

Clinical-Pharmacy Technician/Assistant (PHRA 1260)

**Credit:** 2 semester credit hours

**MODE OF INSTRUCTION**

Face to Face

**PREREQUISITE/CO-REQUISITE:**

Approval of the Texas State Board of Pharmacy through issuance of a valid Pharmacy Technician-in-Training Certificate.

**COURSE DESCRIPTION**

- A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

**COURSE OBJECTIVES**

Upon completion of this course, the student will be able to:

- Demonstrate effective communication
- Demonstrate an understanding of pharmacy operations.
- Demonstrate how to safely and accurately dispense medications under the supervision of the registered pharmacist.
- Apply professional skills needed to function in the roll of a pharmacy technician.

**INSTRUCTOR CONTACT INFORMATION**

Instructor: S.J. Lewis, BGS, RPhT, CPhT  
Email: [sjlewis@lit.edu](mailto:sjlewis@lit.edu)  
Office Phone: 409-257-0060  
Office Location: Gateway  
Office Hours: Wednesdays 10 am -2 pm  
Fridays 10 am – 12 pm or by appointment

**REQUIRED TEXTBOOK AND MATERIALS**

- Registration for trainee certificate
- Insurance and fingerprint
- Scrubs and patches
- Attendance and participation



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## ATTENDANCE POLICY

Clinical attendance is the responsibility of the student. All students must be officially enrolled in any course that they attend. It is expected that students attend all clinicals and be on time. If an absence occurs, it is the responsibility of the student for making up clinicals and/or otherwise compensating for what may have been missed. Students who stop attending clinicals and do not officially drop, withdraw, or resign from the college may receive a grade of “F” for all coursework missed. Absences affect performance in this course and do not reflect well on participation. No student may substitute the attendance of another student.

## Drop Policy

If you wish to drop a course, the student is responsible for initiating and dropping the course. If you stop logging-in to the course and do not complete the course drop process, then you will earn an “F” grade for the course.

## COURSE CALENDAR

Week	Assignment Name and Readings	Due Date	Assignment Location
1	Introduction, Syllabus, and Clinical Assignments	Wednesday 01/18/2023	Gateway
2	Field	Tuesday/ Thursday 1/24 & 1/26	Designated Field Location
3	Field	Tuesday/ Thursday 1/31 & 2/2	Designated Field Location
4	Field	Tuesday/ Thursday 2/7 & 2/9	Designated Field Location
5	Field	Tuesday/ Thursday 2/14 & 2/16	Designated Field Location
6	Field	Tuesday/ Thursday 2/21 & 2/23	Designated Field Location
7	Field	Tuesday/ Thursday 2/28 & 3/2	Designated Field Location

8	Field	Tuesday/ Thursday 3/7 & 3/9	Designated Field Location
9	Field	Tuesday/ Thursday 3/14 & 3/16	Designated Field Location
10	Field	Tuesday/ Thursday 3/12 & 3/23	Designated Field Location
11	Field	Tuesday/ Thursday 3/28 & 3/30	Designated Field Location
12	Field	Tuesday/ Thursday 4/4 & 4/6	Designated Field Location
13	Field	Tuesday/ Thursday 4/11 & 4/13	Designated Field Location
14	Field	Tuesday/ Thursday 4/18 & 4/20	Designated Field Location
16	Field	Tuesday/ Thursday 4/25 & 4/27	Designated Field Location
17	Field	Tuesday/ Thursday 5/2 & 5/4	Designated Field Location
17	Clinical Paperwork Due	Monday 5/8	Gateway

### **COURSE EVALUATION**

Final grades will be calculated according to the following criteria:

- Time Cards/Attendance 40%
- Objective Rubric 35%
- Preceptor/Instructor Evaluation 25%

## **GRADE SCALE**

- 90-100 A
- 80-89 B
- 70-79 C
- 60-69 D
- 0-59 F

## **TECHNICAL REQUIREMENTS**

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

## **DISABILITIES STATEMENT**

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email [specialpopulations@lit.edu](mailto:specialpopulations@lit.edu). You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

## **STUDENT CODE OF CONDUCT STATEMENT**

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at [www.lit.edu](http://www.lit.edu). Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

## **STARFISH**

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and

information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

### **ADDITIONAL COURSE POLICIES/INFORMATION**

1. Students must provide their own notebook, writing instruments, and other necessary supplies for classes/clinical sites.
2. All electronic devices must be turned off. Absolutely no phones calls, text messaging or other telephone communications during clinical times.
3. Absolutely no food, drinks, or gum while at the clinical site.
4. Students must respect one another, all faculty and all clinical site personnel.
5. No children or other family members or friends are allowed to attend class/clinical with student.
6. Students are expected to attend class/clinical. Any time missed **MUST** be made up at the convenience of the clinical site and their availability, preferably within the same rotation. Daily attendance will be taken.
7. Students are expected to bring licensure with them to the clinic.
8. Students are expected to take notes.
9. All assignments are due when stated at the beginning of class. Late assignments are not accepted.
10. Additional course policies are outlined in “Classroom Policies” provided at the beginning of the semester.
11. Students are expected to following the Lamar Institute of Technology Code of Conduct and Disciplinary Policy
12. Any violation of classroom/clinical/site policies may result in student being asked to leave class/clinical site and result in an absence.
- 13.** If you wish to drop a course, the student is responsible for initiating and dropping the course. If you stop logging-in to the course and do not complete the course drop process, then you will receive an “F” grade for the course.