College Success Skills
DORI 0200 3B1 Spring 2024

INSTRUCTOR CONTACT INFORMATION
Instructor: Dr. Valerie Worry
Email: vaworry@lit.edu
Dept. Office Phone: 409-247-5306
Dept. Office Location: PATC 204
Office Hours: By Appointment or walk-in

CREDIT
2 Semester Credit Hours (2 hours lecture)

MODE OF INSTRUCTION
Face-to-Face

PREREQUISITE/CO-REQUISITE:
None

COURSE DESCRIPTION
Psychology of learning and success; examines factors that underlie learning, success, and personal development in higher education. Topics covered include information processing, memory, strategic learning, self-regulation, goal setting, motivation, educational and career planning, and learning styles. Techniques of study such as time management, listening and note taking, text marking, library and research skills, preparing for examinations, and utilizing learning resources are covered. This includes courses in college orientation and the development of students’ academic skills that apply to all disciplines. This course is time-bound, structured, and completed partially online.

COURSE OBJECTIVES
Upon completion of this course, the student will be able to
1. Navigate the systems of college (including technology, career/major exploration, academic advising, registration, and campus resources).
2. Examine factors that underlie learning, success, and personal development in higher education.
3. Discover techniques of study such as time management, listening and note taking, test taking, library and research skills, reading, and memory.
4. Demonstrate the State of Texas core objectives of critical thinking, communication, teamwork, personal and social responsibility, and qualitative reasoning.
5. Understand the concept of financial literacy for students, including the financial aid process.
REQUIRED TEXTBOOK AND MATERIALS
• College Success by OpenStax by Amy Baldwin, Free at OpenStax.com
• Computer
• Internet connection (Broadband highly recommended)
• MS PowerPoint (students are provided with free Office 365 access)
• MS Word or compatible word processor (students are provided with free Office 365 access)
• MS Outlook Email (students are provided with free Office 365 access)

ATTENDANCE POLICY
You are required to log on weekly to Blackboard and review the week's course material. Additionally, you are required to check your LIT emails weekly. Assignments are typically due each week. Attendance is based on assignment submissions.

DROP POLICY
Students are NOT permitted to drop DORI. If you stop completing your coursework, you will fail the course and have to retake DORI in order to graduate.

If you wish to drop a different course, you are responsible for initiating and completing the drop process by the specified drop date as listed on the Academic Calendar available on the LIT website otherwise the grade you receive in the course will impact your GPA.

STUDENT EXPECTED TIME REQUIREMENT
For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face-to-face class.

COURSE CALENDAR

<table>
<thead>
<tr>
<th>Module</th>
<th>Course Content and Activities</th>
<th>Assignments Due</th>
<th>Date Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Student Success Basics</td>
<td>Syllabus Quiz</td>
<td>1/22/2024</td>
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<tr>
<td></td>
<td>Chapter 1: Exploring College</td>
<td>Technology Skills Assessment</td>
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<td>From your LIT email, Email Instructor</td>
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<td>Class Introduction Discussion</td>
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<td>Chapter 1 Knowledge Check</td>
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<td>2</td>
<td>Learning Styles</td>
<td>My Learning Style</td>
<td>1/29/2024</td>
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<td>Differences between High School &amp; College</td>
<td>High School vs College Journal</td>
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<td>Title IX Training</td>
<td>Smiling Faces</td>
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<td></td>
<td>Blackboard and Starfish Training</td>
<td>Chapter 2 Knowledge Check</td>
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<td>Chapter 2: Knowing Yourself as a Learner</td>
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<tr>
<td>Module</td>
<td>Course Content and Activities <em>Important: Weekly work is subject to change.</em></td>
<td>Assignments Due</td>
<td>Date Due</td>
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<td>3</td>
<td>Reading and Notetaking Review LIT Website Chapter 5: Reading and Notetaking</td>
<td>LIT and Its Website Discussion Plan ahead for Title IX Compliance Chapter 5 Knowledge Check</td>
<td>2/5/2024</td>
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<td>4</td>
<td>TSI Student Catalog &amp; Handbook GRIT Chapter 6: Studying, Memory, and Test Taking</td>
<td>GRIT: Passion and Perseverance Are You TSI Complete? LIT Student Catalog &amp; Handbook Chapter 6 Knowledge Check</td>
<td>2/12/2024</td>
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<td>5</td>
<td>Time Management Chapter 3: Managing Your Time and Priorities</td>
<td>Weekly Planner Procrastination Journal Chapter 3 Knowledge Check</td>
<td>2/19/2024</td>
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<td>6</td>
<td>LIT Financial Aid &amp; Scholarships Chapter 10: Understanding Financial Literacy</td>
<td>LIT Scholarship Title IX/Campus Clarity Chapter 10 Knowledge Check</td>
<td>2/26/2024</td>
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<tr>
<td>8</td>
<td>Lamar Library Access and Use Chapter 7: Thinking</td>
<td>Library Tutorial Get Your LEA Account Weekly Planner Assignment 2 Chapter 7 Knowledge Check</td>
<td>3/18/2024</td>
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<td>9</td>
<td>Chapter 11: Engaging in a Healthy Lifestyle</td>
<td>Healthy Lifestyle Self-Assessment Chapter 11 Knowledge Check</td>
<td>3/25/2024</td>
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<td>10</td>
<td>Resumes Career Search Chapter 12: Planning for Your Future</td>
<td>CareerLink and Resume Career Search Exploration Chapter 12 Knowledge Check</td>
<td>4/1/2024</td>
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<td>11</td>
<td>LIT Student Success Apps - DegreeWorks, Starfish, and Self Service Banner</td>
<td>DegreeWorks, Starfish, and Self Service Banner Chapter 4 Knowledge Check</td>
<td>4/8/2024</td>
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<td>12</td>
<td>Prepare for Advising</td>
<td>Prepare for Advising Advisor Meeting College Experience Journal</td>
<td>4/15/2024</td>
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<td>13</td>
<td>Chapter 8: Communication</td>
<td>Chapter 8 Knowledge Check</td>
<td>4/22/2024</td>
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<td>14</td>
<td>Organizing and Studying</td>
<td>Advising and Registration Preparing for Finals</td>
<td>4/29/2024</td>
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<td>15</td>
<td>LIT Course Evaluations Final Exam</td>
<td>Final Exam</td>
<td>5/6/2024</td>
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**COURSE EVALUATION**

