

DORI 0200 – College Success Skills

Fall 2024



**LAMAR INSTITUTE
OF TECHNOLOGY**

INSTRUCTOR CONTACT INFORMATION

Instructor: Danielle Grundy
Email: dngrundy@lit.edu
Office Hours: By appointment only via email

CREDIT

2 Non-Credit Semester Credit Hours

MODE OF INSTRUCTION

Online

PREREQUISITE/CO-REQUISITE:

None

COURSE DESCRIPTION

Psychology of learning and success; examines factors that underlie learning, success, and personal development in higher education. Topics covered include information processing, memory, strategic learning, self-regulation, goal setting, motivation, educational and career planning, and learning styles. Techniques of study such as time management, listening and note taking, text marking, library and research skills, preparing for examinations, and utilizing learning resources are covered. This includes courses in college orientation and the development of students' academic skills that apply to all disciplines.

COURSE OBJECTIVES

Upon completion of this course, the student will be able to

1. Navigate the systems of college (including technology, career/major exploration, academic advising, registration, and campus resources).
2. Examine factors that underlie learning, success, and personal development in higher education.
3. Discover techniques of study such as time management, listening and note taking, test taking, library and research skills, reading, and memory.
4. Demonstrate the State of Texas core objectives of critical thinking, communication, teamwork, personal and social responsibility, and qualitative reasoning.
5. Understand the concept of financial literacy for students, including the financial aid process.

REQUIRED TEXTBOOK AND MATERIALS

- College Success Concise by OpenStax by Amy Baldwin, Free at OpenStax.com
- Computer
- Internet connection (Broadband highly recommended)

- MS PowerPoint (students are provided with free Office 365 access)
- MS Word or compatible word processor (students are provided with free Office 365 access)
- MS Outlook Email (students are provided with free Office 365 access)

ATTENDANCE POLICY

Attendance will be noted based on your submitting assignments weekly and interactions with Blackboard. You should access Blackboard at least twice a week, and ensure you read any and all announcements.

DROP POLICY

Students are NOT permitted to drop DORI. If you stop completing your coursework, you will FAIL the course and have to retake DORI in order to be eligible to graduate.

If you wish to drop a course, you are responsible for initiating and completing the drop process by the specified drop date as listed on the [Academic Calendar](#). If you stop coming to class and fail to drop the course, you will earn an “F” in the course.

STUDENT EXPECTED TIME REQUIREMENT

For every hour in class (or unit of credit), students should expect to spend at least two to three hours per week studying and completing assignments. For a 3-credit-hour class, students should prepare to allocate approximately six to nine hours per week outside of class in a 16-week session OR approximately twelve to eighteen hours in an 8-week session. Online/Hybrid students should expect to spend at least as much time in this course as in the traditional, face-to-face class.

COURSE CALENDAR

Module	Course Content and Activities	Assignments Due	Date Due
1	Transitioning to College	Chapter 1 Reading Assignment Syllabus Quiz Assignment Technology Skills Assessment Assignment Plan for Title IX Training	10/27/24 11:59 pm
2	Time and Priorities Management	Chapter 2 Reading Assignment Class Introduction Discussion Assignment GRIT Assignment Resource Videos Weekly Planner Assignment Chapters 1&2 Knowledge Check Assignment	11/3/24 11:59 pm
3	Reading and Note Taking	Chapter 2 Reading Assignment Smiling Faces Assignment Resource Videos Library Tutorial Assignment	11/10/24 11:59 pm

		LIT and its Website Discussion Assignment	
4	Active Learning	Chapter 4 Reading Assignment Resource Videos LIT Experience Scavenger Hunt Assignment Chapters 3&4 Knowledge Check Assignment	11/17/24 11:59 pm
5	Building Relationships	Chapter 5 Reading Assignment Title IX/Campus Clarity Assignment Resume Assignment Career Search Exploration Assignment	11/24/24 11:59 pm
6	Your Health	Chapter 6 Reading Assignment Resource Videos DegreeWorks, Starfish, and Self-Service Banner Assignment Healthy Lifestyle Self-Assessment Assignment Chapters 5&6 Knowledge Check Assignment	12/1/24 11:59 pm
7	Financial Literacy	Chapter 7 Reading Assignment LIT Scholarship Assignment Prepare for Advising Assignment Advisor Meeting Assignment Resource Videos Preparing for Finals Assignment	12/8/24 11:59 pm
8	Planning Your Future	Chapter 8 Reading Assignment Advising and Registration Assignment LIT Course Evaluations Assignment Chapter 7 & Knowledge Check Assignment Textbook Knowledge Check Final Exam Assignment	12/8/24 11:59 pm

