



# WINTER MINI & SPRING 2024 REGISTRATION GUIDE

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APPLY TODAY  
VISIT [LIT.EDU](http://LIT.EDU)

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This guide does not constitute a contract. Information in this registration guide is subject to change without notice.



# GET STARTED

*New*  
STUDENT?

I've never attended any college.

**OR**

I've attended another college before coming to LIT.

I haven't finished high school.

**GO TO PAGE 10**  
FOR MORE INFORMATION

*Returning*  
STUDENT?

I was enrolled at LIT last semester.

**GO TO PAGE 11**  
FOR REGISTRATION  
INFORMATION

# ACADEMIC CALENDAR

## Winter Mini Semester 2023

### DECEMBER

**Dec 11, 12, 13, 14, 15, 18, 19, Jan 3, 4, 5 : Winter Mini Semester Class Days.**

- 11 - Dec** **Winter Mini:** On-line and on-campus registration ends
- 11 - Dec** **Winter Mini:** First class day
- 12 - Dec** **Winter Mini:** Last day to register late; last day to add classes
- 12 - Dec** **Winter Mini:** Last day for students to withdraw from class and receive a refund. 2<sup>nd</sup> Class Day (Census Day)
- 12 - Dec** **Winter Mini:** Last day to pay tuition to avoid drop for non-payment (after 5 pm)
- 14 - Dec** **May Mini:** Last day for students to drop or withdraw WITHOUT academic penalty
- 15 - Dec** **May Mini:** Last day for students to drop or withdraw WITH academic penalty
- 5 - Jan** **Winter Mini:** Last class day

## Spring Semester 2024

### JANUARY

- 3 - Jan** Program Directors return to campus
- 3 - Jan** Staff returns from Winter Break
- 3 - Jan** **Regular Spring, 1<sup>st</sup> Spring 8-Week, and Spring Late Start:** On-going registration
- 8 - Jan** Full-time faculty members available for advising
- 12 - Jan** Last day to pay tuition to avoid drop for non-payment of 50% (after 5 pm)
- 12 - Jan** **Regular Spring and 1<sup>st</sup> Spring 8-Week:** Online Registration ends
- 15 - Jan** Martin Luther King Jr. Day – Holiday (campus closed)
- 16 - Jan** **Regular Spring and 1<sup>st</sup> Spring 8-Week:** First class day
- 19 - Jan** **Regular Spring and 1<sup>st</sup> Spring 8-Week:** Last day to register late; last day to add classes
- 23 - Jan** **1<sup>st</sup> Spring 8-Week:** Last day for students to drop classes and receive a refund; 6<sup>th</sup> Class Day (Census Day)
- 23 - Jan** **1<sup>st</sup> Spring 8-Week:** Last day to pay tuition to avoid drop for non-payment (after 5 pm)
- 30 - Jan** **1<sup>st</sup> Spring 8-Week:** Last day for students to drop or withdraw WITHOUT academic penalty; last day to petition to audit a class
- 31 - Jan** **Regular Spring:** Last day for students to drop classes and receive a refund; 12<sup>th</sup> Class Day (Census Day)

### FEBRUARY

- 1 - Feb** **Graduation:** First day for students to file an Intent to Graduate with the department of their major
- 9 - Feb** **Spring Late Start:** Online and on-campus registration ends
- 12 - Feb** **Spring Late Start:** First class day



- 12 – Feb **Regular Spring:** Last day to pay tuition to avoid drop for non-payment (after 5 pm); 20<sup>th</sup> Class Day
- 16 – Feb **Spring Late Start:** Last day to register late and last day to drop and add classes
- 16 – Feb **1<sup>st</sup> Spring 8-Week:** Last day for students to drop and withdraw WITH academic penalty
- 16 – Feb **Regular Spring:** Last day for students to drop classes or withdraw WITHOUT academic penalty; last day for students to petition to audit a class
- 22 – Feb **Spring Late Start:** Last day for students to drop classes and receive a refund; 9<sup>th</sup> Class Day (Census Day)
- 22 – Feb **Spring Late Start:** Last day to pay tuition to avoid drop for non-payment (after 5 pm)
- 28 – Feb **Spring Late Start:** Last day for students to drop classes or withdraw WITHOUT academic penalty; last day for students to petition to audit a class

### MARCH

- 8 – Mar **Graduation:** Last day for students to notify the department of their major of Intent to Graduate and to schedule a degree plan audit
- 8 – Mar **1<sup>st</sup> Spring 8-Week:** Last class day
- 8 – Mar **2<sup>nd</sup> Spring 8-Week:** Online and on-campus registration ends
- 11 – Mar Spring Break (no classes; campus open)
- 12 – Mar Spring Break (no classes; campus open)
- 13 – Mar Spring Break (no classes; campus closed)
- 14 – Mar Spring Break (no classes; campus closed)
- 15 – Mar Spring Holiday (no classes; campus closed)
- 18 – Mar **Graduation:** First day to Apply for Graduation
- 18 – Mar **2<sup>nd</sup> Spring 8-Week:** First class day
- 20 – Mar **2<sup>nd</sup> Spring 8-Week:** Last day to register late and last day to drop and add classes
- 25 – Mar **2<sup>nd</sup> Spring 8-Week:** Last day for students to drop classes and receive a refund; 6<sup>th</sup> Class Day (Census Day)
- 25 – Mar **2<sup>nd</sup> Spring 8-Week:** Last day to pay tuition to avoid drop for non-payment (after 5 pm)
- 29 – Mar Good Friday (no classes)

### APRIL

- 2 – Apr **2<sup>nd</sup> Spring 8-Week:** Last day for students to drop classes or withdraw WITHOUT academic penalty; last day to petition to audit a class
- 2 – Apr **Regular Spring:** Last day for students to drop classes or withdraw WITH academic penalty
- 3 – Apr **Spring Late Start:** Last day for students to drop classes or withdraw WITH academic penalty
- 5 – Apr **Graduation:** Last day for students to apply for Spring Graduation; last day for students to pay for cap and gown at LU Bookstore
- 5 – Apr Class schedule available; academic advising being for 2024: May Mini, Summer I, Summer II, Summer III, Fall, 1<sup>st</sup> Fall 8-Week, Fall Late Start, and 2<sup>nd</sup> Fall 8-Week

- 5 – Apr** Registration begins for students with disabilities and graduating students for Summer and Fall
- 11 – Apr** Online and on-campus registration begins for May Mini, Summer I, Summer II, Summer III, Fall, 1<sup>st</sup> Fall 8-Week, Fall Late Start, and 2<sup>nd</sup> Fall 8-Week
- 19 – Apr** **2<sup>nd</sup> Spring 8-Week:** Last day for students to drop or withdraw WITH academic penalty

**MAY**




- 1 – May** **Regular Spring, Spring Late Start, 2<sup>nd</sup> Spring 8-Week:** Last class day
- 2 – May** Final exams begin
- 8 – May** Final exams end
- 9 – May** **Graduation:** Spring Commencement
- 10 – May** Last day for Full-time Faculty to be on-campus
- 27 – May** Memorial Day - Holiday (no classes, campus closed)

General		LIT Campus Locations	Off Campus Locations		
M	Monday	CB	Cecil Beeson Building	FRC1	Frank Robinson Center, Silsbee
T	Tuesday	EN	Eagles' Nest for Student Success	FRC2	Frank Robinson Center, Silsbee
W	Wednesday	ITC1	Industrial Training Center Bldg 1	FTG	Fire Training Grounds
R	Thursday	ITC2	Industrial Training Center Bldg 2	GTWY	Gateway, Beaumont
F	Friday	MPC	Multipurpose Center	HOSP	Hospital
S	Saturday	PATC	Petrochemical and Advanced Technology Center (Previously TSB)		
		TC	Technology Center		
		TA4	Technical Arts, Bldg 4		
		TA5	Technical Arts, Bldg 5		

## FINANCIAL AID OFFICE

-  Eagles' Nest Building
-  409-880-2137
-  [finaidoffice@lit.edu](mailto:finaidoffice@lit.edu)

## STUDENT SUCCESS

-  Eagles' Nest Building
-  409-880-8321
-  [studentserv@lit.edu](mailto:studentserv@lit.edu)

## GET MORE THAN YOUR MIND IN SHAPE

*Make EXERCISING a part of your  
schedule.*

Visit the Shelia Umphrey  
Recreational Sports Center.

### *Monday-Thursday*

8 a.m. – 9 p.m.

### *Friday*

8 a.m. – 7 p.m.

### *Saturday*

1 p.m. – 4 p.m.

### *Sunday*

1 p.m. – 4 p.m.

