

**POLICY LIT.9.08
DISTANCE EDUCATION**

SCOPE: Faculty, Staff, and Students

1. Lamar Institute of Technology (LIT) employees who teach an online course must comply with Distance Learning Handbook guidelines. Employees who do not comply with the guidelines will not be allowed to teach online courses.
2. Lamar Institute of Technology is committed to protecting the privacy of students enrolled in LIT distance education courses and/or programs. LIT complies with the Family Educational Rights and Privacy Act (FERPA) concerning the control of access to confidential student information.
3. Academic leadership is expected to ensure that all faculty and staff within their units remain in compliance with Distance Learning Handbook and FERPA guidelines.

Related Procedures: LIT.9.08.01 Privacy and Third-Party Access in Distance Education; LIT.9.08.02 Use of Sites Outside of LIT Systems in Distance Education; LIT.9.08.03 Student Threaded Discussions or Forum Postings; LIT.9.08.04 Plagiarism Detection; LIT.9.08.05 Secure Credentials

Relevant Forms/Documents:

Relevant TSUS Policies/Forms/Documents:

Relevant Statutes: Family Educational Rights and Privacy Act (FERPA)

Relevant SACSCOC Standards: 10.1, 10.6

Document History:

Adopted:

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