



Staff Senate Meeting Minutes
Tuesday, June 21, 2022
10:30 A.M.
PATC Building – Room 102

Senate Members:

Angela Clark – President	Joul Ghorayeb – Finance and Operations
Stephanie Finley – Vice President	Homero Lozano - Strategic Initiatives
Kathy Hawsey – Secretary	Ebony Simpson – Strategic Initiatives
Monica Pier – Treasurer	Amber Clark – Strategic Initiatives
Melinda White-Davis - Student and Academic Success (Via phone, left early)	John Randall - Student and Academic Success
Lauren Case – Finance and Operations	Monica Cuccia – Finance and Operations
Justine Landry - Student and Academic Success	VACANT – Past President/Member at Large (nv)
	VACANT – Parliamentarian (nv)

I. Call to Order @ 10:31 am by Angela Clark, quorum established with 8 in attendance, 4 absent.

II. Minutes Review

- a. May – unavailable for review and approval at this time pending return of senate secretary.

III. Old Business

- a. Staff Senate Incentive
 - i. Unable to obtain samples from the vendor. Justine will get photos of options available with measurements to make the choice via electronic voting.
- b. Elections/Vacancies
 - i. Call for nominations was to be made by senate secretary June 1. Due to unforeseen circumstances the call for nominates has not been released. The nomination email draft was reviewed and motioned for approval by Stephanie and seconded by Monica and in favor of all present to send out to eligible staff with a deadline of nominations at 12 pm noon, Friday, July 1, 2022.

Dear LIT Staff :

It is time to fill the 2022 - 2023 Staff Senate seats!

Please, complete the [Google Forms survey](#) to make your nominations!!! **Nominations will stop at 12:00 pm, Friday, July 1, 2022.**

Those nominated will be contacted before close of business on Wednesday, July 6, 2022 to determine if they accept their nomination to serve on the staff senate for the 2022 – 2023 year and then official elections will be held.

To serve on staff senate you must have completed one (1) year of employment with LIT. To vote for a staff senate seat you must have completed six (6) months of employment.

You can read more about Staff Senate via our page on the LIT website: <https://www.lit.edu/staff-senate>

Survey Link : <https://forms.gle/BGvMoe32u1RcHJSWA>

c. **Budget Update/ Review**

- i. Suggestion of creating a Lunch and Learn series with the Staff Senate Budget.

Discussions around the idea of bringing back the last senate meeting being at the restraint in place of the staff senate incentive should we not have one. Requested each staff member to come back to the July meeting and provide two speakers with pricing to have them come and give a brief training.

d. **LinkedIn Learning**

- i. Notification that an email was submitted to be sent out to all Faculty and Staff informing them that Linked In Learning Training is available through the Teaching and Learning Center Organization. This is through our partnership with Sam Houston State University and must be access via Blackboard board, then you can link to your official linked in learning for credit of the training badges.

e. **Work Schedule**

- i. Submitted recommendations based off the survey results. Mentioned beginning these conversations sooner.

IV. New Business

- a. None Submitted

V. Open Floor

- a. Angela – a survey concern mentioned how the executive team is creating incentives for the students and telling the students at the same time before the advisors making the advisors feel unprepared. Brought about the suggestion to place an agenda item for creating a list of concerns to have prepared for the next president.

- b. Monica – mentioned a concern about Juneteenth being a federal holiday and no comments or celebration had around campus. This was recommended to be included in the list of concerns to address with the new president.

VI. Adjournment @ 11:26 motioned by Stephanie seconded by Monica all in favor.