

**LAMAR
INSTITUTE OF
TECHNOLOGY**

July 10, 2013

Members of the Board of Regents
The Texas State University System

Dear Regents:


Following is our recommendation for the annual budget of Lamar Institute of Technology for the fiscal year beginning September 1, 2013. The proposed budget includes all educational and general, designated, and auxiliary enterprise activities.

Highlights of the budget for the upcoming year include increases for the expansion of Workforce Training and Education programs, filling vacancies in critical need areas, increase in technology equipment purchases in academic and operational program areas, and a contingency for faculty and staff salary increases for FY2014.

Sincerely,



Paul J. Szueh, Ed. D.
President



Jonathan C. Wolfe
Vice President for Finance & Operations

**Lamar Institute of Technology
Major Budget Initiatives
Fiscal Year 2014**

The Institute's budget was prepared assuming flat enrollment for FY 2014 compared to FY 2013.

Education and General Funds

State appropriations for FY2014 increased by \$482,790(5.90%) from FY2013 due to increases in General Revenue Appropriations. Last year's headcount enrollment decreased less than 1% compared to the previous year. E & G tuition and fees budgeted were increased by \$604,071(3.55%) for FY 2014.

Designated Funds

Designated tuition revenue funds increased by \$200,000. The entire \$200,000 increase was budgeted to support the Education and General Fund budgets.

Auxiliary Funds

Auxiliary fund budgets remained the same for FY 2014.

Current Fiscal Condition

The overall fiscal condition of the Institute continues to be sound with a positive balance in each of the fund categories. Although the Institute has experienced a decrease in enrollment in the last year, the outlook is that credit enrollment will continue to increase slightly during the coming year. However Workforce Development enrollments will be more challenging due to market conditions. The Institute has launched several very promising initiatives to increase student enrollment. The approved increase in designated tuition has enabled the Institute to continue to offer a wide variety of Associate Degrees, Certificate programs, and expanded Dual Enrollment while remaining to be a very affordable and accessible educational option for many students.

LAMAR INSTITUTE OF TECHNOLOGY

Table A. 1
Educational and General Funds
Budgeted Revenues and Transfers
Year Ended August 31, 2014

ITEM DESCRIPTION	FY 2013 APPROVED BUDGET	FY 2014 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT VARIANCE	
REVENUES					
Tuition and Fees					
Tuition Net of Exemptions and Waivers	\$ 3,800,000	\$ 3,600,000	\$ (200,000)	-5.26%	3
Lab Fees	30,000	30,000	0	0.00%	
Total Tuition and Fees	\$ 3,830,000	\$ 3,630,000	\$ (200,000)	-5.22%	
State Appropriations					
General Revenue Appn. - H.B. 1	\$ 8,176,621	\$ 8,659,411	\$ 482,790	5.90%	1
Staff Benefit Appropriations	1,544,094	1,678,375	134,281	8.70%	
HEAF Appropriation	2,332,463	2,332,463	0	0.00%	
Total State Appropriations	\$ 12,053,178	\$ 12,670,249	\$ 617,071	5.12%	
Current Funds					
Investment Income	\$ 12,000	\$ 9,000	\$ (3,000)	-25.00%	
Sales and Services	0	0	0	0.00%	
Other Income	300,000	290,000	(10,000)	-3.33%	
Total Current Funds	\$ 312,000	\$ 299,000	\$ (13,000)	-4.17%	
TOTAL REVENUES	\$ 16,195,178	\$ 16,599,249	\$ 404,071	2.50%	
Designated Tuition	800,000	1,000,000	200,000	25.00%	2
TOTAL TRANSFERS IN	\$ 800,000	\$ 1,000,000	\$ 200,000	25.00%	
BUDGETED FUND BALANCES					
	\$ -	\$ -	\$ -	0.00%	
BUDGETED FUND BALANCES	\$ -	\$ -	\$ -	0.00%	
TOTAL BUDGETED FUNDS	\$ 16,995,178	\$ 17,599,249	\$ 604,071	3.55%	

Note 1: General Appropriations revenue increase for FY2014

Note 2: Increase in transfer from Designated Funds to cover E & G Instructional costs

Note 3: Reduction in tuition revenue over estimated in FY 2013

LAMAR INSTITUTE OF TECHNOLOGY

Table A. 2
Educational and General Funds
Budgeted Expenditures
Year Ended August 31, 2014

