Default Username and Password formats for various LIT systems *(students only)*

<table>
<thead>
<tr>
<th>System</th>
<th>Username</th>
<th>Password</th>
</tr>
</thead>
<tbody>
<tr>
<td>myLIT (Single Sign On for Email, SSB, Blackboard, Starfish, Payment Gateway)</td>
<td>T-number</td>
<td>Complex Password ¥</td>
</tr>
<tr>
<td>LIT Computer</td>
<td>T-number</td>
<td>Complex Password ¥</td>
</tr>
<tr>
<td>PaperCut</td>
<td>T-number</td>
<td>Complex Password ¥</td>
</tr>
<tr>
<td>Self Service Banner</td>
<td>T-number</td>
<td>Complex Password ¥</td>
</tr>
<tr>
<td>Payment Gateway</td>
<td>T-number</td>
<td>Complex Password ¥</td>
</tr>
<tr>
<td>Blackboard</td>
<td>T-number</td>
<td>Complex Password ¥</td>
</tr>
<tr>
<td>Mary and John Gray Library</td>
<td>Please see note below **</td>
<td>Please see note below **</td>
</tr>
</tbody>
</table>

Please sign into your MyLIT portal first to access all other accounts.

¥ **Complex Password:** YYMMDD_LF####

- YY = Year Born
- MM = Month Born
- DD = Day Born
- L = Capitalized Last Name Initial
- F = Capitalized First Name Initial
- #### = Last four digits of social security number

Example:

**John Doe**

Born **January 25, 1981**

Social Security Number **123567890**

John Doe's Default Password: **810125_DJ7890**

Notes about complex password:

1. First 6 characters: If birth date is missing on student application, last 6 digits of T-number should be used
2. Last 4 characters:
   a. If SSN is missing on student application, 4 digit birth year should be used
   b. If SSN and birth date are both missing on student application, last 4 digits of T-number should be used

**Notes about Mary and John Gray Library LEA account:**

1. Please follow these instructions [http://www.lamar.edu/it-services-and-support/lit-students.html](http://www.lamar.edu/it-services-and-support/lit-students.html)