*Check website for most up to date  
hours*

<https://www.lamar.edu/students/studentengagement/recreational-sports/index.html>

*Bring valid LIT Student ID to sign in.*

# GET TO KNOW YOUR CAMPUS



**POWER ON.**

# IMPORTANT TIMES

Class Times		Final Exam Schedule (16-week Semester only)		
M, W, F		<b>Exam Date</b>	<b>Class Period</b>	<b>Time of Exam</b>
Period 1	7:00 – 7:50 A.M.	Thursday,	TR 8:00 A.M. – 9:15 A.M.	8:00 A.M. – 9:30 A.M.
Period 2	8:00 – 8:50 A.M.	May 2 <sup>nd</sup>	TR 12:30 P.M. – 1:45 P.M.	12:30 P.M. – 2:00 P.M.
Period 3	9:05 – 9:55 A.M.		TR 4:00 P.M. – 5:15 P.M.	4:00 P.M. – 5:30 P.M.
Period 4	10:10 – 11:00 A.M.		TR 7:00 P.M. – 8:15 P.M.	7:00 P.M. – 8:30 P.M.
Period 5	11:15 – 12:05 P.M.		R only 5:30 P.M. – 8:00 P.M.	7:00 P.M. – 8:30 P.M.
M, W		Friday,	MWF 9:05 A.M. – 09:55 A.M.	9:00 A.M. – 10:30 A.M.
Period 6	12:20 – 1:35 P.M.	May 3 <sup>rd</sup>	MWF 11:15 A.M. – 12:05 P.M.	11:00 A.M. – 12:30 P.M.
Period 7	2:00 – 3:15 P.M.	Saturday,	Saturday All Classes	TBA
Period 8	4:00 – 5:15 P.M.	May 4 <sup>th</sup>		
Period 9	5:30 – 6:45 P.M.	Monday,	MWF 7:00 A.M. – 7:50 A.M.	7:00 A.M. – 8:30 A.M.
Period 10	7:00 – 8:15 P.M.	May 6 <sup>th</sup>	MWF 8:00 A.M. – 8:50 A.M.	8:00 AM. – 9:30 A.M.
Period 11	8:30 – 9:45 P.M.		MWF 10:10 A.M. – 11:00 A.M.	10:00 A.M. – 11:30 A.M.
TR			MW 2:00 P.M. – 3:15 P.M.	2:00 P.M. – 3:30 P.M.
Period 12	6:45 – 8:00 A.M.		MW 4:00 P.M. – 5:15 P.M.	4:30 P.M. – 6:00 P.M.
Period 13	8:00 – 9:15 A.M.		MW 7:00 P.M. – 8:15 P.M.	7:00 P.M. – 8:30 P.M.
Period 14	9:30 – 10:45 A.M.		M only 5:30 P.M. – 8:00 P.M.	7:00 P.M. – 8:30 P.M.
Period 15	11:00 – 12:15 P.M.	Tuesday,	TR 6:45 A.M. – 8:00 A.M.	6:45 A.M. – 8:15 A.M.
Period 16	12:30 – 1:45 P.M.	May 7 <sup>th</sup>	TR 9:30 A.M. – 10:45 A.M.	9:15 A.M. – 10:45 A.M.
Period 17	2:00 – 3:15 P.M.		TR 11:00 A.M. – 12:15 P.M.	11:30 A.M. – 1:00 P.M.
Period 18	4:00 – 5:15 P.M.		TR 2:00 P.M. – 3:15 P.M.	2:00 P.M. – 3:30 P.M.
Period 19	5:30 – 6:45 P.M.		TR 5:30 P.M. – 6:45 P.M.	5:30 P.M. – 7:00 P.M.
Period 20	7:00 – 8:15 P.M.		TR 8:30 P.M. – 9:45 P.M.	8:30 P.M. – 10:00 P.M.
Period 21	8:30 – 9:45 P.M.		T only 5:30 P.M. – 8:00 P.M.	7:00 P.M. – 8:30 P.M.
Saturday		Wednesday,	MW 12:20 P.M. – 1:35 P.M.	1:00 P.M. – 2:30 P.M.
Period WK1	8:00 A.M. – 12:30 P.M.	May 8 <sup>th</sup>	MW 5:30 P.M. – 6:45 P.M.	5:30 P.M. – 7:00 P.M.
Period WK2	9:00 A.M. – 1:30 P.M.		MW 8:30 P.M. – 9:45 P.M.	8:30 P.M. – 10:00 P.M.
<b>Evening Classes</b> (One Night Per Week) 5:30 P.M. – 8:00 P.M.			W only 5:30 P.M. – 8:00 P.M.	7:00 P.M. – 8:30 P.M.
<b>Mini Semesters</b> 8:00 A.M. – 12:00 P.M.				

Texas state law prohibits first time entering students from dropping more than six courses.



# BEFORE YOU REGISTER

First Time College Student	Transfer Student	Returning Student
✓ Submit admission application goapplytexas.org	✓ Submit admission application goapplytexas.org	✓ Submit admission application goapplytexas.org
✓ Submit official high school transcript or GED scores	✓ Submit official high school transcript or GED scores	✗ Submit official high school transcript or GED scores
✓ Submit official transcript(s) from all colleges attended	✓ Submit official transcript(s) from all colleges attended	✗ Submit official transcript(s) from all colleges attended
✓ Submit official Meningitis vaccine form (if under 22yrs old)	✓ Submit official Meningitis vaccine form (if under 22yrs old)	✓ Submit official Meningitis vaccine form (if under 22yrs old)
✓ *Submit TSI scores (Texas Success Initiative)	✓ *Submit TSI scores (Texas Success Initiative)	✗ *Submit TSI scores (Texas Success Initiative)
✓ Verify receipt of FAFSA results (Free Application for Federal Student Aid)	✓ Verify receipt of FAFSA results (Free Application for Federal Student Aid)	✓ Verify receipt of FAFSA results (Free Application for Federal Student Aid)
*for degree-seeking students only	*for degree-seeking students only	*for degree-seeking students only

PHONE(409) 880-8321 • TOLL FREE (800) 950-6989 • FAX (409) 813-1844

**POWER ON.**

## SPECIAL CATEGORIES OF STUDENTS

1. **TSI Restricted student.** A degree-seeking student who has not passed all portions of a state mandated test. Students must enroll and regularly attend at least one developmental class each semester until they satisfy the TSI requirements.
2. **Students with disabilities (special populations).** Students that want to receive academic accommodations for their disabilities should register with the Special Populations Office at least 30 days prior to the beginning of the semester. Students may schedule an appointment with the Special Populations Coordinator by calling (409) 951-5708 or emailing [specialpopulations@lit.edu](mailto:specialpopulations@lit.edu).
3. **Hearing impaired students** may contact the Communications Access Provider by phone at 409-247-5133, email to [mabradley-pier@lit.edu](mailto:mabradley-pier@lit.edu) or using LIT's videophone (VP) at 409-242- 6527.

4. **Bacterial Meningitis Vaccination.** All students under the age of 22 must provide proof of Bacterial Meningitis vaccination no later than 10 days prior to the first class day of the semester. **PROOF OF VACCINATION IS REQUIRED PRIOR TO REGISTRATION**  
Bring vaccination records to the Student Success office located in the Eagles' Nest building.
5. **Students with waivers or exemptions.** Students with waivers or exemptions must submit request forms, required identification and/or requested documentation to the Financial Aid Office in the Eagles' Nest. Requests must be made after registration and **before the first payment deadline.**

<sup>1</sup> If you have not attended for two long semesters, you must re-submit a current application.

\*<sup>2</sup> High school transcript required if student has fewer than 18 SCH.

*Students with 'holds' on their accounts, including financial 'holds', cannot register until 'holds' are removed.*

6. **Auditing a course.** Students who wish to audit a course must register for the course and submit a 'Petition for No Grade' before the deadline identified in the Academic Calendar.
7. **Financial aid applicants.** Students planning to attend a specific semester who have not received notice of financial aid awards via the Self-Service Banner Module **MUST** contact the Cashier's Office prior to the **PAYMENT DEADLINE** for that term. Students who have **NOT** completed all campus-based paperwork required to accompany FAFSA results **MUST** make payment arrangements with the cashier **prior to the first payment deadline.** Students who have not met financial aid academic standards must make payment arrangements **prior to the first payment deadline.**



# HOW TO REGISTER FOR COURSES?

## FIRST TIME STUDENTS

### STEP 1

**Complete an Application for Admission.** An application can be completed online at [www.ApplyTexas.org](http://www.ApplyTexas.org). Submit a high school transcript or GED. If you are under the age of 22, submit documentation that you have received a Bacterial Meningitis Vaccine.

### STEP 2

**Complete the TSI Assessment Test if you plan to complete a degree.** Students should contact the Testing Center (409) 241-9701 to schedule an appointment for testing or locate an alternative testing site at <http://www.actstudent.org/register/centers.html>

### STEP 3

**If applicable, apply for financial aid and/or scholarships.** Complete the Free Application for Federal Student Aid (FAFSA). Forms are available on-line at [www.fafsa.gov](http://www.fafsa.gov). LIT school code is 036273. Students interested in applying for scholarships must complete an application at <http://www.lit.edu/foundation/scholarships/>

### STEP 4

**Contact an academic advisor to schedule an advising appointment.** See Academic Advisors (page 15) for contact information. All advising questions may be directed to [registration@lit.edu](mailto:registration@lit.edu).

### STEP 5

**Register for courses, pay tuition & fees.** Students may register in person or online through [Self Service Banner](#)

Students with 'holds' on their accounts cannot register until 'holds' are removed from their account. See Student Success or Cashiers Office to remove 'holds.' Online students should contact their online advisor to remove TSI holds.

### STEP 6

**Purchase books.** Books may be purchased at the LU Bookstore. Students may also purchase books online. See <http://www.lit.edu/Current-Student.aspx> for online bookstores.