ITEM DESCRIPTION	FY 2013 APPROVED BUDGET	FY 2014 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT VARIANCE
EXPENDITURES				
RESIDENT INSTRUCTION				
Allied Health and Sciences	1,790,240	1,875,240	85,000	4.75%
Technology	1,772,753	1,730,753	(42,000)	-2.37%
General Education and Developmental Studies	910,824	939,967	29,143	3.20%
Business Technologies	837,753	863,858	26,105	3.12%
Public Service and Safety	634,582	662,096	27,514	4.34%
Workforce Training and Continuing Education	625,125	597,459	(27,666)	-4.43%
TOTAL RESIDENCE INSTRUCTION	\$ 6,571,277	\$ 6,669,373	\$ 98,096	1.49%
ACADEMIC SUPPORT:				
INSTRUCTIONAL ADMINISTRATION	\$ 241,524	\$ 254,025	\$ 12,501	5.18%
LIBRARY	390,000	390,000	-	0.00%
INFRASTRUCTURE	1,228,578	1,236,092	7,514	0.61%
STUDENT SERVICES	608,874	566,874	(42,000)	-6.90%
INSTITUTIONAL SUPPORT	2,294,523	2,345,786	51,263	2.23%
STAFF BENEFITS	1,925,000	1,925,000	-	0.00%
SPECIAL ITEMS	809,112	1,317,225	508,113	62.80%
TOTAL EXPENDITURES	\$ 14,068,888	\$ 14,704,375	\$ 635,487	4.52%
TRANSFERS OUT				
Mandatory				
Tuition Revenue Bond Debt Service	523,827	522,411	(1,416)	-0.27%
HEAF Funds to Plant Funds	1,832,463	1,832,463	-	0.00%
TPEG Loans	57,000	54,000	(3,000)	-5.26%
TPEG Scholarships	513,000	486,000	(27,000)	-5.26%
TOTAL TRANSFERS OUT	\$ 2,926,290	\$ 2,894,874	\$ (31,416)	-1.07%
TOTAL BUDGETED EXPENDITURES AND TRANSFERS OUT	\$ 16,995,178	\$ 17,599,249	\$ 604,071	3.55%

Note 1: Increase for the expansion of Workforce Training and Education programs.

LAMAR INSTITUTE OF TECHNOLOGY

Table B.1
Designated Funds
Budgeted Revenues and Transfers
Year Ended August 31, 2014

ITEM DESCRIPTION	FY 2013 APPROVED BUDGET	FY 2014 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT VARIANCE
REVENUES				
Student Fees				
Computer Use Fee	\$ 1,300,000	\$ 1,300,000	\$ -	0.00%
Course Fees	750,000	750,000	0	0.00%
Designated Tuition Fee	4,000,000	4,000,000	0	0.00%
Miscellaneous Fees	35,000	35,000	0	0.00%
Total Student Fees	\$ 6,085,000	\$ 6,085,000	\$ -	0.00%
Investment Income	\$ 6,000	\$ 6,000	\$ -	0.00%
TOTAL REVENUES	\$ 6,091,000	\$ 6,091,000	\$ -	0.00%
TRANSFERS IN				
Educational & General - TPEG	570,000	540,000	(30,000)	-5.26%
	0	0	0	0.00%
TOTAL TRANSFERS IN	\$ 570,000	\$ 540,000	\$ (30,000)	-5.26%
BUDGETED FUND BALANCES				
	\$ -	\$ -	\$ -	0.00%
TOTAL BUDGETED FUND BALANCES	\$ -	\$ -	\$ -	0.00%
TOTAL BUDGETED FUNDS	\$ 6,661,000	\$ 6,631,000	\$ (30,000)	-0.45%

