**Default** Username and Password formats for various LIT systems *(students only)*

<table>
<thead>
<tr>
<th>System</th>
<th>Username</th>
<th>Password</th>
</tr>
</thead>
<tbody>
<tr>
<td>myLIT (Single Sign On for Email, Blackboard, Starfish, Payment Gateway)</td>
<td>T-number</td>
<td>Complex Password (*see below)</td>
</tr>
<tr>
<td>LIT Computer</td>
<td>T-number</td>
<td>Complex Password (see below)</td>
</tr>
<tr>
<td>PaperCut</td>
<td>T-number</td>
<td>Complex Password (see below)</td>
</tr>
<tr>
<td>Self Service Banner</td>
<td>T-number</td>
<td>MMDDYY of Birth Date</td>
</tr>
<tr>
<td>Payment Gateway</td>
<td>T-number</td>
<td>MMDDYY of Birth Date</td>
</tr>
<tr>
<td>Blackboard</td>
<td>T-number</td>
<td>Last 6 digits of SSN *</td>
</tr>
<tr>
<td>Mary and John Gray Library</td>
<td><strong>Please see note below</strong></td>
<td><strong>Please see note below</strong></td>
</tr>
</tbody>
</table>

**Complex Password:** YYMMDD_LF####

- YY = Year Born
- MM = Month Born
- DD = Day Born
- L = Capitalized Last Name Initial
- F = Capitalized First Name Initial
- #### = Last four digits of social security number

**Example:**

John Doe
Born January 25, 1981
Social Security Number 123567890
John Doe's Default Password: 810125_DJ7890

Notes about complex password:

1. First 6 characters: If birth date is missing on student application, last 6 digits of T-number should be used
2. Last 4 characters:
   a. If SSN is missing on student application, 4 digit birth year should be used
   b. If SSN and birth date are both missing on student application, last 4 digits of T-number should be used

Notes about Blackboard password:

1. If SSN is missing on student application, 6 digit birth date is used (MMDDYY)

**Notes about Mary and John Gray Library LEA account:**

1. Please follow these instructions [http://www.lamar.edu/_files/documents/current-students/it-support-services/LIT%20Student%20LEA%20Account.pdf](http://www.lamar.edu/_files/documents/current-students/it-support-services/LIT%20Student%20LEA%20Account.pdf)