



Staff Senate Meeting Minutes

Tuesday, November 11, 2025 @ 2:00 P.M.

Technology Center Building, Room 105

Senate Members:

Angela Clark – President
Tashanda Tezeno – Vice President
Kimberly Sala - Secretary
~~Joh’Nay “Nay” Coulon~~ ~~Treasurer~~
Denise Brown - Representative
LeAnn Chisholm-Spring – Representative
Stephanie Corley - Representative

Members with ~~strikethrough~~ were absent.

Jeremiah Kelly – Representative
Carmen Savant – Representative
~~Mattie Hamilton~~ ~~Representative~~
~~VACANT~~ ~~Representative~~
~~Ivan Ortiz~~ ~~Representative~~
~~Monica Pier~~ ~~Representative~~
~~Chelsea Graves~~ ~~Past President/Member at Large~~
(~~nv~~)

Guest: Jeoffery Blueitt

- I. Call to Order @ 2:03 pm.**
- II. Introductions**, no formal introductions required with attendees present.
- III. October Minutes Review** motioned for approval by Stephanie and seconded by Carmen. All in favor.
- IV. Budget Update**
 - a. Funds expended on Trunk or Treat were \$286.20
 - i. \$186.80 for Candy, \$106.35 for Eagle Hats used for the Eagles theme.
 - b. Remaining budget \$2,706.85
 - c. Kim questioned about the funds that were made from the FY 25 Holiday Shirt Sells as well as if we are going to be putting them up for sale again.
 - i. Angela will follow up with Chelsea to determine what inventory is available and then we can sell what we already have on hand and determine interest for purchasing more.
 - d. It was mentioned that LIT will not seek fundraising for a Staff Appreciation luncheon and will continue to partner with Faculty Senate with any activity.
 - e. Polling staff was suggested to ask if they would prefer a promotional item, such as a business polo, or a luncheon such as another potato bar for employee appreciation in March.
- V. Old Business**
 - a. Truck or Treat Booth was a success for staff senate participating. Criminal Justice was awarded the trophy for 1st place.

i. Suggestions to consider:

1. Consider a \$400 budget to allow for the purchase of candy and to have supplies to build a trophy and / or prizes for future years.
2. Consider making a 2nd and 3rd place winner with some form of gift to go with the trophy – even if as simple as a Pizza Party.

VI. Staff Senate Concerns & Comment

a. Change Collection Foundation

- i. Questions arose about the stakeholders this approach would reach – and that would be our students who already pay to go here. It was mentioned that possibly having donation change boxes set up at the community events we host, such as Trunk or Treat, Tree lighting could be considered but that would be best to be further developed by the foundation office.

b. Cross train, so that when someone is absent another person can fill in but also give an incentive as well.

- i. A subcommittee was suggested to research this idea in more detail to determine how such a training program could work on campus. Subcommittee members being Denise Brown, Tashanda Tezeno, and Angela Clark.

c. IT Concerns

- i. This item was submitted via email from IT to remind everyone on the senate that IT would like to hear our thoughts and that we can bring any suggestions, issues or concerns to their attention to have it addressed quickly.

VII. New Business

a. Director of Safety

- i. Provided a quick introduction from Jeoffery Blueitt to show his presence on campus and make sure everyone is aware that they can bring any concerns forward.
- ii. Comments/Questions from the Senate:

1. LU Students Utilizing LIT parking lots in front of WATC and MPC. (Multiple)
 - a. According to the Parking Lot agreement between campuses all parking lots (unless marked reserved) are available LIT and LU students.
2. Will cameras be installed everywhere? (Mentioned a student car damage complaint.) (Kim)
 - a. Cameras are installed and some final connections are being made to turn them live.

3. Are we still getting key cards for building entrances? (Kim)
 - a. It is projected that this process will start over the Holiday break though this project is under facilities.
4. Inquiry about how late security is on campus on Friday afternoons. (Denise)
 - a. Depends on the traffic on campus but they stay until 5:30 / 6 to be the last on campus.

b. Spring 2026 Welcome Signage

- i. We attempted to make welcome back signs for the Fall 2025 semester that would be to welcome Faculty and also students back at the entrances of the buildings. The idea is to schedule some time after graduation and before winter break inviting any and all staff members to drop by and prepare for signage to go up when we return in Spring 2026. This will be brought to executive team for approval then a survey will be sent out to determine a date and time and then all staff will be notified accordingly.

c. Coloring Board

- i. Angela attempted to have updated posters re-printed. The graphic design printer was in need of repair. Then once repaired it was determined the computer linked to the large printer needed updating. The Spring semester is when we could present this idea to have another group of Graphic Design students to submit an option to have printed. Will present to the leadership team for approval.

VIII. Open Floor

a. Angela

- i. Staff Senate Vacancy – With the resignation of Kennedy Lomas, Antionette Doll was offered to fill the remainder of the term according to the bylaws to fill with runner up candidate. She accepted and will be present at the next meeting.

b. Jeremiah

- i. Reminded the group that Graduation is 12/11 at 6:00 pm.

c. Kim

- i. Questioned if we would be putting Holiday Shirts for sale again this year.
 1. The current plan is to sale the inventory we have then we could get a survey to see if there is enough interest for an additional order. Angela will reach out to Chelsea to find out what inventory we have.

IX. Adjournment @ 2:55 pm