

PROCEDURE LIT.9.08.02
USE OF SITES OUTSIDE OF LIT SYSTEMS IN DISTANCE EDUCATION

SCOPE: Faculty and Staff

1. If an instructor requests or requires students to post to websites or social networking sites outside of the institution (e.g., for interaction with the wider community), FERPA protections for that information as to third parties cannot be assured because the material is not on an LIT controlled website.
2. Instructors should communicate the issues, conditions, and risks associated with any postings that will be publicly available on the Internet at the beginning of the academic term, preferably in the syllabus.
3. Instructors should never post student grades, schedules, student ID or Social Security numbers, or other personally identifiable information.
4. Likewise, instructors should remind students to be careful about posting personal information (schedules, real names, etc.) about their classmates.

Related Policies: LIT.9.08 Distance Education

Relevant Forms/Documents:

Relevant TSUS Policies/Forms/Documents:

Relevant Statutes: Family Educational Rights and Privacy Act

Relevant SACSOC Standards: 10.1, 10.6

Document History:

Adopted:

Reviewed: June 2026

Revised: July 2024