	0	0	0	5.00	4.45	4.63	4.70	4.35	4.71	4.47
11	1	0	0	0	0	5.00	4.25	4.56	4.62	4.34	4.60	4.37
12	1	0	0	0	0	5.00	4.45	4.62	4.69	4.35	4.65	4.41
13	1	0	0	0	0	5.00	4.45	4.60	4.66	4.38	4.64	4.43
14	1	0	0	0	0	5.00	4.65	4.59	4.64	4.41	4.65	4.48
15	1	0	0	0	0	5.00	4.55	4.57	4.64	4.34	4.63	4.39
16	1	0	0	0	0	5.00	4.70	4.61	4.66	4.43	4.65	4.45
17	1	0	0	0	0	5.00	4.42	4.56	4.59	4.47	4.63	4.47
18	1	0	0	0	0	5.00	4.50	4.60	4.67	4.34	4.69	4.40
19	1	0	0	0	0	5.00	3.90	4.57	4.65	4.26	4.63	4.41
20	1	0	0	0	0	5.00	4.35	4.52	4.60	4.24	4.56	4.27
21	1	0	0	0	0	5.00	4.55	4.62	4.68	4.43	4.62	4.40
22	1	0	0	0	0	5.00	4.65	4.58	4.66	4.27	4.61	4.35
23	1	0	0	0	0	5.00	4.55	4.61	4.65	4.47	4.62	4.46
Overall Column Average (in percentage %)						100%	88.4%	91.4%	92.8%	87.4%	92.6%	88%
24	0	0	0	0	0	0.00	4.20	4.14	0.00	4.14	0.00	4.25
25	0	0	0	0	0	0.00	4.20	4.22	0.00	4.22	0.00	4.30
26	0	0	0	0	0	0.00	4.50	4.37	0.00	4.37	0.00	4.34
27	0	0	0	0	0	0.00	4.40	4.26	0.00	4.26	0.00	4.44
28	0	0	0	0	0	0.00	4.30	4.37	0.00	4.37	0.00	4.38
29	0	0	0	0	0	0.00	4.60	4.45	0.00	4.45	0.00	4.45

THE COURSE

1. Course objectives clear & reasonable
2. Learning experiences consistent with objectives
3. Learned a lot in this course
4. Course is generally interesting
5. Text / supporting materials consistent with
   objectives stated in the syllabus
6. Assignments are clear and appropriate
7. Method of eval/grade policy was clearly explained

THE INSTRUCTOR

8. Appears knowledgeable & competent ...
9. Is well prepared for class
10. Conveys interest in subject
11. Presents ideas in an organized way
12. Evaluates work thoughtfully & fairly
13. Encourages initiative
14. Encourages participation
15. Is interested in students
16. Is available for help & advice

THE INSTRUCTOR

17. Challenges me to think
18. Is reliable in meeting class or present in online course
19. Returns graded tests & papers within a
    reasonable length of time
20. Explains difficult concepts fully
21. Tests/assessments were fair & a reflection
    of what we were responsible for
22. Encourages me to ask questions
23. Overall rating of this instructor

Online Course Questions

24. Course introduction video helped my readiness.
25. Course orientation module helped my readiness.
26. Course design was easy to follow and navigate.
27. Instructor encouraged interaction with classmates through discussion boards and/or group projects.
28. Graded assignments/exams provide accurate assessment of my knowledge of course content.
29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%
RATING SCALE:
5 = Strongly Agree, 4 = Agree, 3 = Neutral, 2 = Disagree, 1 = Strongly Disagree
RATING SCALE: Statement 23
5 = Excellent, 4 = Good, 3 = Average, 2 = Needs Improvement, 1 = Needs Substantial Improvement

Lamar Institute of Technology - Student Appraisal of Course & Instructor

COURSE TITLE: Business Correspondence & Communication-   **INSTRUCTOR:** Rivera-Estronza, Lizzette

SUBJECT, COURSE NUMBER, SECTION: POFT 2312-2A1   **CRN:** 10609   **DEPARTMENT:** Business Technologies

NUMBER OF QUESTIONNAIRES COMPLETED FOR THIS SECTION: 5   **ENROLLMENT:** 7   **DELIVERY METHOD:** URL/Email   **SEMESTER & YEAR:** Spring 2019