*Students need an ID number and password to register online. Your ID number is your 'T' number listed in your acceptance letter. Your password is your six-digit date of birth.*

## RETURNING

### STEP 1

**Schedule** an advising appointment through **Starfish Early Alert** through **Blackboard** or **MyLIT**. If you have trouble accessing Starfish, please contact [starfish@lit.edu](mailto:starfish@lit.edu) or 409-247-5254.

### STEP 2

Under **My Success Network**, find your **Primary Advisor** under **Your Connections**. Click the arrow and **Schedule**.

### STEP 3

Click **General Advising** and select **Advising/Registration/Class Schedule**. Pick a day and time for your advising appointment that works for you and click **Continue**.

### STEP 4

Review your scheduled appointment. Make sure the information is correct and select **Confirm**.

### STEP 5

During the **Advising Appointment**, you & your **advisor** will complete an **Advising Form** to develop a **schedule** for the semester.

### STEP 6

Before you leave the appointment, you will be **registered** for classes and given a **copy of the schedule**.

Re-print your schedule prior to the first day of class to confirm your schedule.

## TRANSFER STUDENTS

### STEP 1

**Complete an Application for Admission**. An application can be completed online at [www.ApplyTexas.org](http://www.ApplyTexas.org)

Submit an official high school transcript, GED, or official college transcript(s).

If you are under the age of 22, submit documentation to Student Success confirming you have received a Bacterial Meningitis Vaccine.

### STEP 2

**If applicable, apply for Financial Aid and/or scholarships**. Complete the Free Application for Federal Student Aid (FAFSA). Forms are available online at [www.fafsa.gov](http://www.fafsa.gov). The school code is 036273.

Students interested in applying for scholarships must fill out a separate application. Visit <http://www.lit.edu/foundation/scholarships/> for scholarship information.

### STEP 3

Students are encouraged to make an appointment with an academic advisor in **Starfish**, however **NEW LIT** students should contact **Student Services** to make an appointment by emailing [registration@lit.edu](mailto:registration@lit.edu)

See **Academic Advisors** (page 15) for contact information. Develop a schedule for the semester with your **Academic Advisor**.

### STEP 4

**Register for courses, pay tuition & fees**. Students may register in person or online at [https://litssb-prod.lamar.edu:9100/lid b/twbkw-bis.P\\_WWWLogin](https://litssb-prod.lamar.edu:9100/lid b/twbkw-bis.P_WWWLogin). Students with 'holds' on their accounts cannot register until 'holds' are removed from their account. See Student Success or cashier's office to remove 'holds'.

### STEP 5

**Purchase books**. Books may be purchased at the LU Bookstore. Students may also purchase books online. See <http://www.lit.edu/Current-Student.aspx> for online bookstores.



# WHEN TO REGISTER?

# NOW!

## Open Registration

Winter Mini, and Spring 2024 Semesters

All students

November 10, 2023

Online and Phone

## Student Success Hours of Operation

Monday through Friday

8 a.m. – 5 p.m.

Virtual and In-Person Office  
Hours

To access a comprehensive list of course offerings for Winter Mini 2023 and Spring 2024, students can conveniently navigate the [Class Schedule](#) on the LIT website.



## TRANSCRIPTS

**Official transcripts can be mailed or electronically submitted:**

Lamar Institute of Technology  
Attn: Student Success –Records  
P.O. Box 10043 Beaumont, Texas 77710

Electronic submission by institution  
[admissions@lit.edu](mailto:admissions@lit.edu)

## LIT ORIENTATION

### Start STRONG!

Is this your first semester in college? First time at LIT? During orientation, students will learn to navigate the college experience. Exact times will be shared closer to the date via email and the website [www.lit.edu](http://www.lit.edu).

# TITLE IX

Title IX of the Education Amendments of 1972 (Title IX) prohibits sex (gender-based) discrimination and harassment in educational programs and activities at institutions receiving federal financial funding. Students new to LIT are required to complete mandatory training that combines sexual assault and substance abuse prevention education that require students to think about the consequences of their actions. If you have questions about Title IX, contact the Title IX Coordinator at LIT at 409-247-4838 or visit our website <http://www.lit.edu/TitleIX.aspx>.

## EQUAL OPPORTUNITY/DISABILITY STATEMENT

Lamar Institute of Technology is an equal opportunity/affirmative action educational institution and employer. The Americans with Disabilities Act of 1992 and Section 504 of the Rehabilitation Act of 1973 are federal anti-discrimination statutes that provide comprehensive civil rights for persons with disabilities. Among other things, these statutes require that all students with documented disabilities be guaranteed a learning environment that provides for reasonable accommodations for their disabilities. If you believe you have a disability requiring an accommodation, please contact the Special Populations Coordinator at (409) 257-0046 or visit the office located in the Eagles' Nest, room 129.



The **Special Populations** Office helps to foster a supportive and inclusive educational environment by maintaining partnerships with faculty and staff, as well as promoting awareness among all members of the Lamar Institute of Technology community.

The **Special Populations** office is located in the Eagles' Nest Room 129.

### YOU HAVE A DISABILITY?



SCAN TO READ ABOUT  
ACCOMMODATION  
PROCEDURES

### NEED INTERPRETER SERVICES



Hearing impaired students should contact the Communication Access Provider via email at least six weeks in advance so that the Communication Access Provider will have adequate time to locate a qualified interpreter.

SCAN TO EMAIL ABOUT  
INTERPRETER SERVICES

### ARE YOU A VETERAN?



Veterans attending LIT pursuing a certificate or associates degree may receive assistance from the Special Populations Office. Our goal is to provide pertinent information required to all our veteran students.

SCAN TO EMAIL ABOUT  
VETERAN ASSISTANCE

### CONTACT US FOR MORE INFORMATION



YOU HAVE  
MORE QUESTIONS?  
CONTACT OUR SPECIAL  
POPULATIONS OFFICE

# ADVISORS BY PROGRAM

	Advisors	Office	Phone
<b>Student Services</b>			
Associate Vice President for Student Services	Tasha Morales	136EN	(409) 247-5380
Registrar	Andrea Stephenson	112 EN	(409) 951-5733
Manager of Retention and Career Services	Vacant	132 EN	(409) 951-5709
Outreach Recruiter/ Academic Advisor/ Lamar Link	Karina Salgado Estrada	134 EN	(409) 257-0047
Outreach Recruiter/ Academic Advisor	Nadria Moore	126 EN	(409) 247-5152
Outreach Recruiter/Academic Advisor	Hind Masoud	125 EN	(409) 247-5057
Student Success Advisor	Vacant	131 EN	(409) 951-5708
Manager of Admissions and Enrollment	Rebecca Cole	113 EN	(409) 247-0518
Manager of Academic Advising and Retention	Kimberly Sala	121 EN	(409) 951-5709
Coordinator of Special Populations/ Title IX	Jamarcus Corks	129 EN	(409) 257-0046
Assistant Dean, Financial Aid & Compliance	Linda Kornis	142 EN	(409) 839-2022
Communication Access Provider	Monica Bradley-Pier	123 EN	(409) 247-5133
<b>Online Learning</b>			
Online Learning	Angela Clark	112D TC	(409) 981-6817
Advisor for "Fully Online Students"	<a href="mailto:registration@lit.edu">registration@lit.edu</a>		
<b>Allied Health and Sciences Department</b>			
Department Chair	Richard Fruscione	220 MPC	(409) 247-5069
Associate of Science in Biological Sciences	Melanie Daleo	215 MPC	(409) 247-5323
Associate of Science in Health Sciences	Melanie Daleo	215 MPC	(409) 247-5323
Dental Hygiene	Michelle DeMoss	211 MPC	(409) 247-4759
Child Care and Development	Gail Williams	231 MPC	(409) 247-5290
Diagnostic Cardiac Sonography	Lacey Stinebrickner	Gateway	(409) 257-0058
Diagnostic Medical Sonography	Lacey Stinebrickner	Gateway	(409) 257-0058
Health Information Technology	Staci Waldrep	248 MPC	(409) 247-5262
Nursing	LeAnn Chisolm-Springer	216 MPC	(409) 247-5146
Occupational Safety and Health	Peter Whittaker	240 MPC	(409) 247-5283
Pharmacy Technician	Shunetta Lewis	Gateway	(409) 257-0060
Radiologic Technology	Brenda Barrow	232 MPC	(409) 880-8848
Respiratory Care	Stacy Taylor	Gateway	(409) 247-5248
<b>Business Technologies Department</b>			
Department Chair	Tamalla Jones	103C T4	(409) 247-5009
Associate of Arts in Business	Matthew Johnson	103A T4	(409) 247-4982
Accounting Technology	Tamalla Jones	103C T4	(409) 247-5009
Computer Information Systems	Tamalla Jones	103C T4	(409) 247-5009

Cosmetology	A'Timberly Mapp	502 GWTY	(409) 247-5315
Cyber Security and Networking Technology	Susan Joiner	103B T4	(409) 247-5326
Graphic Design	Susannah Dingmon	100B T4	(409) 247-5328
Management and Entrepreneurship	Mathew Johnson	103A T4	(409) 247-4982
Real Estate	Stephen Hudnall	226 TC	(409) 880-8201

