



3. Webcam for taking exams

**ATTENDANCE POLICY**

Students are expected to be in class unless prior arrangements have been made Absences must be limited to serious illness and/or immediate family emergencies. **Three (3) lecture absences will result in a letter grade reduction. Two (2) lab absences will result in a 10 point grade reduction from the overall lab average. Excessive tardiness (more than 15 minutes/class or more than 2 consecutive classes)** will result in an absence being awarded. Also, leaving class early will result in an absence being awarded. In the event that LIT is forced to cancel classes due to inclement weather, DMS classes and clinical rotation will also be canceled. Notification of closures will be made through local radio and TV stations. Students out of the immediate broadcast area should contact the Program Director for information. **It is extremely important that students communicate with the faculty regarding absences by telephone and/or email at all times.**

**DROP POLICY**

If you wish to drop a course, you are responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an “F” in the course.

**LECTURE COURSE CALENDAR**

WEEK	TOPIC	READINGS	ASSIGNMENTS (Due on this Date)
1	<b>Review Syllabus/ Systolic Function/ Dysfunction PP</b>	Syllabus and Unit I PPs Via Blackboard	
2	<b>Systolic Function/ Dysfunction PP</b>	Unit I PPs and Homework Assignments via Blackboard	
3	<b>Systolic Function/ Dysfunction PP</b>  <b>TEST 1</b>	Unit I PPs and Homework Assignments via Blackboard	<b><u>UNIT I TEST OPEN ON Blackboard 01/31/24 – 02/05/24</u></b>  <b><u>HOMEWORK FOR UNIT I TEST DUE BEFORE TAKING TEST ON Blackboard BOTH DUE 02/05/24 @ 7 PM</u></b>
4	<b>Ventricular Function/Dysfunction PP</b>	Unit II PPs and Homework Assignments via Blackboard	

5	<b>Ventricular Function/Dysfunction PP</b>	Unit II PPs and Homework Assignments via Blackboard	
6	<b>Ventricular Function/Dysfunction PP</b>	Unit II PPs and Homework Assignments via Blackboard	
7	<b>TEST 2/ Stress Echo PP</b>	Unit II PPs and Homework Assignments via Blackboard / Unit III PPs and Homework Assignments via Blackboard	<b><u>UNIT II TEST OPEN ON Blackboard 02/23/24 – 02/27/24</u></b>  <b><u>HOMEWORK FOR UNIT II TEST DUE BEFORE TAKING TEST ON Blackboard BOTH DUE 02/27/24 @ 7 PM</u></b>
8	<b>Stress Echo PP/ TEST 3</b>	Unit III PPs and Homework Assignments via Blackboard	<b><u>UNIT III TEST OPEN ON Blackboard 03/06/24 – 03/10/24</u></b>  <b><u>HOMEWORK FOR UNIT III TEST DUE BEFORE TAKING TEST ON Blackboard BOTH DUE 03/10/24 @ 7 PM</u></b>
9	<b>SPRING BREAK</b>		
10	<b>Ischemic Heart Disease &amp; Myocarditis PPs</b>	Unit IV PPs and Homework Assignments via Blackboard	
11	<b>CHF/ TEST 4</b>	Unit IV PPs and Homework Assignments via Blackboard	<b><u>UNIT IV TEST OPEN ON Blackboard 03/27/24 – 04/01/24</u></b>  <b><u>HOMEWORK FOR UNIT IV TEST DUE BEFORE TAKING TEST ON Blackboard BOTH DUE 04/01/24 @ 7 PM</u></b>
12	<b>Tamponade / Pericardial Effusion PP</b>	Unit V PPs and Homework Assignments via Blackboard	

13	Tamponade / Pericardial Effusion PP/ TEST 5	Unit V PPs and Homework Assignments via Blackboard	
14	Extended Lab 4-16-24 /Review for Final	Unit V PPs and Homework Assignments via Blackboard  Homework Assignment #6 Documented (4 hours ) Community Service (INSTRUCTOR MUST APPROVE YOUR COMMUNITY SERVICE – SO PRIOR NOTIFICATION IS REQUIRED)	<b><u>UNIT V TEST OPEN ON Blackboard 04/12/24 – 04/16/24</u></b>  <b><u>HOMEWORK FOR UNIT V TEST DUE BEFORE TAKING TEST ON Blackboard BOTH DUE 04/16/24 @ 7 PM</u></b>  <b><u>APRIL 20, 2024 COMMUNITY SERVICE HOURS ARE DUE BY MIDNIGHT ON BB</u></b>
15	RESEARCH PROJECTS	Topics, Instructions and Criteria Housed in BB	<b>APRIL 23 and 25, 2024 TO BE PRESENTED DURING CLASS. ELECTRONIC COPY DUE ON APRIL 23 ON BB PRIOR TO CLASS.</b>
16	REVIEW FOR FINAL FINALS WEEK		<b><u>MAY 6, 2024 FINAL EXAM MUST BE TAKEN VIA BLACKBOARD BY NOON ON THIS DAY</u></b>

- This schedule is subject to change at the discretion of the instructor.