STATE-MENT	FREQUENCY OF RESPONSES					AVERAGE SCORE FOR THIS STATEMENT FOR ...						
	5	4	3	2	1	THIS SECTION	ALL COURSES THIS INSTRUCTOR	ALL COURSES THIS DEPARTMENT	ALL COURSES THIS DEPT-PAPER	ALL COURSES THIS DEPT-ONLINE	COLLEGE-WIDE PAPER	COLLEGE-WIDE ONLINE
1	3	2	0	0	0	4.60	4.40	4.59	4.63	4.43	4.62	4.44
2	3	1	0	0	0	4.75	4.53	4.59	4.61	4.49	4.63	4.47
3	2	2	1	0	0	4.20	4.30	4.53	4.55	4.45	4.56	4.35
4	2	3	0	0	0	4.40	4.40	4.48	4.51	4.36	4.49	4.27
5	3	2	0	0	0	4.60	4.60	4.58	4.60	4.48	4.61	4.43
6	2	2	1	0	0	4.20	4.30	4.59	4.63	4.44	4.59	4.39
7	3	2	0	0	0	4.60	4.50	4.58	4.62	4.45	4.62	4.45
8	1	3	0	1	0	3.80	4.35	4.66	4.72	4.44	4.74	4.49
9	3	1	1	0	0	4.40	4.15	4.61	4.66	4.41	4.68	4.41
10	3	1	1	0	0	4.40	4.45	4.63	4.70	4.35	4.71	4.47
11	4	0	1	0	0	4.60	4.25	4.56	4.62	4.34	4.60	4.37
12	3	1	0	1	0	4.20	4.45	4.62	4.69	4.35	4.65	4.41
13	2	2	1	0	0	4.20	4.45	4.60	4.66	4.38	4.64	4.43
14	3	2	0	0	0	4.60	4.65	4.59	4.64	4.41	4.65	4.48
15	3	1	1	0	0	4.40	4.55	4.57	4.64	4.34	4.63	4.39
16	4	1	0	0	0	4.80	4.70	4.61	4.66	4.43	4.65	4.45
17	4	0	1	0	0	4.60	4.42	4.56	4.59	4.47	4.63	4.47
18	4	1	0	0	0	4.80	4.50	4.60	4.67	4.34	4.69	4.40
19	1	1	1	1	1	3.00	3.90	4.57	4.65	4.26	4.63	4.41
20	2	2	1	0	0	4.20	4.35	4.52	4.60	4.24	4.56	4.27
21	2	3	0	0	0	4.40	4.55	4.62	4.68	4.43	4.62	4.40
22	4	1	0	0	0	4.80	4.65	4.58	4.66	4.27	4.61	4.35
23	4	0	0	1	0	4.40	4.55	4.61	4.65	4.47	4.62	4.46
Overall Column Average (in percentage %)						87.8%	88.4%	91.4%	92.8%	87.4%	92.6%	88%
24	2	2	1	0	0	4.20	4.20	4.14	0.00	4.14	0.00	4.25
25	2	2	1	0	0	4.20	4.20	4.22	0.00	4.22	0.00	4.30
26	2	3	0	0	0	4.40	4.50	4.37	0.00	4.37	0.00	4.34
27	2	2	0	1	0	4.00	4.40	4.26	0.00	4.26	0.00	4.44
28	2	2	1	0	0	4.20	4.30	4.37	0.00	4.37	0.00	4.38
29	2	3	0	0	0	4.40	4.60	4.45	0.00	4.45	0.00	4.45

THE COURSE

1. Course objectives clear & reasonable
2. Learning experiences consistent with objectives
3. Learned a lot in this course
4. Course is generally interesting
5. Text / supporting materials consistent with
   objectives stated in the syllabus
6. Assignments are clear and appropriate
7. Method of eval/grade policy was clearly explained

THE INSTRUCTOR

8. Appears knowledgeable & competent ...
9. Is well prepared for class
10. Conveys interest in subject
11. Presents ideas in an organized way
12. Evaluates work thoughtfully & fairly
13. Encourages initiative
14. Encourages participation
15. Is interested in students
16. Is available for help & advice

THE INSTRUCTOR

17. Challenges me to think
18. Is reliable in meeting class or present in online course
19. Returns graded tests & papers within a
    reasonable length of time
20. Explains difficult concepts fully
21. Tests/assessments were fair & a reflection
    of what we were responsible for
22. Encourages me to ask questions
23. Overall rating of this instructor

Online Course Questions

24. Course introduction video helped my readiness.
25. Course orientation module helped my readiness.
26. Course design was easy to follow and navigate.
27. Instructor encouraged interaction with classmates through discussion boards and/or group projects.
28. Graded assignments/exams provide accurate assessment of my knowledge of course content.
29. The course tools allowed me to monitor my progress towards meeting the established outcomes.

