

PROCEDURE LIT.9.01.03 FINAL EXAMS

SCOPE: Faculty and Staff

1. A comprehensive final examination is left to the discretion of the instructor when it is not a course requirement.
 - 1.1. In the case of student absence from a final examination, the instructor shall assign a grade of "I" when the reason for the absence is due to accident or illness.
2. If an incomplete grade is not made up and a grade is not assigned six (6) weeks following the start of the next semester, the incomplete "I" will be changed to "F", unless otherwise provided for or approved by the Provost/Vice President for Instruction and Student Services.
 - 2.1. Fall Term is considered the next term following Spring or Summer Term of the previous academic year.
3. Lamar Institute of Technology does not operate under a student honor system; therefore, the proctoring of all examinations by a faculty member is required.

Related Policies: LIT.9.01, LIT.7.04

Relevant Forms/Documents:

Relevant TSUS Policies/Forms/Documents:

Relevant Statutes:

Relevant SACSOC Standards: 10.4

Document History:

Adopted:

Reviewed:

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