**LAB COURSE CALENDAR**

<b>DATE</b>	<b>LAB ACTIVITY</b>	<b>INFO NEEDED</b>	<b>ASSIGNMENTS (Due on this Date)</b>
<b>1/16</b>	Review Scanning MV/TV Doppler	Protocol / Tips/ Instructions found on Blackboard	
<b>1/18</b>	MV/TV Doppler	Protocol / Tips/ Instructions found on Blackboard	
<b>1/23</b>	MV/TV Doppler	Protocol / Tips/ Instructions found on Blackboard	
<b>1/25</b>	<b>MV/TV Doppler Test</b>	<b>Protocol / Tips/ Instructions found on Blackboard</b>	<b><u>SCAN TEST 1</u> <u>JANUARY 25, 2024 DUE</u> <u>BY MIDNIGHT ON</u> <u>CORESOUND</u></b>
<b>1/30</b>	AOV/ PV Doppler	Protocol / Tips/ Instructions found on Blackboard	
<b>2/01</b>	<b><u>SITE VISIT – STUDENTS</u> <u>MEET WITH SITE</u> <u>VISITORS</u></b>	Protocol / Tips/ Instructions found on Blackboard	
<b>2/06</b>	AOV/ PV Doppler	Protocol / Tips/ Instructions found on Blackboard	
<b>2/08</b>	OUTSIDE ASSIGNMENT	Protocol / Tips/ Instructions found on Blackboard	
<b>2/13</b>	AOV/ PV Doppler	Protocol / Tips/ Instructions found on Blackboard	
<b>2/15</b>	AOV/ PV Doppler	Protocol / Tips/ Instructions found on Blackboard	
<b>2/20</b>	<b>AOV/ PV Doppler Test</b>	<b>Protocol / Tips/ Instructions found on Blackboard</b>	<b><u>SCAN TEST 2</u> <u>FEBRUARY 20, 2024</u> <u>DUE BY MIDNIGHT ON</u> <u>CORESOUND</u></b>
<b>2/22</b>	Parasternal Echo	Protocol / Tips/ Instructions found on Blackboard	

2/27	Parasternal Echo	Protocol / Tips/ Instructions found on Blackboard	
02/29	Parasternal Echo	Protocol / Tips/ Instructions found on Blackboard	
3/05	<b>Parasternal Echo</b>	<b>Protocol / Tips/ Instructions found on Blackboard</b>	<b><u>SCAN TEST 3</u></b> <b><u>MARCH 05, 2024 DUE</u></b> <b><u>BY MIDNIGHT ON</u></b> <b><u>CORESOUND</u></b>
3/07	Apical Echo	Protocol / Tips/ Instructions found on Blackboard	
3/12 & 3/14	<b>SPRING BREAK / NO CLASS</b>		
3/19	Apical Echo	Protocol / Tips/ Instructions found on Blackboard	
3/21	Apical Echo	Protocol / Tips/ Instructions found on Blackboard	
3/26	<b>Apical Echo Test</b>	<b>Protocol / Tips/ Instructions found on Blackboard</b>	<b><u>SCAN TEST 4</u></b> <b><u>MARCH 26, 2024 DUE</u></b> <b><u>BY MIDNIGHT ON</u></b> <b><u>CORESOUND</u></b>
3/28	Complete Echo	Protocol / Tips/ Instructions found on Blackboard	
4/02	Complete Echo	Protocol / Tips/ Instructions found on Blackboard	
4/04	Complete Echo	Protocol / Tips/ Instructions found on Blackboard	
4/9	Complete Echo	Protocol / Tips/ Instructions found on Blackboard	
4/11	<b>WRITTEN PROTOCOL TEST/ Practice Complete Echo</b>	<b>Protocol / Tips/ Instructions found on Blackboard</b>	<b><u>TEST 5</u></b> <b><u>APRIL 11, 2024 TAKEN</u></b> <b><u>AND DUE IN CLASS</u></b>
4/16	<b>Complete Echo Test</b>	<b>Protocol / Tips/ Instructions found on Blackboard</b>	<b><u>SCAN TEST 6</u></b>

			<b><u>APRIL 16, 2024 DUE BY MIDNIGHT ON CORESOUND</u></b>
<b>4/18</b>	Complete Echo	Protocol / Tips/ Instructions found on Blackboard	
<b>4/23</b>	Complete Echo	Protocol / Tips/ Instructions found on Blackboard	
<b>4/25</b>	Complete Echo	Protocol / Tips/ Instructions found on Blackboard	
<b>04/30</b>	<b>SCAN FINALS</b>	<b>Protocol / Tips/ Instructions found on Blackboard</b>	<b><u>SCAN TEST 7 APRIL 30, 2024 DUE IN CLASS AFTER SCAN FINAL</u></b>
<b>5/02</b>	<b>SCAN FINALS</b>	<b>Protocol / Tips/ Instructions found on Blackboard</b>	<b><u>SCAN TEST 7 MAY 02, 2024 DUE IN CLASS AFTER SCAN FINAL</u></b>

- This schedule is subject to change at the discretion of the instructor.