### General Education and Developmental Studies

Department Chair	Lauri Arnold- Calder	204 MPC	(409) 839-2050
Associate of Arts in General Studies	Clinton Rawls	102 TA5	(409) 247-5145
Associate of Arts in Teaching	Dr. Diane Johnson	222 TC	(409) 240-9763
English	Brandon Greer	112B TC	(409) 247-8470
Government, History, Math, and Sociology	Christopher Sams		(409) 247-5186

### Public Service and Safety Department

Department Chair	Nicole Mitchell	116A TC	(409) 839-2968
Crime Scene Technician	Nicole Mitchell Trazarra Stelly	116A TC 212 TC	(409) 839-2968 (409) 247-5224
Emergency Management and Homeland Security	Nicole Mitchell Trazarra Stelly	116A TC 212 TC	(409) 839-2968 (409) 247-5224
Emergency Medical Services; EMS Paramedic	Jolene Monse-Thompson Danielle Clary	245 MPC 255 MPC	(409) 247-5090 (409) 880-2967
Fire Protection Technology	John Randall	100 FTG	(409) 839-2967
Police Officer Certification	Michael Nixon	259 MPC	(409) 241-4662
Security Threat Groups	Dennis White Trazarra Stelly	214 TC 212 TC	(409) 880-1713 (409) 247-5224

### Technology Department

Department Chair	Dr. Valerie Worry	204 PATC	(409) 247-5306
Advanced Engine Technology	Pete Matak	104 ITC2	(409) 247-5058
Analyzer Technology	Chelsea Hoke	207 PATC	(409) 247-4936
Computer Drafting Technology	Stanley Spooner	109 T5	(409) 247-5214
Electrical Technology	Dr. Valerie Worry	204 PATC	(409) 247-5306
Engineering	Dr. Valerie Worry	204 PATC	(409) 247-5306
Heating, Ventilation, & Air Conditioning Technology	Darrell Grissom	102 ITC2	(409) 839-2903
Industrial Mechanics Technology	Antonio Menn-Williams	105 ITC2	(409) 247-5072
Instrumentation Technology	Chelsea Hoke	207 PATC	(409) 247-4936
Plumbing Technology	Dr. Valerie Worry	204 PATC	(409) 247-5306
Process Operating Technology	James Robinson	205 PATC	(409) 247-5376
Utility Line Technology	Jimmy Haire	FRC *	(409) 247-4882
Welding Technology – Tommy Williams	Robert Jones	106 ITC1	(409) 247-5004
*Frank Robinson Center Silsbee (FRC) - Silsbee	Leigh Burks	FRC Main Office	(409) 245-8346



# SEEKING FINANCIAL ASSISTANCE?

## TAKE THE RIGHT STEPS



Financial assistance in the form of grants, loans, and/or campus employment is available to qualified students. Initial qualification for awards and/or disbursements will be assessed on financial criteria determined from results of the Free Application for Federal Student Aid (FAFSA) and any required documentation. Continued eligibility is contingent on students' annual renewal of the FAFSA along with individually maintained satisfactory academic performance.

Information regarding programs, policies, rules, regulations, consumer information and eligibility criteria can be obtained from

Lamar Institute of Technology, Office of Student Financial Aid,  
P.O. Box 10043, Beaumont, TX 77710

### Helpful Hints for Successfully Applying:

Complete the Free Application for Federal Student Aid. Better known as the FAFSA, this is the starting point for ALL forms of assistance at LIT.

COMPLETE THE FAFSA EARLY. You may qualify for additional grants! The priority deadline is January 15 for the upcoming academic year.

Apply online at [www.studentaid.gov](http://www.studentaid.gov). Follow instructions carefully and take advantage of helpful hints.

Use Tax Returns, W2s and ALL sources of income to complete the FAFSA.

Retain copies of all documents used to complete the FAFSA. (We may be required to collect proof of income at a later date).

The Financial Aid Office will notify you of additional paperwork required. Students should monitor their LIT email and "self-service" account for notification.

If selected for verification (quality assurance process), you will receive an email to the address you provided on your FAFSA from Inceptia to provide copies of all income sources.

Federal and state grants will be offered in 'auto-accept' status. Amounts will be prorated to correspond with student enrollment level.

**Grants** are monies that the student does not have to pay back.

**Loans** provide assistance that a student must pay back after graduation.

**Work Study** is available for eligible students interested in working on campus.

You DO NOT have to be a full-time student to be considered for aid.

Students interested in loans will need to accept loans on their self-service banner account. First-time borrowers will need to complete entrance counseling.

### How to Use My Financial Aid

Financial aid is designed to HELP with college expenses. Any grants awarded or school certified loans will come to the school and be applied directly to your student account (bill).

Approved Financial Aid will be credited to your LIT student account approximately 3 – 5 days prior to the established payment deadline for a given semester. Financial aid is considered approved if you have been properly admitted, registered for classes, submitted a FAFSA, completed all campus-required forms and documentation, been awarded and accepted all appropriate financial awards.

NOTE: First-time borrowers should remember that the initial disbursement of any loan will be delayed until 30 days after the first class day. Make payment arrangements with Cashier's Office if this is your only source of aid.

Financial aid applicants must also be meeting Satisfactory Academic Progress Standards. To remain academically eligible, a potential recipient must be completing a minimum 67% of all attempted hours and have a GPA of 2.0 or better. Students on Financial Aid Probation must meet conditions of any approved appeal to maintain eligibility. What about Scholarships?

Scholarships are awarded to students who meet specified criteria. A wide variety of scholarships are offered each year to students at LIT. Scholarships are funds that cover a portion of the student's educational expenses. A listing of available scholarship funds is on our website at [www.lit.edu](http://www.lit.edu).

Scholarship funds are administered by the Scholarship Committee and are awarded on the basis of academic

achievement, programs of study, or special skills demonstrated by students. Consideration is given to extra-curricular activities such as leadership positions, career accomplishments, or honors and awards received.

Scholarship applications are available online for each semester. Deadlines are listed on the applications. An academic transcript must be submitted with the scholarship application if a student wishes to be considered for award in the upcoming academic year.

Approved scholarship monies will be credited to your LIT student account approximately 3 – 5 days prior to the established payment deadline for a given semester. A scholarship is considered approved if the award has been accepted by the student and a copy of the acknowledgement (“thank you”) letter that was previously mailed to the appropriate scholarship donor(s) is either turned into the Development Office or uploaded online in the scholarship software.

## DIRECT DEPOSIT

As mandated by the Texas State University System (TSUS.), in an effort to reduce costs and increase efficiency, the use of manual/paper checks has been discontinued.

Students will be required to establish an account and/or provide banking information to LIT in order to satisfy direct deposit requirements.

Paper checks will no longer be used to return funds to students eligible for a refund. Students will be required to receive credit balance refunds and financial aid refunds electronically via Direct Deposit to an established personal checking or savings account. Note: Only after all outstanding balances have been paid will any resulting credit balance be transmitted to a Direct Deposit checking account. Direct Deposit transactions may take 3-5 business days after transmission. Students must contact LIT Cashier’s Office or their banking institution to resolve problems associated with this process.

## PAYING TUITION

Tuition and fees are subject to change based on the Texas State University System, LIT policies, and/or state and federal regulations.

### PAYMENT OF FEES

A student is not registered until all fees are paid in full or the student has been approved for the installment payment plan.

### PAYMENT OPTIONS

In Person the Cashier’s Office is located on the first floor of the Beeson Building. Regular business hours are 8 a.m. until 5 p.m., Monday through Friday.

By Mail send check or money order to the address below. You must include your Student ID number (‘T’ number) on your check or money order. Cashier’s Office, Lamar Institute of Technology  
P.O. Box 10043, Beaumont, TX 77710

Web System Students can pay their tuition and fees by check or credit card online through BANNER Self Service. LIT accepts American Express, VISA, Discover or MasterCard. Students may obtain an account balance(s) by going to the Lamar Institute of Technology homepage at [www.lit.edu](http://www.lit.edu). Click on the link called myLIT. Students should click Continue on Payment Gateway. Follow the instructions to locate your account balance and make payment.

**Warning: Be careful that you select the correct term or semester when you make a tuition payment. Do not pay for multiple terms in oneterm. You must, for example, pay tuition for fall by selecting the fall term. Likewise, you must pay tuition for the summer term by selecting the correct summer term or semester. Failure to correctly select the term and make payment per semester will result in the student being dropped from all classes in one or more semesters or terms.**

## PAYMENT AMOUNTS

Payment in full. Students who have paid all their tuition and fees for a semester will be registered for classes in that semester.

More than 25% of tuition and fees paid. Students who pay more than 25% but less than 100% of their tuition and fees for a semester will be placed on the Installment Payment Plan. A non-refundable service charge of \$20 will be assessed.

Less than 25% of tuition and fees paid. Students who pay less than 25% of their tuition and fees for a semester will be dropped from all classes.

### INSTALLMENT PAYMENT OPTION

Students may enter an installment contract with the institution. Any payments totaling at least 25% of the full balance of the account constitutes an acceptance of an installment contract with the college. Drop and/or withdrawal refunds for students using the installment plan are calculated as a percentage of the total tuition and fees assessed, not as a percentage of any partial payments.

A non-refundable service charge of \$20 is assessed for the installment plan option. A late fee of \$15 will be assessed beginning the first day after an installment due date for each delinquent payment.

