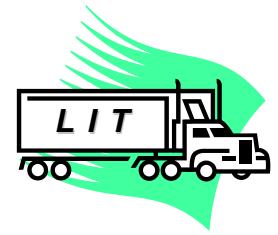




Workforce Training Department
PROFESSIONAL DRIVING ACADEMY

Member The Texas State University System



This program is dedicated to the concept of quality training at affordable rates for the citizens of Southeast Texas.

PROFESSIONAL TRUCK DRIVING ACADEMY REFRESHER COURSE

Coordinator: Marlon Hartman, 409-839-2942

CVOP 2000, Professional Truck Driver Refresher Course (10 clock-hours) **\$550***

*Tuition is subject to change without prior notice

Course Information:

This course is available to individuals that currently possess a Class "A" Commercial Drivers License (CDL), and have past experience driving commercial vehicles. This course is specifically designed to verify that he or she is capable of performing as a professional truck driver.

Upon successful completion of the skill maneuvers, the student will be issued a ***Certificate of Completion for Safe Operating Practices***. If the student does not complete the entire course or cannot perform the maneuvers safely or at the level we feel is satisfactory, the student will be advised to repeat the entire course or consider enrolling in the 250 hour Truck Driving Program offered at LIT.

For more information, please call **Marlon Hartman**, Instructor/Coordinator at **(409) 839-2942, 880-8114 or 866-872-4682**.

Admission Requirements:

- Be at least **21** years old
- Possess a current Class "A" Commercial Drivers License (**CDL**)
- Possess a Current Medical Examiner's Certificate
- **Must have past experience** driving Tractor/Trailer or Combination Vehicles

Enrollment Procedure and Tuition:

1. Complete the application.
2. Be interviewed by an Academy representative. You may be interviewed at the time you pick up the application or, if the application was mailed, you will need to call and schedule an appointment.
3. At the time of the interview you will need to bring:
 - Completed application
 - Current Class "A" Commercial Drivers License (**CDL**)
 - Social Security Card
 - Current Medical Examiner's Certificate
4. Only **one student** at a time will be enrolled in the Refresher Course. An applicant's dates for the course **cannot be guaranteed** until the tuition is paid in full.
5. The class dates and times depend on the availability of Instructors and equipment.

- 6. Classes will be held in the afternoons Monday through Friday.
- 7. **Tuition fees: \$500**

Payment to be made by check (payable to Lamar Institute of Technology) money order, credit card, or Letter of Intent from a current/prospective employer.

REMEMBER, FIRST COME - FIRST SERVE

Course Description:

- 1. *Range Maneuvers* Completion Time = **Approx. 3 hours**
 - Forward Stop
 - Straight Line Back
 - 45 Degree Blind Slide Back
 - 45 Degree Sight Side Back
 - Blind Side Alley Dock
 - Sight Side Alley Dock
 - Serpentine Backing Maneuver
 - Measured Right Turn
 - Blind Side Parallel Park
 - Sight Side Parallel Park
- 2. *Vehicle Inspection* Completion Time **Approx. 1 hour 30 minutes**
- 3. *Air Brake Test* Completion Time **Approx. 30 minutes**
- 4. *Coupling and Un-coupling* Completion Time **Approx. 30 minutes**
- 5. *Sliding Trailer Tandems* Completion Time **Approx. 30 minutes**
- 6. *Road and Street Driving* Completion Time **Approx. 4 hours**

Items List for First Day of Class:

Please bring:

- Current Class "A" Commercial Drivers License (CDL)
- Social Security Card
- Current Medical Examiner's Certificate
- Eye glasses, if you are required to wear them

YOU WILL BE ASKED TO PRESENT THESE ITEMS DAILY BEFORE EACH CLASS DAY BEGINS

Grants, Student Loans and/or Payment Plans Policy:

The LIT-Professional Truck Driving Academy does not accept grants, student loans or payment plans for the **\$500** tuition fee.

There are some agencies in the Golden Triangle that have been sponsoring students that **meet their requirements** after going through their interview and paperwork process. You may contact the following agencies for more information:

Texas Department of Assistive & Rehabilitative Services (DARS)

Beaumont: 5550 Eastex Freeway, Suite D, Beaumont, TX 77708 Phone: (409) 898-3988
 Port Arthur: 5860 9th Avenue, Suite C, Port Arthur, TX 77642 Phone: (409) 962-8984

