

# Faculty Senate Meeting Minutes

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06 December 2023 / 3:00 PM / Teams virtual meeting

Meeting called to order @ 3:00pm

## ATTENDEES

Attended: Tena, Peter, Trazarra, Stanley, Melissa, Timothy, Brian, Bryant, Brandon

Absent: Chris Sams

Guests:

## AGENDA

- Approve November minutes.
  - 1<sup>st</sup> Peter, 2<sup>nd</sup> Tena
- Faculty handbook table of contents no longer matches page numbers.
  - Stanley let Dr. Hill know.
- Meeting with Dr. Valentine
  - We will make a request, and he will set a date.
  - Homogenous courses and previous action items
- Temperature issues in the MPC. The college approved to upgrade AC, but they have somehow not taken into account that the boiler in the MPC has broken down every year. The faculty is questioning the big infrastructure decisions, like the phone system, the AC systems, and their mismanagement.
- The faculty has been told by Dr. Hill to ask facilities for space heaters. Facilities told faculty to find their own space heaters on campus not in use and move them themselves. And the space heaters have only affected one degree of the room. If they cannot get the boiler up

and running, they need to get more space heaters. Students are complaining. We will deal with an increasing number of absences from students.

- We need a complaints hotline or methodology. We need a mechanism for students to legitimately complain about the temperature. Things will happen faster if they have a hotline to complain to.
  - We've had a similar temperature issue in the TC building, particularly 205.
  - Brandon will send an e-mail to Dr. Valentine on this.
- Ask to repaint reserved parking. Ask for reserved parking for teachers at Gateway. It would be great if we had signposts because students do not see the reserved on the curb. First two weeks of school, warnings, but after that, tickets.
- LIT did a great job of having the workers park in a designated parking area.
- Catering did not allow some faculty members to be able to eat, due to medical, religious, dietary needs. Food should be labeled. LIT use to send out a notice asking for dietary needs or considerations for religious purposes or allergy needs.
- LIT PD academic calendar was not consistent with the handbook for Fall 2023.

## **New Business**

- Tasha is looking for Brandon Greer for the Graduation rehearsal. He will be there.
- Several faculty members are concerned about the "running the gauntlet" after graduation. If it becomes a pattern, the summer heat could be an issue for faculty, including some who have skin cancer.
- The TC building's second floor needs a new copier. The copy machine is constantly breaking down. It jams continually and is one that receives lots of traffic from faculty.
- Read Elizabeth Fontenot's letter. Ask if she would consent to forwarding that letter to the president.
- Schedule meetings in advance for next semester in Outlook calendar.

## **Old Business**

## **Updates from Senators from Each Department**

- a. GEDS:
- b. Business Technology:
- c. Allied Health:
- d. Technology:
- e. Public Service:

## **CONCLUSION**

Motion to adjourn Melissa-1<sup>st</sup>, Dr. Barron-2<sup>nd</sup>

Meeting adjourned @ 4:03