Residence Status Tuition is based upon the number of hours for which the student registers and is determined by the student's classification as a Texas resident, a non-resident U.S. citizen or a citizen of another country. Determination of legal residence for tuition purposes is made on the basis of statutes of the State of Texas.

## Financial Obligations

A student who fails to make full payment of tuition and fees, including any incidental fees, by the due date, will be prohibited from registering for classes until full payment is made. A student who fails to make payment prior to the end of the semester may be denied credit for the work done that semester. Also, holds will be placed on academic records so that students cannot obtain transcripts and/or receive grades. All delinquent installment accounts, NSF checks and delinquent short-term loans will be released to a collection agency/credit bureau. All costs of collection are payable by the student to the collection agency. Collection fees shall include a fee of 33 1/3 percent of the original balance due, and loans may include an additional interest charge not to exceed five percent of the balance.

## Insufficient Funds Checks

Checks written for payment of registration fees and returned due to insufficient funds will result in a \$25 check charge plus a \$10 late registration fee or a \$15 installment late penalty. Obligations paid by an insufficient funds check are considered delinquent.

## PAYMENT DEADLINES

Students are responsible for paying tuition and fees prior to the deadline date. Students may obtain account balance information on BANNER Self Service.

### DEADLINES

Winter Mini.....	Dec 12, 2023
Spring, 1st 8-Week, Late Start, 2nd 8-Week.....	Jan 12, 2024
Spring.....	Feb 12, 2024
1st Spring 8-Week.....	Jan 23, 2024
Spring Late Start.....	Feb 22, 2024
2nd Spring 8-Week.....	Mar 25, 2024

## Note to Financial Aid Applicants

Grants and scholarship will be credited to students' accounts 35 days prior to the first class day. Pell grants, other grants, and loans will be prorated according to student enrollment level. Scholarships will require manual adjustment for students enrolled 12th Class Day. Students waiting for adjustments must make payment arrangements with the Cashier's Office prior to the first payment deadline. Short-term, interest-free loans are available for the convenience of financial aid applicants. See the Cashier's Office for additional information.

Withdrawal from the college does not relieve the student of any financial obligations under the Installment Payment Agreement or student loans. These are the student's legal financial commitments. Refunds will be processed in accordance with the published schedule. Withdrawal from the college must be done with an advisor in order to receive a refund. A student seeking reinstatement to the college within the same semester after having withdrawn or been withdrawn shall pay late payment fees. Students on an installment plan must also pay all past due balances at the time of reinstatement.

For refund purposes, the first class day is always the official first class day of the semester. Any student officially withdrawing will receive a refund on Tuition, Laboratory Fees, Student Services Fee, Student Center Fee, Recreational Center Fee, Technology Service Fee, Health Center Fee, and Library Use Fee according to the following schedule:

## Mini Semesters (May and Winter Mini)

Prior to the first class day.....	100% (less \$15 matriculation fee)
During class days: One.....	80%
Two.....	50%
After the second class day, no refunds will be given.	

## Sixteen Week Semester (Fall or Spring Semesters)

Prior to the first class day.....	100% (less \$15 matriculation fee)
During class days:	
One through five.....	80%
Six through ten.....	70%
Eleven through fifteen.....	50%
Sixteen through twenty.....	25%
After the twentieth class day of the semester, no refunds will be given.	

## Twelve Week Semester (Fall and Spring Late Start Semesters)

Prior to the first class day.....	100% (less \$15 matriculation fee)
During class days:	
One through five.....	80%
Six through ten.....	70%
Eleven through fifteen.....	50%
Sixteen through twenty.....	25%
After the twentieth-class day of the semester, no refunds will be given.	

## Eight Week Semesters (Fall 2 & 3 and Spring 2 & 3 Semesters)

Prior to the first-class day..... 100% (Less \$15 matriculation fee)

During class days:

One through three.....80%

Four through six.....50%

After the sixth-class day, no refunds will be given.

## Dropped Courses

Consider carefully the courses you select. Six-Drop Rule - State law prohibits a student from dropping more than six classes in their lifetime. Dropping a class may also affect the financial aid award that you receive. Students, excluding recipients of federal financial aid, who drop courses during the first 12 class days of the fall or spring semester or within the first four days of a summer semester and remain enrolled at LIT, will receive refunds on tuition and fees for that particular course or courses. TSUS policy requires that refunds be deposited directly into a student bank account.

## Matriculation Fee

A matriculation fee of \$15 will be incurred by students who withdraw prior to the first day of class. This \$15 fee will be deducted from refunds.

## Senior Citizen Exemption

Students over the 65 years old are exempted from the payment of TUITION and DESIGNATED TUITION ONLY on a space available basis for a maximum of six (6) semester hours per term. Seniors may also audit classes on a space-available basis. Contact the Student Success Office for more information.

**ARE YOU RECEIVING FINANCIAL AID?**

Remain eligible for funding by meeting this standards:

- ✓ Maintain an academic grade point average of 2.0 or better.
- ✓ Successfully complete at least 67% of all attempted coursework.
- ✓ Finish declared program of study within 150% of total required hours.

The infographic features a blue background with a graduation cap and a large gold coin with a dollar sign on the left. Three red checkmarks are positioned to the left of the three bullet points.

## Online Enrollment

Students enrolled exclusively in online classes are not required to pay the Student Center, Health Center, and Recreational Center fee if a waiver has been requested. The student must apply for the waiver through the LIT Cashier's Office.

## Distance Education Fee

A Distance Education Fee of \$20 per semester credit hour is assessed for online courses.

## PARKING PERMITS

Students parking on campus must purchase a parking permit and display the permit in their vehicle while on campus.

Parking permits must be purchased in the Cashier's Office. Students must provide a license plate number and make of vehicle to purchase a parking permit

Handicap Accessible Parking Permit

Students who need an LIT handicap accessible parking permit should see the Coordinator of Special Populations.

## STUDENT IDs

Students are required to have an ID while on campus. There will be a charge for the replacement of a missing student ID.

# Apply Today!

## The 2024 LIT Scholarship Application is open



**LIT | POWER ON.**





# STARFISH

BY HOBSONS

With Starfish, faculty and staff can form closer connections with students, encourage engagement, provide more timely feedback regarding course performance, and provide opportune information on campus resources. Students can make an appointment with faculty and staff all through the Starfish home page. Students may receive emails from Starfish regarding your course grades, attendance or academic performance. Faculty members record student attendance, raise flags and kudos to express concern or give praise. If you have any questions about Starfish, contact [starfish@lit.edu](mailto:starfish@lit.edu) or 409-247-5254.

Learn more  
here



# TUITIONS & FEES

## Winter Mini 2023 Semester

Hours	Texas Resident Tuition	Non-Texas Resident Tuition	Institutional Service Fee	Student Services Fee	Student Center Fee	Total Texas Resident	Total Non-Texas Resident
1	\$80.00	\$488.00	\$31.00	\$5.00	\$15.00	\$131.00	\$539.00
2	\$160.00	\$976.00	\$62.00	\$10.00	\$15.00	\$247.00	\$1,063.00
3	\$240.00	\$1,464.00	\$93.00	\$15.00	\$15.00	\$363.00	\$1,587.00
4	\$320.00	\$1,952.00	\$124.00	\$20.00	\$15.00	\$479.00	\$2,111.00
5	\$400.00	\$2,440.00	\$155.00	\$25.00	\$15.00	\$595.00	\$2,635.00
6	\$480.00	\$2,928.00	\$186.00	\$30.00	\$15.00	\$711.00	\$3,159.00

## Spring 2024 Semester

Hours	Texas Resident Tuition	Non-Texas Resident Tuition	Institutional Service Fee	Student Services Fee	Student Center Fee	Total Texas Resident	Total Non-Texas Resident
1	\$80.00	\$500.00	\$31.00	\$5.00	\$30.00	\$146.00	\$566.00
2	\$160.00	\$1,000.00	\$62.00	\$10.00	\$30.00	\$262.00	\$1,102.00
3	\$240.00	\$1,500.00	\$93.00	\$15.00	\$30.00	\$378.00	\$1,638.00
4	\$320.00	\$2,000.00	\$124.00	\$20.00	\$30.00	\$494.00	\$2,174.00
5	\$400.00	\$2,500.00	\$155.00	\$25.00	\$30.00	\$610.00	\$2,710.00
6	\$480.00	\$3,000.00	\$186.00	\$30.00	\$30.00	\$726.00	\$3,246.00
7	\$560.00	\$3,500.00	\$217.00	\$35.00	\$30.00	\$842.00	\$3,782.00
8	\$640.00	\$4,000.00	\$248.00	\$40.00	\$30.00	\$958.00	\$4,318.00
9	\$720.00	\$4,500.00	\$279.00	\$45.00	\$30.00	\$1,074.00	\$4,854.00
10	\$800.00	\$5,000.00	\$310.00	\$50.00	\$30.00	\$1,190.00	\$5,390.00
11	\$880.00	\$5,500.00	\$341.00	\$55.00	\$30.00	\$1,306.00	\$5,926.00
12	\$960.00	\$6,000.00	\$372.00	\$60.00	\$30.00	\$1,422.00	\$6,462.00
13	\$1,040.00	\$6,500.00	\$403.00	\$65.00	\$30.00	\$1,538.00	\$6,998.00
14	\$1,120.00	\$7,000.00	\$434.00	\$70.00	\$30.00	\$1,654.00	\$7,534.00
15	\$1,200.00	\$7,500.00	\$465.00	\$75.00	\$30.00	\$1,770.00	\$8,070.00
16	\$1,280.00	\$8,000.00	\$496.00	\$80.00	\$30.00	\$1,886.00	\$8,606.00
17	\$1,360.00	\$8,500.00	\$527.00	\$85.00	\$30.00	\$2,002.00	\$9,142.00
18	\$1,440.00	\$9,000.00	\$558.00	\$90.00	\$30.00	\$2,118.00	\$9,678.00
19	\$1,520.00	\$9,500.00	\$589.00	\$95.00	\$30.00	\$2,234.00	\$10,214.00
20	\$1,600.00	\$10,000.00	\$620.00	\$100.00	\$30.00	\$2,350.00	\$10,750.00

*Don't forget... The bacterial meningitis vaccine is required for new students under the age of 22!*

**PAY TUITION**

STUDENTS WHO HAVE NOT PAID THEIR TUITION  
WILL BE DROPPED FROM CLASSES FOR NON-PAYMENT  
(AFTER 5 P.M.) ON THE DATES BELOW.