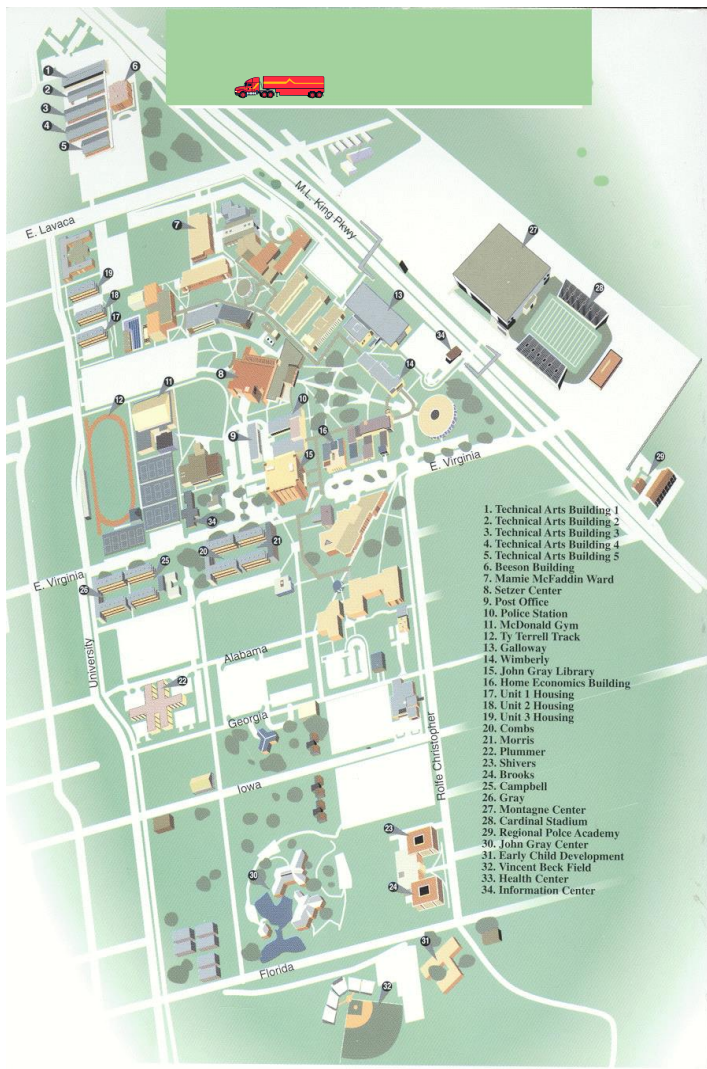
Texas Workforce Solutions (TWS)

Beaumont: 304 Pearl Street, Beaumont, TX 77701-2411 Phone: (409) 839-8045
 Port Arthur: 3901 N Twin City Hwy, Port Arthur, TX 77642-2118 Phone: (409) 962-1236
 Orange: 320 Green Ave, Orange, TX 77630-5875 Phone: (409) 882-0302
 Silsbee: 1205 Highway 327 E, Silsbee, TX 77656-6007 Phone: (409) 385-9644

Veterans

Contact Adia Smith, Veterans Resource & Referral Specialist
 3901 N Twin City Hwy, Port Arthur, TX 77642

Phone: (409) 332-7428
adia.smith@twc.state.tx.us



Physical address:

**4075 Martin Luther King
 Beaumont, TX 77705**

DRIVING DIRECTIONS:

From I-10 (East or West): Take MLK exit of I-10; continue on MLK to the Lamar University/East Virginia exit; turn left on Lavaca; turn left to service road; drive 100 yds. approx.; turn right to the parking lot next to warehouses.

From South (Nederland, Port Arthur, etc.): Take Hwy. 69 North to Lamar University-Downtown exit; take the East Lavaca/Lamar University exit; stay on service road and through second intersection; turn right to the parking lot next to warehouses.

Alternate: Twin City Hwy. to MLK, then Lamar exit, as above.

Refund Policy:

Students who withdraw from the course ***before the first day*** of class will receive a full tuition refund (\$500). After the first day, ***no refunds will be given.***

Placement Assistance:

- Placement assistance is not provided for the Refresher Course, although we will provide your prospective employer with dates, grades, and general information that will assist them in their hiring process.
- This Refresher Course is ***NO GUARANTEE OF EMPLOYMENT.***

I have read and understood the **admission requirements and refund policy** of the Lamar Institute of Technology Professional Driving Academy **Refresher Course**.

I have read and understood that the Lamar Institute of Technology Professional Driving Academy will not be responsible for any employment rejections due to my past driving record, including felonies, driving under the influence, driving while intoxicated, drug convictions, or citations.

Signature

Date

An equal opportunity/affirmative action educational institution that does not discriminate on the basis of race, color, sex, religion, handicap, or national origin.

CONTINUING EDUCATION ENROLLMENT FORM

The following information is **REQUIRED** by the **STATE OF TEXAS** and will be kept **confidential** and **secure** at all times.

Certificate of Completion will be **may be denied** due to failure to provide **complete information**.

PLEASE PRINT:

Date: _____

Name: _____, _____ Middle
Last First

Social Security No.: ____/____/____ **Date of Birth:** Month ____ Day ____ Year ____

Sex: Male Female

Ethnic Origin:

Hispanic or Latino Origin Not Hispanic or Latino Origin Decline to Answer

Race Group:

White Black or African American Asian American Indian or Alaskan Native International
 Unknown Native Hawaiian or Other Pacific Islander

Permanent Address:

Street & Number _____

City _____ County _____ State _____ Zip _____

Home Phone _____ Cell Phone _____ Work Phone _____

E-Mail Address: _____

Mailing Address: (Fill-out if different from permanent address)

Street & Number or PO Box _____

City _____ State _____ Zip _____

Please Answer (Optional)	Yes	No
Are you academically disadvantaged?		
Are you economically disadvantaged?		
Do you have disabilities?		
Do you have limited English proficiency?		
Are you a displaced homemaker?		
Are you a single parent?		
Have you ever attended Lamar Institute of Technology?		