COURSE EVALUATION

Final grades DO IMPACT your overall GPA and will be calculated according to the following criteria:

- Daily Work 45%
- Major Projects and Tests 55%

GRADING SCALE

90-100 A
80-89 B
70-79 C
60-69 D
0-59 F

LIT does not use +/- grading scales

ACADEMIC DISHONESTY

Students found to be committing academic dishonesty (cheating, plagiarism, or collusion) may receive disciplinary action. Students need to familiarize themselves with the institution's Academic Dishonesty Policy available in the Student Catalog & Handbook at <http://catalog.lit.edu/content.php?catoid=3&navoid=80#academic-dishonesty>.

TECHNICAL REQUIREMENTS

The latest technical requirements, including hardware, compatible browsers, operating systems, etc. can be online at <https://lit.edu/online-learning/online-learning-minimum-computer-requirements>. A functional broadband internet connection, such as DSL, cable, or WiFi is necessary to maximize the use of online technology and resources.

DISABILITIES STATEMENT

The Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. LIT provides reasonable accommodations as defined in the Rehabilitation Act of 1973, Section 504 and the Americans with Disabilities Act of 1990, to students with a diagnosed disability. The Special Populations Office is located in the Eagles' Nest Room 129 and helps foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409)-951-5708 or email specialpopulations@lit.edu. You may also visit the online resource at [Special Populations - Lamar Institute of Technology \(lit.edu\)](#).

STUDENT CODE OF CONDUCT STATEMENT

It is the responsibility of all registered Lamar Institute of Technology students to access, read, understand and abide by all published policies, regulations, and procedures listed in the *LIT Catalog and Student Handbook*. The *LIT Catalog and Student Handbook* may be accessed at www.lit.edu. Please note that the online version of the *LIT Catalog and Student Handbook* supersedes all other versions of the same document.

STARFISH

LIT utilizes an early alert system called Starfish. Throughout the semester, you may receive emails from Starfish regarding your course grades, attendance, or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise, and you can make an appointment with faculty and staff all through the Starfish home page. You can also login to Blackboard or MyLIT and click on the Starfish link to view academic alerts and detailed information. It is the responsibility of the student to pay attention to these emails and information in Starfish and consider taking the recommended actions. Starfish is used to help you be a successful student at LIT.

ARTIFICIAL INTELLIGENCE STATEMENT

Lamar Institute of Technology (LIT) recognizes the recent advances in Artificial Intelligence (AI), such as ChatGPT, have changed the landscape of many career disciplines and will impact many students in and out of the classroom. To prepare students for their selected careers, LIT desires to guide students in the ethical use of these technologies and incorporate AI into classroom instruction and assignments appropriately. Appropriate use of these technologies is at the discretion of the instructor. Students are reminded that all submitted work must be their own original work unless otherwise specified. Students should contact their instructor with any questions as to the acceptable use of AI/ChatGPT in their courses.

ADDITIONAL COURSE POLICIES/INFORMATION

Late Work

Late submissions of assignments will not be accepted. Please make sure that you are aware of all due dates to ensure that you are completing and submitting your assignments on time.

Make-Up Work

In the event of an extenuating circumstance (family emergencies, sickness, mental health, chronic health issues, etc.) extension of due dates can be granted. However, communication is necessary in these circumstances. Please email me **at least three days before a deadline if an extenuating circumstance exist which is causing you to not be able to complete an assignment on time.**

Communication Preferences

I prefer that you email me through my LIT email account (dngrundy@lit.edu) and not through Blackboard messenger. Please allow up to 24 hours for a response on a weekday and 48 hours for a response on the weekends. Be sure to start your assignments early in the event that you may have a question as I may not be able to respond in time to meet your submission deadline.