



Certification Request Form for Federal Benefits

Students wishing to receive VA Education Benefits and/or Hazlewood are required to submit proper documentation to Veterans Services each semester of enrollment.

Instructions: Please complete all fields. If you have not received federal veteran educational benefits at Lamar Institute of Technology within the last two years, please make sure to include all required documentation with this form.

New Recipients: If this is your first time receiving the benefit, you will first need to apply at <https://www.va.gov/education/how-to-apply/>. You will receive a Certificate of Eligibility in the mail in approximately 30 days. Once received, you may complete this form and attach the document as required.

Confirmation of Certification: All official communication from the Veteran Liaison in the Student Services office is sent via your LIT email. Please check your school email regularly for communication regarding certification status or missing documentation.

Deadline: All documentation must be submitted to Veteran Services once registered for the semester for their enrollment to be certified with the Department of Veterans Affairs. Submission after the priority deadline may result in delayed payment.

<u>Term</u>	<u>Priority Deadline</u>
Fall	July 1st
Spring	December 1st
Summer	May 1st
Mini Terms	At time of registration

Name: _____

School ID: _____

Semester _____

New CH 35 Recipients:

Veteran Name _____

Veteran SSN _____

Please select the educational benefit you are requesting to be certified under for the selected term:

☐ Chapter 30 (Montgomery GI Bill) ☐ Chapter 31 (VR&E) ☐ Chapter 33 (Post 9/11 GI Bill) - Veteran or
Dependent (Spouse/Child) ☐ Chapter 35 (DEA Program) ☐ Chapter 1606

Have you received the selected benefit at Lamar Institute of Technology in the past two years?

☐ Yes ☐ No

Are you currently receiving Hazlewood benefits for the selected term of enrollment?

☐ Yes ☐ No

Students receiving Chapter 33 may only receive Hazlewood benefits if they do not receive CH 33 at the 100% rate. Chapter 31 recipients do not qualify for Hazlewood until their benefit is exhausted.

Documents Required:

Certificate of Eligibility

The Certificate of Eligibility is received after applying with the Department of Veterans Affairs. A screenshot of your eligibility from the VA website may be used in lieu of a COE.

Terms & Conditions: All Benefits

- ☐ I understand that only the courses that apply to my degree will be certified, and that I am responsible for the cost of any courses that do not fall within the parameters of my chosen degree plan.
- ☐ I will notify the Veteran Liaison of any changes in my enrollment above. (To include add/dropped courses and withdraw from the university.)
- ☐ I understand that I must request to be certified every term once my enrollment has been finalized.
- ☐ I understand that I must meet the college's satisfactory academic progress policy to maintain eligibility for all federal VA and Texas state educational benefits.
- ☐ I understand that as a VA Education Benefit recipient, I must verify my enrollment every month either by text, at 1-877-823-2378 or the WAVE website.

Terms & Conditions - 30, 35, 1606

- ☐ I understand that LIT will not receive payment from the Department of Veterans Affairs, and that I am required to make payment arrangements in accordance with the Cashier's Office policy to maintain enrollment.

Terms & Conditions- Hazlewood

- ☐ I understand that The Hazlewood Act does NOT waive the Student Service Fee and any non-mandatory fees like parking passes or the Eagle Learning Essentials fee.

Disclaimer and Signature

- ☐ I certify that my answers are true and complete to the best of my knowledge.

Signature: _____

Date: _____