

POLICY LIT.9.09

ACADEMIC EXCELLENCE: FACULTY IN-PERSON, ON CAMPUS OFFICE HOURS
AND CAMPUS ENGAGEMENT POLICY

SCOPE: Faculty

1. In accordance with Texas State University System (TSUS) Rules and Regulations Chapter V, Section 7: *Academic Excellence: In-person Teaching, On Campus Office Hours and Campus Engagement* faculty are required to adhere to the following:
 - 1.1. In-person Teaching: Full-time faculty are required to teach in-person classes when the College determines in-person teaching is appropriate.
 - 1.1.1. Teaching modality for classes is recommended by the Department Chair and Dean to the Provost/Vice President for Instruction and Student Services, who will make the final determination.
 - 1.2. On-Campus Office Hours: Full-time faculty must maintain in-person office hours at their assigned work location as determined appropriate by the College.
 - 1.2.1. All office hours must be approved in writing by the Department Chair and Dean and will be documented on the Faculty Workload form.
 - 1.2.2. The Faculty Workload form is submitted to the Provost/Vice President for Instruction and Student Services for final approval.
 - 1.3. Campus Engagement: Full-time faculty must attend significant campus events as designated by the College.
 - 1.3.1. A faculty member's absence from such designated events must be approved in writing by the Department Chair and reported to the Dean.
 - 1.4. Disciplinary Action: This policy underscores the importance of in-person teaching, on-campus office hours, and attendance of faculty at campus activities. As faculty compliance with the policy is crucial in fostering a vibrant and engaging academic community, LIT must take disciplinary action, up to and including termination, against faculty who fail to comply with the requirement of the policy.

Related Procedures:

Relevant Forms/Documents:

Relevant TSUS Policies/Forms/Documents: TSUS Rules and Regulations Chapter V, Section 7

Relevant Statutes:

Relevant SACSCOC Standards:

Document History:

Adopted: February 2024

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Revised: