ENGL_1301_2C1_Fall 2023

INSTRUCTOR CONTACT INFORMATION

Instructor:	Amy Jones
Email:	amjones7@lit.edu
Office Phone:	409-679-3324 (cell)
Office Location:	No office on campus
Office Hours:	Text, email, or by appointment

CREDIT

3 Semester Credit Hours (3 hours lecture, 0 hours lab)

MODE OF INSTRUCTION

Online

PREREQUISITE/CO-REQUISITE:

TSI Complete in Reading and Writing.

COURSE DESCRIPTION

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to
 1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.
4. Read, reflect, and respond critically to a variety of texts.
5. Use Edited American English in academic essays.

REQUIRED TEXTBOOK AND MATERIALS

Composing Ourselves and Our World Web Version | PDF
The instructor will provide information for supplemental required reading resources.

ATTENDANCE POLICY

This course is completely online and requires students to log in to Blackboard and complete assignments according to the course calendar.

DROP POLICY
If you wish to drop a course, you are responsible for initiating and completing the drop process by the specified drop date as listed on the Academic Calendar. If you stop coming to class and fail to drop the course, you will earn an "F" in the course.

STUDENT EXPECTED TIME REQUIREMENT
For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face-to-face class.

COURSE CALENDAR

DATE	TOPIC	READINGS (Due on this Date)	ASSIGNMENTS (Due on this Date)
Week 1 – 8/21-8/27	• Introduction • Conducting a peer review	• "English Is Not Normal" by John McWhorter	• Orientation Quiz 8/27 • Professional Introduction Forum 8/27 • "English Is Not Normal" Peer Review 8/27
Week 2 – 8/28-9/3	• Nouns and pronouns • MLA Formatting • Works Cited Page	• MLA Sample Documents	• Spot the Difference! Assignment 9/3 • MLA Template Assignment 9/3 • Create a Works Cited Page Assignment 9/3 • Nouns and Pronouns Quiz 9/3
Week 3 – 9/4-9/10	• Verbs • In-Text Citations • How to Write a Rhetorical Analysis Essay	• "Dear Pedants: Your Fave Grammar Rule Is Probably Fake" by Chi Luu	• Rhetorical Analysis Pre-Writing Wed. 9/6 • "Your Fave Grammar Rule"

		• One of the following: "What's the Language of the Future" by Henry Hitchings OR "What the F***" by Steven Pinker	Peer Review 9/10 • Rhetorical Analysis Essay Outline 9/10 • Verb Quiz 9/10 • In-Text Citations Quiz 9/10
Week 4 – 9/11-9/17	• Adjectives and Adverbs • Introductions and Conclusions • Verb Infinitives		• Rhetorical Analysis Early Draft 9/17 • Adjectives and Adverbs Quiz 9/17 • Infinitive Quiz 9/17 • Introductions and Conclusions Quiz 9/17
Week 5 – 9/18-9/24	• Conjunctions and prepositions • Revising your work	• MLA Sample Documents	• Spot the Difference! Assignment 2 9/24 • Conjunctions and Prepositions Quiz 9/24 • Rhetorical Analysis Peer Review 9/24
Week 6 – 9/25-10/1	• Thesis Statements • Seven Cs of Good Writing • How to Construct Sentences Effectively		• Does Your Paper Sail the Seven Cs Assignment 1 Wed. 9/27 • Rhetorical Analysis Final Draft 10/1 • Forum Debate 10/1 • Sentences Quiz 10/1
Week 7 – 10/2-10/8	• Phrases • Common Sentence Errors		• Persuasive Essay Prewriting 10/8

	How to Write Persuasive Essays		
Week 8 – 10/9-10/15	• Common Logical Fallacies • Punctuation	• "Name the Logical Fallacy: COVID-19 Edition" by Charlotte A. Moser and Paul A. Offit	• Persuasive Essay Early Draft 10/15 • Punctuation Quiz 10/15 • Fallacious Reasoning Quiz 10/15
Week 9 – 10/16-10/22	• Quotations and apostrophes • Hyphens, dashes, parentheses, and brackets • Capitalization and abbreviations		• Persuasive Essay Peer Review 10/22
Week 10 – 10/23-10/29	• How to write an annotated bibliography • How to access the university library • How to find good sources		• Does Your Paper Sail the Seven Cs Assignment 2 Wed. 10/25 • Sources Quiz 10/29 • Persuasive Research Essay Prewriting 10/29 • Persuasive Essay Final Draft 10/29
Week 11 – 10/30-11/5	• How to use the elements of style • How to avoid common mistakes in papers		• Annotated Bibliography Prewriting Wed. 11/1 • Common Mistakes Quiz 11/5 • Research Persuasive Annotated Bibliography 11/5
Week 12 – 11/6-11/12	• Spelling Tips and Tricks	• "7 Tips on How to Avoid Bias in Your	• Research Persuasive Essay Early Draft 11/12

	• How to Avoid Bias in Writing	Writing" by Beth Ann Freely Raunch	
Week 13 – 11/13-11/19	• Discussion of research essay topics • Revision		• Does Your Paper Sail the Seven Cs Assignment 3 11/19 • Research Essay Persuasive Peer Review 11/19
Week 14 – 11/20-11/26	• Grammar Review		• Research Persuasive Essay Final Draft 11/16
Week 15 – 11/27-12/3	• What you can do as a writer and reader	• Optional Reading: "The American Scholar" by Ralph Waldo Emerson	• Final Exam: "Sailing on into the Sunset"

COURSE EVALUATION
Final grades will be calculated according to the following criteria:
- Essay #1 10%
- Essay #2 15%
- Persuasive Research Essay--Common Assignment 15%
- Short Writing Assignments 15%
- Daily Grades 15%
- Participation/Attendance 10%
- Final Examination Essay 20%
- Total 100%

GRADING SCALE
90-100 A
80-89 B
70-79 C
60-69 D
0 – 59 F

LIT does not use +/- grading scales

ACADEMIC DISHONESTY
Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students need to familiarize themselves with the institution's Academic Dishonesty Policy available in the Student Catalog & Handbook at http://catalog.lit.edu/content.php?catoid=3&navoid=80#academic-dishonesty.

TECHNICAL REQUIREMENTS
The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at https://lit.edu/online-learning/online-learning-minimum-computer-requirements. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT
The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at Special Populations - Lamar Institute of Technology (lit.edu).

STUDENT CODE OF CONDUCT STATEMENT
It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

STARFISH
LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION
Instructor Availability: I teach for LIT completely online and do not have an office on campus. I am available via email (amjones7@lit.edu) or text message (409-679-3324). You may email me any time, but please limit text messages to between the hours of 7am and 8pm. I try to get back to students within a few hours; if your message is sent after 8pm, it may be the next day before you hear back from me. My availability on the weekends varies.

Due dates are subject to change. I will post an announcement as soon as possible if I need to change a due date. I will never make an assignment due sooner than the original due date.

All assignments are due to Blackboard by 11:59pm on the due date listed. For Discussion Boards, initial posts must be completed by Wednesdays and a minimum of two substantive responses to classmates are due by Sundays. If the minimum number of responses is not included, you will receive a 0 for the discussion board. If initial posts are submitted after 11:59 on Wednesday, you will receive a deduction of points.

Late Work: Late work is not accepted unless you get with me before the due date and there is a legitimate reason for you not being able to turn in an assignment on time. I can make accommodations on deadlines for extenuating circumstances (family emergencies, sickness, mental health, chronic health issues, etc.). However, communication is necessary in these circumstances. If an emergency arises, email me and let me know before the time an assignment is due. Blackboard, internet, or computer issues do not constitute an emergency.

Plagiarism/Cheating: Academic Dishonesty is a crime that Lamar Institute of Technology and I take seriously. Most colleges expel cheating students. Examples of academic dishonesty include but are not limited to:

Directly copying a source into an essay without citing the original source.

Paraphrasing a source without citing the original source.

Paying someone to complete an assignment, having a friend or family member complete an assignment, or using Artificial Intelligence to write a paper. If a paper has a student's name on it, I expect to see that student's work.

Making minor changes to an original source while still retaining up to 75% of the structure of the sentence.

Taking a quiz or test with another student, giving the answers to a quiz or test to another student, or **Googling the answers to the quiz or test.** My quizzes are not open-book quizzes. Students are only allowed the notes they have taken over an assignment during a quiz.

If I receive a paper that requires a works cited page and in-text citations but does not feature either of those criteria, **I will give the paper a zero.**

How to Know If Something Is Not Plagiarism: Generally, plagiarism only covers things that are not general knowledge. If a student makes the claim that the sky is blue, then they do not have to cite where they got that information, because it is something that 90% of the world already knows. However, if a student describes *why* the sky is blue, they have to cite their source, since that is not common knowledge.

How to Avoid Plagiarism: First, students should practice good paraphrasing and rewrite sentences *in their own words*. Part of the course will be discussions, assignments, and videos

over good paraphrasing. Also, when students turn in their assignments, they should get a visible score from SafeAssign. SafeAssign is not perfect, and I have found plagiarism in papers with as low as a 10% score. If a paper flags anything in SafeAssign, a student must rewrite and resubmit the paper until the percentage is at zero.

Diversity and Inclusion: LIT wishes to create a safe and understanding environment for students of all genders, ethnicities, religions, sexualities, and backgrounds. Literature in particular is a landscape full of authors with various personalities and cultures. I personally embrace diversity of thought and opinions. In class discussions, I want to be sure that everyone has the chance to voice their thoughts on a matter without unnecessary judgment. However, slurs or jokes pointed at minority groups are unacceptable, even if the student is a member of that group. I expect all students to treat each other and themselves with respect in my classroom. Students will read works that are challenging and controversial in this class. Please ensure classroom discussions remain civil.