LAMAR INSTITUTE OF TECHNOLOGY

**Table B.2
Designated Funds
Budgeted Expenditures
Year Ended August 31, 2014**

ITEM DESCRIPTION	FY 2013 APPROVED BUDGET	FY 2014 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT VARIANCE	
EXPENDITURES					
INSTRUCTION					
Allied Health Department	\$ 22,125	\$ 22,125	\$ -	0.00%	
Technology Department	102,894	102,894	0	0.00%	
General Education Department	6,000	6,000	0	0.00%	
Public Service and Safety Department	395,918	405,860	9,942	2.51%	
Business Technologies Department	12,100	12,100	0	0.00%	
Workforce Development Department	850,000	900,000	50,000	5.88%	
ACADEMIC SUPPORT					
Computer Services	1,341,692	1,362,758	21,066	1.57%	
Academic Supplement	101,500	102,000	500	0.49%	
All Others	100,000	124,000	24,000	24.00%	
INSTITUTIONAL SUPPORT					
Supplemental Support	277,000	284,604	7,604	2.75%	
Development/Marketing	200,000	200,000	0	0.00%	
Institutional Expense	1,065,066	1,010,314	(54,752)	-5.14%	
TOTAL INSTITUTIONAL SUPPORT	\$ 4,474,295	\$ 4,532,655	\$ 58,360	1.30%	
SCHOLARSHIPS - TPEG	\$ 580,000	\$ 600,000	\$ 20,000	3.45%	
TOTAL EXPENDITURES	\$ 5,054,295	\$ 5,132,655	\$ 78,360	1.55%	
TRANSFERS OUT					
Education and General Funds	800,000	1,000,000	200,000	25.00%	1
Plant Funds	686,705	378,345	(308,360)	-44.90%	2
TSUS Administrative Costs	120,000	120,000	0	0.00%	
TOTAL TRANSFERS OUT	\$ 1,606,705	\$ 1,498,345	\$ (108,360)	0.00%	
TOTAL BUDGETED EXPENDITURES AND TRANSFERS OUT	\$ 6,661,000	\$ 6,631,000	\$ (30,000)	-0.45%	

Note 1: Increase in Designated transfer to E & G Funds for E & G Instruction

Note 2: Reduction of transfers to Plants funds for construction contingency

LAMAR INSTITUTE OF TECHNOLOGY

**Table C. 1
Auxiliary Funds
Budgeted Revenues and Transfers
Year Ended August 31, 2014**

ITEM DESCRIPTION	FY 2013 APPROVED BUDGET	FY 2014 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT VARIANCE
REVENUE				
Student Fees				
Student Service Fees	\$ 1,400,000	\$ 1,400,000	\$ -	0.00%
Student Center Fees	235,000	230,000	(5,000)	-2.13%
Health Center Fees	250,000	260,000	10,000	4.00%
Food Service Sales	150,000	150,000	0	0.00%
Parking Fees	180,000	170,000	(10,000)	-5.56%
Total Student Fees	\$ 2,215,000	\$ 2,210,000	\$ (5,000)	-0.23%
TRANSFERS IN				
TOTAL TRANSFERS IN	\$ -	\$ -	\$ -	0.00%
TOTAL FUNDS BUDGETED	\$ 2,215,000	\$ 2,210,000	\$ (5,000)	-0.23%

LAMAR INSTITUTE OF TECHNOLOGY

Table C. 2
 Auxiliary Funds
 Budgeted Expenditures
 Year Ended August 31, 2014

ITEM DESCRIPTION	FY 2013 APPROVED BUDGET	FY 2014 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT VARIANCE
EXPENDITURES				
Student Services Activities	\$ 850,000	\$ 900,000	\$ 50,000	5.88%
Health Center to LU Beaumont	250,000	260,000	10,000	4.00%
Student Center to LU Beaumont	235,000	230,000	(5,000)	-2.13%
Parking	180,000	180,000	0	0.00%
Snack Bar - Megabytes	240,000	240,000	0	0.00%
Student Service Contingency	460,000	400,000	(60,000)	-13.04%
TOTAL EXPENDITURES	\$ 2,215,000	\$ 2,210,000	\$ (5,000)	-0.23%
TRANSFERS OUT				
	\$ -	\$ -	\$ -	0.00%
TOTAL TRANSFERS OUT	\$ -	\$ -	\$ -	0.00%
TOTAL BUDGETED EXPENDITURES AND TRANSFERS OUT	\$ 2,215,000	\$ 2,210,000	\$ (5,000)	-0.23%