### **COURSE EVALUATION**

**There are two components to this course, lecture and lab. They come together for a combined overall grade.**

Final grades will be calculated according to the following criteria:

Semester grades will be calculated from unit tests, lecture final exam, lab participation, lab scan tests, research assignment and homework assignments.

- Unit tests/ Final **(59%)**
  - **(Unit Tests worth 39%/ Final Exam worth 20%)**
- Research/ Power Point Project **(10%)**
- Homework **(5%)**
- Lab Participation **(26%)**
  - **(25% lab grade will be scan tests/25% will be lab participation/50% will be Final Semester Scan)**

### **Course Outline**

- A. LIT
  - a. Policies
  - b. Academic calendar
  - c. Classroom policies
- B. Schedules
  - a. Lab schedule
  - b. Clinical schedule
  - c. Review previous semester cardiac anatomy and physiology.
  - d. Advanced cardiac anatomy and Physiology
  - e. Cardiac cycle
  - f. Cardiac Hemodynamics
  - g. Cardiac Doppler
  - h. Doppler equation
  - i. Doppler Quantification
- C. Cardiac Physiology
  - a. Effects of abnormal pressures and loading
    - i. Volume concepts
    - ii. Afterload
    - iii. Preload
    - iv. Frank Starling's Law
- D. Physiological response of cardiac chambers to the following:
  - a. Increased volume
    - i. Preload (varying preload conditions)
    - ii. Frank Starling Law
  - b. Increased pressure
    - i. Afterload (varying afterload conditions)
    - ii. Hypertrophy
  - c. Pulmonary vascular disease
- E. Normal and Abnormal hemodynamics and flow patterns.
  - a. Miscellaneous measurements specific to patient history.
- F. Ventricular systolic function/dysfunction
  - a. Ejection Fraction
  - b. Simpson's method
  - c. Etiology/ Signs/ Symptoms/ Recognition/ Evaluation/ Quantification of normal/abnormal measurements
- G. Ventricular diastolic function/dysfunction
  - a. Chamber size
  - b. E to A ratio
  - c. PISA
  - d. Pulmonary veins
  - e. Tissue Doppler
  - f. Etiology/ Signs/ Symptoms/ Recognition/ Evaluation/ Quantification of normal/abnormal measurements

- H. Stress Echo
  - a. Indications/Contraindications/ Physical History
  - b. Etiology/ Signs/ Symptoms/ Recognition/ Evaluation/ Quantification of normal/abnormal measurements
- I. Heart failure
  - a. Etiology/ Signs/ Symptoms/ Recognition/ Evaluation/ Quantification of normal/abnormal measurements by echocardiographic features/ Treatments (Cardiac Assist Devices/ Intracardiac Devices/ Heart Transplant)
- J. Ischemic Heart Disease
  - a. Coronary Artery Anatomy/ Distribution Review/ Heart Cath Review
  - b. Etiology/ Signs/ Symptoms/ Recognition/ Evaluation/ Quantification of normal/abnormal measurements by echocardiographic features
- K. Myocarditis
  - a. Etiology/ Signs/ Symptoms/ Recognition/ Evaluation/ Quantification of normal/abnormal measurements by echocardiographic features
- L. Pericardial Disease/ Tamponade
  - a. Etiology/ Signs/ Symptoms/ Recognition/ Evaluation/ Quantification of normal/abnormal measurements by echocardiographic features
  - b. Interventional procedures/care/ IV administration techniques
- M. Hypertensive heart
  - a. Etiology/ Signs/ Symptoms/ Recognition/ Evaluation/ Quantification of normal/abnormal measurements by echocardiographic features

#### **GRADE SCALE**

- 93-100 A
- 85-92 B
- 77-84 C **(must pass class with a 77 or higher to continue in program)**
- 69-76 D
- 0-68 F

#### **TECHNICAL REQUIREMENTS**

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

#### **DISABILITIES STATEMENT**

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with

disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email [specialpopulations@lit.edu](mailto:specialpopulations@lit.edu). You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

### **STUDENT CODE OF CONDUCT STATEMENT**

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at [www.lit.edu](http://www.lit.edu). Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