SEMESTER	DROPPED FOR NON-PAYMENT DATE
Winter Mini 2023	December 2, 2023
Spring 2024	January 12, 2024 February 12, 2024
1 <sup>st</sup> Spring 8-Week 2024	January 12, 2024 January 23, 2024
Spring Late Start 2024	February 22, 2024
2 <sup>nd</sup> Spring 8-Week 2024	March 25, 2024

*Don't forget...The bacterial meningitis vaccine is required for new students under the age of 22!*

# SEMESTER OPTIONS

Students have an opportunity to learn by selecting from different types of instruction and different semester lengths. Pick the semester that works best for YOU!

## Traditional Semester (16 Weeks) January 16 – May 1, 2024

Traditional instruction occurs in a classroom setting. Students attend class 2-3 times per week. Classroom lectures, demonstrations, and homework assignments are common in this type of class.

## Online and Hybrid Courses

The class is taught online or through a combination of classroom and online instruction. Students *must* log into the Blackboard course and communicate with the instructor before the end of the first week of class. Some online courses may require additional academic resources. Please contact the course instructor for a list of course resources and requirements. Students should have good computer skills and be very self-disciplined to be successful in online courses.

## 8-Week Semesters

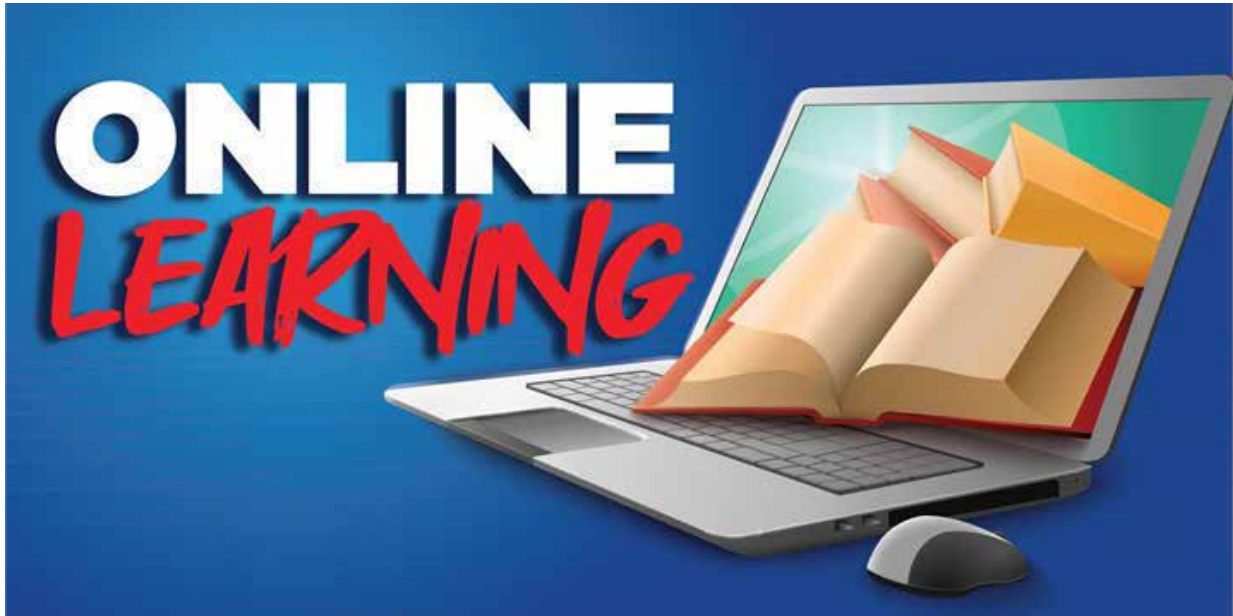
January 16 – March 8, 2024 and March 18 – May 1, 2024

(Fall 2 and Fall 3 Semesters)

Some classes are taught during a short, intensive eight-week semester. The class meets Monday through Thursday for eight weeks or in a hybrid format. These classes ***require students to attend class up to four times per week***. To be successful, students must be disciplined about attending class and completing assignments. Students should be comfortable using a computer.

## Late Start Semester (12 Weeks) February 12 – May 1, 2024

Several classes are scheduled to begin one month after the first day of class for the semester. Classes scheduled in the 'Late Start' semester will meet one, two or three days per week for approximately 12 weeks.



**Online Learning (OL)** provides an environment for students to expand their learning experience beyond a traditional face to face classroom environment. Courses completed online allow students to attend class anytime, from anywhere, through Internet access and email. Many online courses will require special software or proctoring agreements for labs and/or exams to provide an in-depth and user-friendly experience for learners.

Online learning mirrors the traditional classroom expectations by having discussion boards for peer interactions, assignments with due dates and other course deadlines to complete in a virtual setting.

## PROGRAMS OFFERED ONLINE

LIT currently offers 15 degree and certificate programs that 90% or more of the program can be completed online. Twelve of those fifteen programs are 100% online and marked with an asterisk(\*).

- **Associate of Arts in General Business\***
- **Associate of Applied Science in Accounting**
- **Certificate in Accounting\***
- **Associate of Arts Management Development**
- **Certificate in Management Development\***
- **Associate of Applied Science in Real Estate\***
- **Certificate in Real Estate\***
- **Associate of Arts in General Education\***
- **Associate of Arts in Teaching\***
- **Associate of Applied Science in Health Information Technology\***
- **Certificate in Health Informatics\***



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- **Certificate in Medical Coding\***
  - **Associate of Science in Criminal Justice\***
  - **Associate of Applied Science in Emergency Management and Homeland Security**
  - **Certificate in Emergency Management and Homeland Security\***

## Online Academic Advisors

Online students are provided with an academic advisor from their department/program of study just like face-to-face students. This individual will serve as a primary point of contact for facilitating a positive LIT Online Campus experience. Advising can be completed virtually or face to face. Upon acceptance into a program, please contact an Academic Advisor by email at [registration@lit.edu](mailto:registration@lit.edu).

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## Frequently Asked Questions...

**What skills are necessary?** If you believe you are a good candidate for online learning and want to take an online class, visit “Is Distance Learning Right for me?” at <https://www.lit.edu/online-learning/online-orientation/is-distance-learning-right-for-me>. Take the self-evaluation and learn about the skills, traits, and tips necessary for success as an online student.

### **What are the minimum computer requirements to take an online course?**

External Hardware: Keyboard, Mouse, Web Camera (We suggest you use the embedded web camera in your laptop or any standard web cam purchased and manufactured within the last 5 years.), Microphone, Speakers/Headset, Web Browsers (Any of the following): Chrome ([latest Chrome version](#)) MS Edge ([latest MS Edge version](#)), Firefox ([latest Firefox version](#)), or Safari ([latest Safari version](#)) - For macOS, iOS, or iPadOS only. Additional System requirements for the Learning Management system Blackboard can be found at the following websites: [Blackboard Learn System Requirement](#) and [Blackboard Collaborate Ultra System Requirement](#)

### **What is the difference between a Hybrid Course and an Online Course?**

Instruction for a hybrid course is offered both online and on campus. The individual course syllabus will specify the campus requirement. The course may require a weekly campus visit or may have an alternative schedule (e.g., once a month). An online course is offered completely online. A completely

online course may still require a visit to a certified testing center within your geographical location.

**Do I get the same credit for an online course? Will an online course transfer?** Yes. The credit is the same for an online course as the credit for a class in which the student meets on campus. Online courses transfer the same as classroom sections.

**Does an online course cost more?** A Distance Education Fee of \$20 per semester credit hour is assessed for online courses. Students registered for online courses only are not required to pay the Student Center Fee, Health Center Fee and Recreational Center Fee if a waiver has been requested at the Cashier's Office before the last day to drop or withdrawal. Other fees are required by the Board of Regents or state statute and cannot be waived.

**Does an online course take as much time as a classroom course?** The same information is taught in both types of classes. You should expect to spend as much time or more in an online course.

**How long do I have to complete an online course?** Online courses must be completed by the end of the semester, the same as an on- campus course.

**How do I register for classes through Self- Serve Banner if there is a “hold” on my account?** You will need to contact your assigned academic advisor. If you do not have an assigned academic advisor, send an email to [registration@lit.edu](mailto:registration@lit.edu).

**Does LIT have WiFi?** LIT has WiFi! There are several ‘hot’ spots on campus that LIT students can access the internet. Students may access WiFi in all of our buildings and our Eagles’ Nest parking lot.

**Where can I turn for help with my online courses?** Don’t be afraid to ask for help. Always contact your instructor first. Your instructor can assist you directly or suggest additional assistance. Additional support contact information follows:

**Blackboard Support:** contact the Blackboard Help Desk at 936-294-4395 or [Lit-BBsupport@lit.edu](mailto:Lit-BBsupport@lit.edu).

**Campus technology** (myLIT, MS Office 365 support): contact the LIT Helpdesk [helpdesk@lit.edu](mailto:helpdesk@lit.edu), 409- 839-2074, 1-800-880-8321.







# Apply Today!

## The 2024 LIT Scholarship Application is open



**LIT** LAMAR INSTITUTE  
OF TECHNOLOGY

**POWER ON.**

Additional applications available after submitting General Scholarship Application:

- Edmund P. Kuempel Scholarship
- Smith-Hutson Scholarship

Tips:

- Easily access Scholarship Portal via myLIT
- Check regularly for award offers
- Pay close attention to deadlines

## Office of Workforce & Continuing Education

Department Course Dates/Times/Tuition may change without notice.

For the most up to date information visit:

[workforcetraining.lit.edu](http://workforcetraining.lit.edu)

### American Heart Association CPR

Course Title	Course Number	Days	Start Date	End Date	Time	Building	Hours	Cost
Healthcare Provider – Basic Life Support	HP CPR	F	12/08/2023	12/08/2023	1:00 - 5:00PM	MPC 255	4	\$50
Healthcare Provider – Basic Life Support	HP CPR	F	1/12/2024	1/12/2024	1:00 - 5:00PM	MPC 255	4	\$50
Healthcare Provider – Basic Life Support	HP CPR	F	2/9/2024	2/09/2024	1:00 - 5:00PM	MPC 255	4	\$50
Healthcare Provider – Basic Life Support	HP CPR	F	3/08/2024	3/08/2024	1:00 - 5:00PM	MPC 255	4	\$50
Healthcare Provider – Basic Life Support	HP CPR	F	4/12/2024	4/12/2024	1:00 - 5:00PM	MPC 255	4	\$50
Healthcare Provider - Basic Life Support	HP CPR	F	5/10/2024	5/10/2024	1:00 - 5:00PM	MPC 255	4	\$50
Heartsaver First Aid CPR AED	EMSP 1026	F	12/15/2023	12/15/2023	8:00AM - 5:00PM	MPC 255	8	\$10
Heartsaver First Aid CPR AED	EMSP 1026	F	1/19/2024	1/19/2024	8:00AM - 5:00PM	MPC 255	8	\$10
Heartsaver First Aid CPR AED	EMSP 1026	F	2/16/2024	2/16/2024	8:00AM - 5:00PM	MPC 255	8	\$10
Heartsaver First Aid CPR AED	EMSP 1026	F	3/15/2024	3/15/2024	8:00 AM - 5:00PM	MPC 255	8	\$10
Heartsaver First Aid CPR AED	EMSP 1026	F	4/19/2024	4/19/2024	8:00AM - 5:00PM	MPC 255	8	\$10
Heartsaver First Aid CPR AED	EMSP 1026	F	5/17/2024	5/17/2024	8:00AM - 5:00PM	MPC 255	8	\$10
Re-Certification Healthcare Provider Course	CPRRC	F	1/26/2024	1/26/2024	8:00 - 10:00AM	MPC 255	2	\$30
Re-Certification Healthcare Provider Course	CPRRC	F	2/23/2024	2/23/2024	8:00 - 10:00AM	MPC 255	2	\$30
Re-Certification Healthcare Provider Course	CPRRC	F	3/29/2024	3/29/2024	8:00 - 10:00AM	MPC 255	2	\$30
Re-Certification Healthcare Provider Course	CPRRC	F	4/26/2024	4/26/2024	8:00 - 10:00AM	MPC 255	2	\$30
Re-Certification Healthcare Provider Course	CPRRC	F	5/24/2024	5/24/2024	8:00 - 10:00AM	MPC 255	2	\$30
Re-Certification AHA Instructors Course	CPRIRC	F	1/26/2024	1/26/2024	10:00AM - 12PM	MPC 255	2	\$30
Re-Certification AHA Instructors Course	CPRIRC	F	2/23/2024	2/23/2024	10:00AM - 12PM	MPC 255	2	\$30
Re-Certification AHA Instructors Course	CPRIRC	F	3/29/2024	3/29/2024	10:00AM - 12PM	MPC 255	2	\$30
Re-Certification AHA Instructors Course	CPRIRC	F	4/26/2024	4/28/2023	10:00AM - 12PM	MPC 255	2	\$30
Re-Certification AHA Instructors Course	CPRIRC	F	5/24/2024	5/24/2024	10:00AM - 12PM	MPC 255	2	\$30
Skills Testing	CPRST	F	1/26/2024	1/26/2024	8:00 - 10:00AM	MPC 255	2	\$25
Skills Testing	CPRST	F	2/23/2024	2/23/2024	8:00 - 10:00AM	MPC 255	2	\$25
Skills Testing	CPRST	F	3/29/2024	3/29/2024	8:00 - 10:00AM	MPC 255	2	\$25
Skills Testing	CPRST	F	4/26/2024	4/26/2024	8:00 - 10:00AM	MPC 255	2	\$25
Skills Testing	CPRST	F	5/24/2024	5/24/2024	8:00 - 10:00AM	MPC 255	2	\$25
Phlebotomy Technician	PLAB 1023	M & W	1/22/2024	5/29/2024	5:30 - 8:30PM	T4-104	96	\$1,100
Clinical Medical Assistant	MDCA 1021	T & TH	1/23/2024	7/02/2024	5:30 - 8:30PM	T4-104	294	\$2,000
Medication Aide Program	NURA 1013	W & TH	1/24/2024	6/27/2024	6:00 - 9:00PM	MPC 107	133	\$1,080
Medication Aide Update	NURA 1041	F	1/12/2024	1/12/2024	9:00AM - 5:00PM	GTWY	7	\$60
Medication Aide Update	NURA 1041	F	3/1/2024	3/1/2024	9:00AM - 5:00PM	GTWY	7	\$60
Medication Aide Update	NURA 1041	F	5/03/2024	5/03/2024	9:00AM - 5:00PM	GTWY	7	\$60
40 Hr. Industrial Radiation Safety Training	IRAD1091	M-F	4/8/2024	4/12/2024	8:00AM – 5:00PM	T4 104	40	\$375
24HR HazWOPER	EPCT1052HW	T/W/TH	4/23/2024	4/25/2024	8:00AM – 5:00PM	T4 104	24	\$180