LAMAR INSTITUTE OF TECHNOLOGY

**Table D
Higher Education Assistance Funds
Year Ended August 31, 2014**

ITEM DESCRIPTION	FY 2013 ADOPTED BUDGET	FY 2014 PROPOSED BUDGET	AMOUNT CHANGED	PERCENT VARIANCE
EDUCATION AND GENERAL FUNDS				
Budget requests - Various programs	500,000	500,000	0	0.00%
TOTAL RESIDENCE INSTRUCTION	\$ 500,000	\$ 500,000	\$ -	0.00%
PLANT FUNDS				
CAMPUS MASTER PLAN	\$ 25,000	\$ 25,000	\$ -	0.00%
MAJOR CONSTRUCTION PROJECTS RESERVES	4,000,000	4,000,000	\$ -	0.00%
TOTAL PLANT FUNDS	\$ 4,025,000	\$ 4,025,000	\$ -	0.00%
TOTAL BUDGETED HEAF Funds	\$ 4,525,000	\$ 4,525,000	\$ -	0.00%

HEAF SUMMARY

Estimated Balance 09-01-13	\$ 8,000,000
Appropriations	2,332,463
Total Funding Available	\$ 10,332,463
Budgeted Expenditures:	
Education and General	\$ 500,000
Plant Funds	4,025,000
Total Expenditures	4,525,000
Estimated Balance 08-31-2014	\$ 5,807,463

LAMAR INSTITUTE OF TECHNOLOGY

**Table G.1
Auxiliary Operations
Intercollegiate Athletics
Year Ended August 31, 2014**

NOT APPLICABLE

Lamar Institute of Technology
Recapitulation of Budgeted Revenues, Expenditures, Transfers, and Use of Reserves
For Fiscal Year Ending August 31, 2014

	Estimated Revenues	Transfers In	Budgeted Expenditures	Transfers Out	Total Budget	Net Transfers *	Budgeted Use of Reserves
Lamar Institute of Technology							
Educational & General Designated	\$16,599,249	\$1,000,000	-\$14,704,375	-\$2,894,874	-\$17,599,249	-\$1,894,874	-
Auxiliary Enterprises	6,091,000	540,000	-5,132,655	-1,498,345	-6,631,000	-958,345	-
Total	2,210,000	0	-2,210,000	0	-2,210,000	0	-
	<u>\$24,900,249</u>	<u>\$1,540,000</u>	<u>-\$22,047,030</u>	<u>-\$4,393,219</u>	<u>-\$26,440,249</u>	<u>-\$2,853,219</u>	<u>-</u>

Estimated Revenues	\$24,900,249
Budgeted Use of Reserves	0
Total Budgeted Sources	<u>\$24,900,249</u>

Budgeted Expenditures	-\$22,047,030
Net Transfers	-2,853,219
Total Budgeted Uses	<u>-\$24,900,249</u>

Budgeted Expenditures	-\$22,047,030	
Transfers Out	-4,393,219	
Total Budget	<u>-26,440,249</u>	Excludes Service Departments (if any)
Transfers In	1,540,000	Transfers between Current Unrestricted Funds in Budget
Total Budgeted Uses	<u>-\$24,900,249</u>	Total Budgeted Sources

* Net Transfers = Transfers for Capital Improvements, Debt Service, and TSUS Administrative Costs

	Net Transfers
Transfer to Non-Current Fund from Table A-2	-1,894,874
Transfer to Non-Current Fund from Table A-2	0
Transfer to Non-Current Fund from Table B-2	-958,345
Transfer to Non-Current Fund from Table B-2	0
Transfer to Non-Current Fund from Table C-2	0
Transfer to Non-Current Fund from Table C-2	0
Net Transfers	<u>-2,853,219</u>