### **STARFISH**

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

### **ADDITIONAL COURSE POLICIES/INFORMATION**

1. No food, drinks, or use of tobacco products in class.
2. Beepers, cell phones, head phones and any other electronic devices must be turned off while in class.
3. Do not bring children to class.
4. The terminology excused or not excused absence does not apply to this class. All absences are equal. Therefore, no matter the circumstances involved in the student's absence it will be counted towards the total for the semester.
5. **All assignments are due when stated at the beginning of class or online at the dates given on the syllabus. All exams will be on the dates specified unless the instructor makes a change. If the student misses an exam due date, the student will be given a 0 after midnight on the day that it was due. Before midnight the day of the test, the score will drop 10 points for every hour the exam is late beginning with the time it was due. For example, if the test is due at 7:00 and the student turns in the exam at**

**7:01 the grade drops 10 points. At 8:00 pm, the grade will drop 20 points, etc. The time is set by the individual instructor so 7:00 pm is only an example.**

6. It shall be considered a breach of academic integrity (cheating) to use or possess on your body any of the following devices during any examination unless it is required for that examination and approved by the instructor: Cell phone, smart watch/watch phone, laptop, tablet, electronic communication devices (including optical), and earphones connected to or used as electronic communication devices.

**a. Cheating on any (lecture/lab) exam results in immediate dismissal from the program and an F for the course.**

7. All exams will be online. You will be using LockDown Browser with Webcam Monitoring. The rules for the tests are:

Disable all notifications on your computer. This is how LockDown Browser is used to take a test.

- Locate the “LockDown Browser” shortcut on the desktop and double-click it. (For Mac users, launch “LockDown Browser” from the Applications folder.)
- If prompted to close a blocked program (e.g. screen capture, instant messaging) choose Yes.
- Log into the course, navigate to the test and select it.
- A Startup Sequence will guide the student through a webcam check and other items required by the instructor.
- The test will then start.

20-point deductions for each occurrence:

- Where you are taking your exam must be well lit. If it is not well lit, you will have 20 points deducted from your test.
  - Your face must be visible the entire length of the test. If your face cannot be seen even for a few seconds you will have 20 points deducted from your test.
  - No music should be playing nor should a TV/radio/video be on in the background.
  - You may not read the questions out loud. If you do so, you automatically receive a 20-point deduction.
  - You may not wear sunglasses, hats, hoodies, earbuds, headphones, etc. during the exam. Your ears must be fully visible the entire exam, failure to comply with this will be a 20-point deduction. If you do this on another exam it will turn into a 50-point deduction

50-point reduction or a zero on the entire test

- You must be in a private location. If another person is seen or heard while you are taking your test this could be misconstrued as cheating resulting in a 50-point reduction or a zero. That is up to the situation and your instructor.
- All phones, notes, books, and other papers must be removed from the testing location. If these items are seen during your exam, you receive an automatic zero on the exam.
- Do NOT leave the exam room for any reason, if you do, it is an automatic 50-point deduction.
- Any suspicious activity that appears to be cheating will result in a zero.

### Testing Tips

1. You must use Google Chrome browser.
    - You must have a webcam and a microphone attached to your computer
    - Be prepared to scan the room with a camera, if you cannot move your computer, you will need to have a mirror available to assist with scanning the room.
  2. It is the student's responsibility to ensure that ALL of the above requirements are met. By completing the verify signature portion of the exam, you are accepting responsibility for your actions during the exam. Failure to follow the requirements will result in deductions from your exam grade when reviewed by your Instructor.
- 8.
- a. **Cheating on any (lecture/lab) exam results in immediate dismissal from the program and an F for the course.**
9. You will have the length of the class to finish an exam. No extra time will be given.
  10. Class roll is taken by the sign in sheets. If you did not sign in, you will be counted absent.
  11. The sign in sheet will be taken up 15 minutes after class starts. If you are more than 15 minutes late to class, you will be counted absent. Also, if you leave the classroom for more than 15 minutes you will be counted absent.
  12. When absent, the student is required to contact the instructor to obtain make-up assignment for missed class. It is the student's responsibility to make up lecture/lab assignments or a grade of zero will be given.

13. If you wish to drop a course, the student is responsible for initiating and completing the drop process. If you stop coming to class and fail to drop the course, you will earn an “F” in the course.
14. There will be no extra credit assignments given in this course.
15. Students with special needs and/or medical emergencies or situations should communicate with their instructor regarding individual exceptions/provisions. It is the student’s responsibility to communicate such needs to the instructor.
16. If you fail any test, you are required to get ahold of me and schedule a collaborate session to review the material. It is your duty to be prepared for this meeting.
17. Any taping of the material, when we go over tests/ results, will be considered cheating and you will be dismissed from the program. It is our duty to prepare you for the registry.
18. Four hours of community service will be **REQUIRED** this semester in this course. These hours **must be approved by the instructor** prior to service.
19. Additional class policies as defined by the individual course instructor and sonography handbook.