Clinical-Pharmacy Technician/Assistant (PHRA 1160)

Credit: 2 semester credit hours

MODE OF INSTRUCTION
Face to Face

PREREQUISITE/CO-REQUISITE:
Approval of the Texas State Board of Pharmacy through issuance of a valid Pharmacy Technician-in-Training Certificate.

COURSE DESCRIPTION
- This course provides an opportunity to work in pharmacy settings under a pharmacist's supervision. Emphasis is placed on effective communication with personnel, developing proper employee attitude, and dispensing of medications. Upon completion, students should be able to demonstrate an understanding of pharmacy operations, utilize references, dispense medications, and efficiently operate computers. The student will be assigned to a retail and/or institutional pharmacy setting.

COURSE OBJECTIVES
Upon completion of this course, the student will be able to:
- Demonstrate effective communication

- Demonstrate an understanding of pharmacy operations.

- Demonstrate how to safely and accurately dispense medications under the supervision of the registered pharmacist.

- Apply professional skills needed to function in the roll of a pharmacy technician.

INSTRUCTOR CONTACT INFORMATION

Instructor:	Dr. Coya Garrett, DHA, M.Ed., BSW, ALA, CPhT-I, LCDC-I
Email:	cagarrett@lit.edu
Office Phone:	(409) 247-4868
Office Location:	855 East Lavaca St. WAHTC-10, Beaumont, Texas 77705
Office Hours:	Mondays – 12:00 pm – 3:00 pm
	Tuesdays – 1:00 pm – 3:00 pm

REQUIRED TEXTBOOK AND MATERIALS
- Signed Clinical Contract
- Registration for trainee certificate
- Insurance and fingerprint
- Scrubs and patches
- Attendance and participation

ATTENDANCE POLICY
Clinical attendance is the responsibility of the student. All students must be officially enrolled in any course that they attend. It is expected that students attend all clinicals and be on time. If an absence occurs, it is the responsibility of the student for making up clinicals and/or otherwise compensating for what may have been missed. Students who stop attending clinicals and do not officially drop, withdraw, or resign from the college may receive a grade of "F" for all coursework missed. Absences affect performance in this course and do not reflect well on participation. No student may substitute the attendance of another student.

Drop Policy
If you wish to drop a course, the student is responsible for initiating and dropping the course. If you stop logging-in to the course and do not complete the course drop process, then you will earn an "F" grade for the course.

COURSE CALENDAR

Week	Assignment Name	Due Date and Time
1	Introduction and Syllabus	Tuesday, 8/26
2	Scrub Elections	Tuesday, 9/2
3	Clinical Delegations	Tuesday, 9/9
4	Clinical Delegations	Tuesday, 9/16
5	Student Work Day	Tuesday, 9/23
6	**Registration, Finger Printing, & Clinical Patches Due Wednesday, 10/01/25**	Tuesday, 9/30
7	Clinical Affiliation Agreements	Tuesday, 10/7

8	Clinical Affiliation Agreements	Tuesday, 10/14
9	Clinical Affiliation Agreements	Tuesday, 10/21
10	**Clinical Affiliation Agreements Drug Screen Results due Wednesday, 10/29/25**	Tuesday, 10/28
11	Tentative Clinical Start Date	Tuesday, 11/4
12	Clinic	Tuesday, 11/11
13	Clinic	Tuesday, 11/18
14	Clinic	Tuesday, 11/25
15	Last Day of Clinic	Tuesday, 12/2
16	Clinical Requirements Checklist Due	Monday, 12/8

COURSE EVALUATION
Final grades will be calculated according to the following criteria:

- Time Cards/Attendance   40%
- Objective Rubric   35%
- Preceptor/Instructor Evaluation   25%

GRADE SCALE
- 90-100   A
- 80-89   B
- 70-79   C
- 60-69   D
- 0-59   F

TECHNICAL REQUIREMENTS
The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at https://lit.edu/online-learning/online-learning-minimum-computer-requirements. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

AI Statement
Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI / ChatGPT in their courses.

DISABILITIES STATEMENT
The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at Special Populations - Lamar Institute of Technology (lit.edu).

STUDENT CODE OF CONDUCT STATEMENT
It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

STARFISH
LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can

also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

Clinical Course Policies

Students are to attend clinic as expected. If for some reason the student is not able to attend clinic, it is required that the student contact the Clinical Coordinator and the clinical location. All absences must be rescheduled with clinical location and at clinical location's discretion. Clinical grade will be drastically affected by lack of student responsibility.

Pharmacy Technician Trainee Registration:
https://www.pharmacy.texas.gov/TechTrainee.asp

Please follow any and all instructions regarding your trainee license as it is very important to successfully complete the process. Any questions or concerns should be verbalized to your instructor immediately.

Finger Printing:

After successfully registering, the Texas State Board of Pharmacy will send you a link via email used to schedule a fingerprinting session. Please schedule fingerprinting session as soon as possible as it is a necessary requirement to completing the registration process.

Patches and Scrubs:

Students will vote in class on a set of scrub colors for the year. All students are required to wear the same color scrubs. Standard style is required. Clinical patches can be purchased for $9.98 + tax at:

Frank's Medical

Mart 2405

McFaddin Ave.

Beaumont, TX 77702

Hours: Open · Closes

5PM Phone: (409) 832-3481

Drug Screen:

Students are required to successfully pass a 10-panel drug screen prior to attending clinic. There are several local locations that issue testing.

- **Advantage Drug Testing: 12 panel $40 (Instant)**

  2750 IH-10 East

  Beaumont, Texas 77703   409.813.2025

  (Monday – Friday walk-ins only; w/ Id & payment cash or card)

- **Lamar University Health Center: $37.50 charged to student account (24-72 hours)**

  857 East Virginia

  Beaumont, TX 77705
  (Next to the tennis courts, across from the Dining Hall, next door to the Communications building) 409.880.8466

ADDITIONAL COURSE POLICIES/INFORMATION

1.   Students must provide their own notebook, writing instruments, and other necessary supplies for classes/clinical sites.

2.   All electronic devices must be turned off. Absolutely no phones calls, text messaging or other telephone communications during clinical times.

3.   Absolutely no food, drinks, or gum while at the clinical site.

4.   Students must respect one another, all faculty and all clinical site personnel.

5.   No children or other family members or friends are allowed to attend class/clinicals with student.

6.   Students are expected to attend class/clinicals. Any time missed MUST be made up at the convenience of the clinical site and their availability, preferably within the same rotation. Daily attendance will be taken.

7.   Students are expected to bring licensure with them to the clinic.

8.   Students are expected to take notes.

9.   All assignments are due when stated at the beginning of class. Late assignments are not accepted.

10.   Additional course policies are outlined in "Classroom Policies" provided at the beginning of the semester.

11.   Students are expected to following the Lamar Institute of Technology Code of Conduct and Disciplinary Policy

12.   Any violation of classroom/clinical/site policies may result in student being asked to leave class/clinical site and result in an absence.

13.   If you wish to drop a course, the student is responsible for initiating and dropping the course. If you stop logging-in to the course and do not complete the course drop process, then you will receive an "F" grade for the course.

Date:_____

Student Clinical Contract

I,_____**, fully understand the subjects discussed regarding clinical requirements for the Pharmacy Technician Program at Lamar Institute of Technology Bmt.**

_____

Student's Signature

_____

Clinical Coordinator

*This is a binding contract between student and Clinical Coordinator. This contract will be enforced within the limits of the law and Lamar Institute of Technology-Bmt.