Institution Code: 789

Institution Name: Lamar Institute of Technology

A Name	B Position	C Funding Source	D Salary (09/01/13)	E Percentage Salary Increase Over FY 2013	F Nonsalary Benefits FY 2014						L Total Compens ation	M Explanation / Comments
					F Cash Bonuses	G Practice Plan Benefits	H Housing Allowance	I Car Allowance	J Other	K Non-Cash Compens ation		
Paul Szuch	President	General Revenue	\$65,945	0.00%	\$0	\$0	\$7,200	\$0	\$760	\$0	\$73,905	Longevity
		Other E& G Income	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Designated	\$131,749	4.00%	\$0	\$0	\$10,800	\$0	\$1,920	\$5,940	\$150,409	Non-cash automobile provided/Other Cell Allowance
		Total	\$197,694	4.00%	\$0	\$0	\$18,000	\$0	\$2,680	\$5,940	\$224,314	
Jimmy Adams	Dean of Workforce Development	General Revenue	\$87,550	3.00%	\$0	\$0	\$0	\$0	\$240	\$0	\$87,790	Other Longevity
		Revolving Funds	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Designated	\$0	0.00%	\$0	\$0	\$0	\$0	\$1,920	\$0	\$1,920	Other Cell Allowance
		Total	\$87,550	3.00%	\$0	\$0	\$0	\$0	\$2,160	\$0	\$89,710	
Jonathan Wolfe	Vice President Finance and Operations	General Revenue	\$145,165	3.00%	\$0	\$0	\$0	\$0	\$2,400	\$0	\$147,565	Other Longevity
		Revolving Funds	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Designated	\$0	0.00%	\$0	\$0	\$0	\$0	\$1,920	\$0	\$1,920	Other Cell Allowance
		Total	\$145,165	3.00%	\$0	\$0	\$0	\$0	\$4,320	\$0	\$149,485	
David Mosley	Coordinator of Institutional Research and Grants	General Revenue	\$98,446	3.00%	\$0	\$0	\$0	\$0	\$2,820	\$0	\$101,266	Other Longevity
		Revolving Funds	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Designated	\$0	0.00%	\$0	\$0	\$0	\$0	\$1,920	\$0	\$1,920	Other Cell Allowance
		Total	\$98,446	3.00%	\$0	\$0	\$0	\$0	\$4,740	\$0	\$103,186	
Vivian Jefferson	Vice President Student Services	General Revenue	\$92,700	3.00%	\$0	\$0	\$0	\$0	\$640	\$0	\$93,340	Other Longevity
		Revolving Funds	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Designated	\$0	0.00%	\$0	\$0	\$0	\$0	\$1,920	\$0	\$1,920	Other Cell Allowance
		Total	\$92,700	3.00%	\$0	\$0	\$0	\$0	\$2,560	\$0	\$95,260	
Betty Reynard	Vice President Academic Affairs	General Revenue	\$119,941	3.00%	\$0	\$0	\$0	\$0	\$4,060	\$0	\$124,001	Other Longevity
		Revolving Funds	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
		Designated	\$0	0.00%	\$0	\$0	\$0	\$0	\$1,920	\$0	\$1,920	Other Cell Allowance
		Total	\$119,941	3.00%	\$0	\$0	\$0	\$0	\$5,980	\$0	\$125,921	

Texas State University System
Lamar Institute of Technology
Matrix of Budgeted Operating Expenses Reported by Function
For the Fiscal Year 2014

Operating Expenses	Instruction	Research	Hospitals and Clinics	Public Service	Academic Support	Student Services	Institutional Support	Operation and Maintenance of Plant	Scholarship and Fellowships	Auxiliary Enterprises	Depreciation and Amortization*	Total Expenses
Cost of Goods Sold												0.00
Salaries and Wages	7,053,000.00			223,000.00	199,000.00	533,000.00	1,546,000.00	353,000.00		72,000.00		9,979,000.00
Payroll Related Costs	1,800,000.00			38,000.00	35,000.00	84,000.00	340,000.00	81,000.00		20,000.00		2,398,000.00
Professional Fees and Services				300,000.00								300,000.00
Federal Grant Pass-Through Expense												0.00
State Grant Pass-Through Expense												0.00
Travel	56,000.00			6,000.00	8,000.00	42,000.00	44,000.00	2,000.00		24,000.00		182,000.00
Materials and Supplies	600,000.00			80,000.00	10,000.00	160,000.00	200,000.00	50,000.00		44,000.00		1,144,000.00
Communications and Utilities	475,000.00			2,000.00			400,000.00	350,000.00				1,227,000.00
Repairs and Maintenance	125,000.00			20,000.00			120,000.00	400,514.00				665,514.00
Rentals and Leases							100,000.00					100,000.00
Printing and Reproduction												0.00
Depreciation and Amortization*												0.00
Bad Debt Expense												0.00
Interest												0.00
Scholarships									580,000.00			580,000.00
Claims and Judgments												0.00
Other Operating Expenses	2,662,112.00			695,000.00	158,501.00	215,000.00	570,903.00			1,170,000.00		5,471,516.00
Total Operating Expenses	12,771,112.00	0.00	0.00	1,364,000.00	410,501.00	1,034,000.00	3,320,903.00	1,236,514.00	580,000.00	1,330,000.00	0.00	22,047,030.00