

ARTS 1301- 2B1



**LAMAR INSTITUTE
OF TECHNOLOGY**

INSTRUCTOR CONTACT INFORMATION

Instructor: William Sizemore
Email: whsizemore@lit.edu
Office Phone: 409-880-8213
Office Location: TC 242
Office Hours: By appointment via email

CREDIT

3 Semester Credit Hours (3 hours lecture, 0 hours lab)

MODE OF INSTRUCTION

Online

PREREQUISITE/CO-REQUISITE:

None

COURSE DESCRIPTION

A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to

1. Apply art terminology as it specifically relates to works of art.
2. Demonstrate knowledge of art elements and principles of design.
3. Differentiate between the processes and materials used in the production of various works of art.
4. Critically interpret and evaluate works of art.
5. Demonstrate an understanding of the impact of arts on culture.

REQUIRED TEXTBOOK AND MATERIALS

None

ATTENDANCE POLICY

For all online courses be sure to sign in to Blackboard on a regular basis, three times a week at minimum, to check for any assignment openings and to be sure your coursework is being completed and submitted. Additionally, be sure to check your gradebook regularly for missing or inaccurate grades. Bring any grade questions to me immediately upon noticing them. Upon being notified, I will check and resolve any issues as needed.

DROP POLICY

If you wish to drop a course, you are responsible for initiating and completing the drop process by the specified drop date as listed on the [Academic Calendar](#). If you stop coming to class and fail to drop the course, you will earn an “F” in the course.

STUDENT EXPECTED TIME REQUIREMENT

For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face-to-face class.

COURSE CALENDAR

[illegible]

COURSE EVALUATION

Final grades will be calculated according to the following criteria:

Daily Grades	15%
Tests	50%
Midterm Project	15%
Final Project	20%

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GRADING SCALE

90-100	A
80-89	B
70-79	C
60-69	D
0-59	F

LIT does not use +/- grading scales

ACADEMIC DISHONESTY

Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students need to familiarize themselves with the institution's Academic Dishonesty Policy available in the Student Catalog & Handbook at <http://catalog.lit.edu/content.php?catoid=3&navoid=80#academic-dishonesty>.

TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ADDITIONAL COURSE POLICIES/INFORMATION

ARTIFICIAL INTELLIGENCE STATEMENT

Lamar Institute of Technology (LIT) encourages the **ethical, credited use of AI** in coursework. Unless an assignment explicitly permits collaboration, all submitted work must be your original creation. When AI assistance is allowed, **identify the platform** (e.g., “Draft generated with ChatGPT; revised by the author”) in your final submission. Direct any questions about appropriate AI use to your instructor **before** turning in work.

ARTS 1301 – ONLINE (June 2 – July 8)

- Fully asynchronous; all work is submitted in Blackboard.
 - Front-loaded schedule: heavier reading and activities early, lighter toward the end for final projects.
 - **No textbook required.** Ignore any in-course references to one.
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INSTRUCTOR CONTACT

Email is the primary channel.

1. **Always include course & section in the subject line.**

2. **Never email assignments.** Upload all work to Blackboard.
 3. Resubmitted work? **Email the assignment title after you re-upload.**
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TECHNOLOGY & SOFTWARE

- Reliable computer + internet access is essential (phones/tablets rarely format documents correctly). On-campus labs are available.
 - All students have free Microsoft 365 via MyLIT → Office.
 - **Do NOT** use Google Docs or any platform that generates share-only links.
 - Verify formatting **after** you upload to Blackboard.
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DISCUSSION BOARDS

- **Credit requires both:** one original post (meets word count) **and** substantive replies.
 - Grading:
 - Original post (word count met) = 50 pts
 - Each qualifying peer reply (≥ 10 words, coded green) = 10 pts
 - “I agree” replies earn no credit.
 - Posting early? Return later to add replies before the deadline.
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JOURNALS

- Informal reflections, **100 words min.**
 - 100 wds = 70 pts; > 200 wds = 100 pts (see full scale in Blackboard).
 - Depth, not length alone, earns higher scores.
 - Type directly in the submission box—no attachments, no AI-generated entries.
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TECHNICAL ISSUES

Only documented Blackboard outages excuse late work. For all other problems, contact Blackboard Help or LIT Tech Services **before** deadlines. Submit early to avoid last-minute surprises.

MLA FORMAT & FILE TYPES

REQUIRED: Use the MLA template in the Orientation folder.

- Double-spaced .doc or .docx files only.
 - Non-MLA formatting or single-spaced text = **maximum 50 %**.
 - Acceptable image formats: .jpg, .png, .gif, .tif, .pdf. **No .heic files.**
 - Never “link” to cloud files; upload the actual document.
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ASSIGNMENT SUBMISSION POLICY

- Upload to the designated Blackboard link—**no exceptions**.
 - Each assignment is available **≥ 10 days** (shorter in summer/minis). Plan accordingly.
 - Work sent by email, chat, or any other method is **not graded**.
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LATE WORK & RESUBMISSIONS

- **Penalty:** –10 pts per calendar day past the due date.
 - Grading order: on-time work first; late/resubmitted work within **two weeks after the next unit closes**.
 - No submissions accepted after the course’s final due date.
 - Resubmit only with instructor approval and follow the email notice rule noted above.
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COMPLETION & DUE DATES

All units open Day 1 but carry individual deadlines. Follow the schedule posted in Blackboard; calendar misreads do **not** excuse missed work.

ART PROJECT GUIDELINES

- Unless specified, all art must be hand-created with traditional media.
- **Four progress photos plus the final image** required (materials shots don’t count).
- New work only—no previously created pieces.
- **No lined paper** → automatic zero.

- Apply art elements & principles in your write-up.
 - Discussion-board critiques and Artist Statements may be required.
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WRITING & ASSESSMENT

- Academic voice; **no second person (“you”)**; no outside sources unless instructed.
 - One-paragraph submissions earn $\leq 50\%$. Default minimum = three paragraphs.
 - Expect assignments to be graded within **two weeks** of unit closure.
 - Free editing support is available via Tutor.com (Books & Tools panel).
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PLAGIARISM & CHEATING

Zero tolerance. **Plagiarized work = 0 for the assignment and possible course failure.** SafeAssign reports are viewable; revise beforehand.

QUIZZES, TESTS & EXTRA CREDIT

All quizzes/tests close with their unit. **No individual extra credit** is offered.

INCOMPLETE POLICY (LIT + Course Specific)

To request an “I” you must:

1. Miss the official drop date.
 2. Meet attendance/sign-in standards.
 3. Hold a passing grade up to the request.
 4. Provide medical documentation showing you cannot finish.
 5. Complete remaining work within the first month of your next long semester.
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SYLLABUS CHANGES

The instructor may revise policies to address unforeseen circumstances; any changes will be provided in writing.