Final grades will be calculated according to the following criteria:

- Daily Work 45%
- Major Projects & Tests 55%
GRADE SCALE
• 90-100     DA
• 80-89       DB
• 70-79       DC
• 00-69       DF
LIT does not use +/- grading scales

ACADEMIC DISHONESTY
Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive
disciplinary action. Students need to familiarize themselves with the institution’s Academic Dishonesty
Policy available in the Student Catalog & Handbook accessible on the LIT website.

TECHNICAL REQUIREMENTS
The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can
be found online at Online Learning Requirements. A functional broadband internet connection, such as
DSL, cable, or Wi-Fi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT
The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal
anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT
provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the
Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations
Office is located in the Eagles’ Nest Room 129 and helps foster a supportive and inclusive educational
environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all
members of the Lamar Institute of Technology community. If you believe you have a disability requiring an
accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email
specialpopulations@lit.edu. You may also visit the online resource at Special Populations - Lamar Institute
of Technology (lit.edu).

STUDENT CODE OF CONDUCT STATEMENT
It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand
and abide by all published policies, regulations, and procedures listed in the LIT Catalog and Student
Handbook. The LIT Catalog and Student Handbook may be accessed at www.lit.edu. Please note that the
online version of the LIT Catalog and Student Handbook supersedes all other versions of the same
document.

STARFISH
LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from
Starfish regarding your course grades, attendance, or academic performance. Faculty members record
student attendance, raise flags and kudos to express concern or give praise, and you can make an
appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or
MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility
of the student to pay attention to these emails and information in Starfish and consider taking the
recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION

DUE DATES: All assignments, Daily Work and Major Projects/Tests, due dates are indicated in the Blackboard course for this class and/or on the instructor-supplied course schedule. Work may be completed and submitted at any time before the due date.

LATE WORK: Any work submitted after the stated due date (late work) will receive a 10-point deduction per week for each week late.

WORK SUBMISSION: All assignments must be submitted via Blackboard. Assignments submitted through any other method will receive a “0”.

GRADES: Grades for assignments may be accessed through the My Grades section of your course within Blackboard. Each assignment shows your grade and any grading comments made on your assignment. A passing grade for DORI is 70 or above.

COURSE INCOMPLETES: Incompletes for this class will only be given in very rare situations and at the discretion of the instructor. The class is structured so that if you stay on or ahead of schedule most unplanned life events will not derail your progress in this class.

TECHNICAL ASSISTANCE: For questions or problems with Blackboard, call 409-951-5701 or email LIT-BBsupport@lit.edu. For questions or problems with Office 365 (including email) or Self-Service Banner, call 409-839-2074 or email helpdesk@lit.edu. For questions or problems with Starfish or Degreeworks, call 409-880-8321.

EMAIL: Emails will be replied to within 48 hours on weekdays and 48 hours on weekends. Please keep this in mind as you may need assistance to complete an assignment. If you do need help, and do not give yourself enough time, this could cause you to submit late work.