NOTE: 4.00 = 80%
RATING SCALE:
5 = Strongly Agree, 4 = Agree, 3 = Neutral, 2 = Disagree, 1 = Strongly Disagree
RATING SCALE: Statement 23
5 = Excellent, 4 = Good, 3 = Average, 2 = Needs Improvement, 1 = Needs Substantial Improvement

CRN: 10608   **SNS:** POFI 2386-7A1   **Instructor:** Rivera-Estronza, Lizzette

Course Title: Internship- Business/Office Automation/T

Dept: Business Technologies

Delivery Method: URL/Email

Comments or Suggestions:

Mrs. Rivera is an amazing professor. I love that she is so understanding when it comes to working and going to school at the same time. I have enjoyed taking all of her classes.

CRN: 10606   **SNS:** POFT 2301-1A1   **Instructor:** Rivera-Estronza, Lizzette

Course Title: Intermediate Keyboarding-MW

Dept: Business Technologies

Delivery Method: Paper

Comments or Suggestions:

MRS RIVERA IS ALWAYS AVAILABLE FOR THE STUDENTS. RARELY MISSES AND VERY UNDERSTANDING

AWESOME INSTRUCTOR; VERY RELIABLE. ALWAYS THERE TO HELP WHEN NEEDED, ALSO IS VERY UNDERSTANDING AND FAIR WITH ASSIGNMENTS THAT ARE GIVEN. THIS IS THE TYPE OF INSTRUCTOR I WOULD LOVE TO HAVE THROUGHOUT MY WHOLE SEMESTERS UNTIL GRADUATION.

CRN: 10609   **SNS:** POFT 2312-2A1   **Instructor:** Rivera-Estronza, Lizzette

Course Title: Business Correspondence & Communication-

Dept: Business Technologies

Delivery Method: URL/Email

Comments or Suggestions:

Mrs. Rivera is an amazing professor. I really enjoy taking her classes. I love that she is understanding in all of the classes. Especially when it comes to working and going to school like I do.

This instructor was thrown into this course with very little time to prepare. She is using materials prepared by another instructor and is not familiar with the course nor the textbook materials. This is a writing class, yet she herself has a difficult time putting together a declaratory sentence with all the correct sentence structure, verbiage or punctuation. Since she is unfamiliar with the course and is not an "English major" by her own account, she was only able to grade assignments if the answer was exactly as it appears in the book (her words in her email to me, not my words).   She seems to be a nice professor and I have nothing against her personally, I just think had she been given enough time to actually prepare for the class or had better English/Correspondence skills, I would have benefited from the class much more.

CRN: 10607   **SNS:** POFT 2331-3A1   **Instructor:** Rivera-Estronza, Lizzette

Course Title: Administrative Project Solutions-TR

Dept: Business Technologies
Delivery Method: Paper

Comments or Suggestions:

TOO MUCH PAPER WORK, LIGHTEN UP!

CE-Vue®

Construct Averages
All Course Sections for Instructor this Semester

Instructor = Rivera-Estronza, Lizzette

C-1 = Effective Communication
C-2 = Organization of Subject Matter
C-4 = Positive Attitude Toward Students
C-5 = Fairness in Exams and Grading
Q5 = Text & Materials Consistent

Q16 = Available for Help and Advice
Q18 = Reliable in Meeting Class
Q19 = Tests & Papers Returned
Q23 = Overall Instructor Rating
Note: 4.00 = 80%

Department	Course Number	Method	Out	Back	C-1	C-2	C-4	C-5	Q-5	Q-16	Q-18	Q-19	Q-23
BSTC	POFT 1313-2A1	URL/Email	9	5	4.53	4.53	4.68	4.45	96.0%	96.0%	92.0%	84.1%	100.0%
BSTC	POFT 2301-1A1	Paper	6	4	4.30	4.00	4.50	4.17	90.0%	90.0%	80.0%	75.0%	85.0%
BSTC	POFT 2331-3A1	Paper	6	5	4.40	4.28	4.55	4.53	88.1%	92.0%	88.1%	88.1%	88.1%
BSTC	POFI 2386-7A1	URL/Email	1	1	5.00	5.00	5.00	5.00	100.0%	100.0%	100.0%	100.0%	100.0%
BSTC	POFT 2312-2A1	URL/Email	7	5	4.47	4.59	4.40	3.95	92.0%	96.0%	96.0%	60.0%	88.1%
Average All Course Sections for This Instructor					**4.46**	**4.41**	**4.56**	**4.30**	**92.0%**	**94.0%**	**90.0%**	**78.0%**	**91.0%**

CE-Vue from College Survey Services, Inc. - 800-755-9065

BSTC_RiveraEstronzaLizzette_Instructor   RiveraEstronzaLizzette_Instructor

Color Code =

Less than 3.0	3.0 to 4.0	More than 4.0
Less than 60%	60% to 80%	More than 80%