Technology								
AutoCAD Basic	DFTG 1014	Sa	01/22/2024	02/12/2024	9:00AM - 5:00PM	T5 107	30	\$440
AutoCAD Intermediate	DFTG 1050	Sa	02/17/2024	03/09/2024	9:00AM - 5:00PM	T5 107	30	\$400
3D AutoCAD	DFTG 2004	Sa	03/23/2024	04/13/2024	9:00AM - 5:00PM	T5 107	30	\$450
Cherry Picker (Aerial Lift) Training	OSHT 1011	Sa	01/13/2024	01/13/2024	9:00AM - 5:00PM	ITL	7	\$35
Cherry Picker (Aerial Lift) Training	OSHT 1011	Sa	February	TBD	9:00AM - 5:00PM	ITL	7	\$35
Cherry Picker (Aerial Lift) Training	OSHT 1011	Sa	March	TBD	9:00AM - 5:00PM	ITL	7	\$35
Cherry Picker (Aerial Lift) Training	OSHT 1011	Sa	April	TBD	9:00AM - 5:00PM	ITL	7	\$35
Cherry Picker (Aerial Lift) Training	OSHT 1011	Sa	May	TBD	9:00AM - 5:00PM	ITL	7	\$35
Cherry Picker (Aerial Lift) Training	OSHT 1011	Sa	June	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training	CNSE 1003	Sa	January	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training	CNSE 1003	Sa	February	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training	CNSE 1003	Sa	March	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training	CNSE 1003	Sa	April	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training	CNSE 1003	Sa	May	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training	CNSE 1003	Sa	June	TBD	9:00AM - 5:00PM	ITL	7	\$35
Extendable Boom Forklift Training	CNSE 1003	Sa	January	TBD	9:00AM - 5:00PM	ITL	7	\$35
Extendable Boom Forklift Training	CNSE 1003	Sa	February	TBD	9:00AM - 5:00PM	ITL	7	\$35
Extendable Boom Forklift Training	CNSE 1003	Sa	March	TBD	9:00AM - 5:00PM	ITL	7	\$35
Extendable Boom Forklift Training	CNSE 1003	Sa	April	TBD	9:00AM - 5:00PM	ITL	7	\$35
Extendable Boom Forklift Training	CNSE 1003	Sa	May	TBD	9:00AM - 5:00PM	ITL	7	\$35
Extendable Boom Forklift Training	CNSE 1003	Sa	June	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training (Spanish)	CNSE 1003	Sun	January	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training (Spanish)	CNSE 1003	Sun	February	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training (Spanish)	CNSE 1003	Sun	March	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training (Spanish)	CNSE 1003	Sun	April	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training (Spanish)	CNSE 1003	Sun	May	TBD	9:00AM - 5:00PM	ITL	7	\$35
Forklift Training (Spanish)	CNSE 1003	Sun	June	TBD	9:00AM - 5:00PM	ITL	7	\$35
Professional Truck Driving Academy (1105 Laurel Ave Beaumont TX 77701) # 409-257-0070								
Class "A" Commercials Driver's License Day Class	CVOP 1013 & 1040	M - F	12/12/2023	02/05/2024	8:00AM - 5:00PM	Laurel	240	\$3,500
Class "A" Commercials Driver's License Day Class	CVOP 1013 & 1040	M - F	02/12/2024	03/27/2024	8:00AM - 5:00PM	Laurel	240	\$3,500
Class "A" Commercials Driver's License Day Class	CVOP 1013 & 1040	M - F	04/01/2024	05/10/2024	8:00AM - 5:00PM	Laurel	240	\$3,500
Class "A" Commercials Driver's License Day Class	CVOP 1013 & 1040	M - F	05/13/2024	06/25/2024	8:00AM - 5:00PM	Laurel	240	\$3,500
Class "A" Commercials Driver's License Day Class	CVOP 1013 & 1040	M - F	07/01/2024	08/12/2024	8:00AM - 5:00PM	Laurel	240	\$3,500
Class "A" Commercials Driver's License Day Class	CVOP 1013 & 1040	M - F	08/19/2024	09/30/2024	8:00AM - 5:00PM	Laurel	240	\$3,500
Class "A" Commercials Driver's License Night Class	CVOP 1013 & 1040	M - Th	01/16/202	03/11/2024	5:00PM - 9:00PM	Laurel	128	\$3,500
Class "A" Commercials Driver's License Night Class	CVOP 1013 & 1040	M - Th	03/18/2024	05/09/2024	5:00PM - 9:00PM	Laurel	128	\$3,500
Class "A" Commercials Driver's License Night Class	CVOP 1013 & 1040	M - Th	05/13/2024	07/10/2024	5:00PM - 9:00PM	Laurel	128	\$3,500
Class "A" Commercials Driver's License	CVOP 1013 &	M - Th	07/15/20/4	09/09/2024	5:00PM -	Laurel	128	\$3,500

Class "B" Commercial Driver's License	CVOP 1011	M – Th	01/08/2024	01/29/2024	5:00PM-9:00PM	Laurel	48	\$2,000	
Class "B" Commercial Driver's License	CVOP 1011	M – Th	02/05/2024	07/07/2023 02/22/2024	5:00PM-9:00PM	Laurel	48	\$2,000	
Class "B" Commercial Driver's License	CVOP 1011	M – Tu	07/17/2023 02/26/2024	08/04/2023 03/19/2024	5:00PM-9:00PM	Laurel	48	\$2,000	
Class "B" Commercial Driver's License	CVOP 1011	M – Th	08/14/2023 03/25/2024	09/01/2023 04/11/2024	5:00PM-9:00PM	Laurel	48	\$2,000	
Class "B" Commercial Driver's License	CVOP 1011	M – Th	09/11/2023 04/15/2024	09/29/2023 05/02/2024	5:00PM-9:00PM	Laurel	48	\$2,000	
Class "B" Commercial Driver's License	CVOP 1011	M – Th	10/09/2023 05/06/2024	10/27/2023 06/23/2024	5:00PM-9:00PM	Laurel	48	\$2,000	
Class "B" Commercial Driver's License	CVOP 1011	M – Th	11/06/2023 06/03/2024	11/28/2023 06/27/2024	5:00PM-9:00PM	Laurel	48	\$2,000	
Class "B" Commercial Driver's License	CVOP 1011	M – Th	11/19/2023 07/01/2024	12/13/2023 07/22/2024	5:00PM-9:00PM	Laurel	48	\$2,000	
Class B Commercial Driver's License	CVOP1011	M-Th	07/29/2024	08/15/2024	5:00pm-9:00pm	Laurel	45	2000	
Class B Commercial Driver's License	CVOP1011	M-Th	08/19/2024	09/09/2024	5:00pm-9:00pm	Laurel	45	2000	
School Bus	CVOP1011	M-F	01/08/2024	01/26/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	01/29/2024	02/16/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	02/19/2024	03/08/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	03/11/2024	03/29/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	04/01/2024	04/19/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	04/22/2024	05/10/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	05/13/2024	05/31/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	06/03/2024	06/21/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	06/24/2024	07/29/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	07/22/2024	08/09/2024	9:00am-1:00pm	Laurel	60	2500	
School Bus	CVOP1011	M-F	08/12/2024	08/30/2024	9:00am-1:00pm	Laurel	60	2500	
Commercial Driver's License Refresher	CVOP 2000	Call for dates and times. 409-409-257-0070						10	\$1,000
Advanced CDL Refresher	CVOP 2033	Call for dates and times. 409-257-0070						60	\$2,000

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*Dates & fees are subject to change without notice.*

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*You may register online,*

*or come by the*

*Workforce and Continuing Education Department*

**Physical Address:** 855 E. Lavaca St., Technology Center Bldg., Room 110 Mailing Address: PO Box 10043, Beaumont, TX 77710

**Phone:** 409-880-8114, 1-866-872-4682 **Fax:** 409-839-2910

**email:** [workforcetraining@lit.edu](mailto:workforcetraining@lit.edu) or go to [www.lit.edu](http://www.lit.edu); click on

***Programs > Workforce Training and Continuing Education***

### Continuing Education Registration Procedure:

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**In person:** Visit **855 East Lavaca, Technology Center Bldg. Room 110**, between 8 a.m. and 5 p.m., Monday through Friday. Complete the on-line application in our office. You will be sent to the Cashier’s Office (Beeson Bldg. 1st floor) to make your cash or check payment.

Your **Social Security number must be included** on the enrollment form. Your registration will not be complete until all fees are paid.

### **Continuing Education Refund Policy:**

Registration fees will be refunded in full for face to face courses (except notebooks and/or materials’ cost) when the class is:

- canceled by our office
- student withdraws before the first class meeting date

### Online Courses

Full refunds will only be granted to those students who have not logged into the course and have notified LIT of their cancellation intent within 24hrs of registration.

Refunds are processed one to two weeks after the cancelation notice is received. If the payment is made by credit card, it will be refunded to the credit

card. Payments made by cash, checks, or money orders will be refunded by check. There are no partial refunds.

**Truck Driving Academy Refund Policy:**

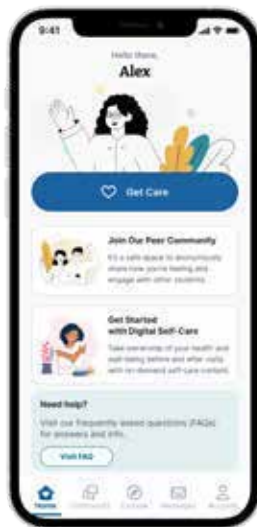
A student who registers and pays for any (CVOP) course must drop the course 24 hours before the course starts to be entitled to a refund. A student who withdraws from the program or does not maintain a minimum overall score of 70 points in the classroom course (CVOP 1013), will not be eligible to begin the driving portion of the course (CVOP 1040) and will only be eligible to receive a refund for the second portion of the course (not to exceed \$2,100) if the course fee was already paid in full.

Online Truck Driving Academy Course will not be refunded.

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# TSI ASSESSMENT EXEMPTIONS

## Reading:

English Composition I  
English Composition II  
English (World Literature)  
English (American Literature)  
English (African-American, Asian Literature)  
History (Freshman or sophomore level)  
Political Science (American Government)  
Psychology (Child Psychology) Psychology  
(General Psychology) Psychology (Adult  
Development &  
Aging Psychology)

## Writing:

English Composition I  
English Composition II

## Mathematics:

Math 1332 (Contemporary Mathematics)  
Math 1314 (College Algebra)  
Math 1316 (Plane Trigonometry)  
Grade of "C" or better in a more advanced mathematics course  
for which either of the above are prerequisites



## TSI Exempt Classes

The courses listed on this page will exempt a student from TSI requirements.

If a student successfully completed one of the college credit courses in a category on this page, they are exempt from the TSI requirements for that category



## OTHER TSI EXEMPTIONS

- A student who transfers from any public Texas institution of higher education with completed requirements for Texas Success Initiative (TSI). Transcripts must be evaluated.
- A student who is serving on active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States and has been serving for at least three years preceding enrollment. Documentation is required.
- A student who, on or after August 1, 1990, was honorably discharged, retired, or released from active duty as a member of the armed forces of the United States or the Texas National Guard, or service as a member of a reserve component of the armed forces of the United States.
- Students not seeking a degree.
- ACT administered prior to February 15, 2023: composite score of 23 with a minimum of 19 on the English test shall be exempt for both the reading and writing sections of the TSI Assessment, and/or 19 on the mathematics test shall be exempt for the mathematics section of the TSI Assessment;
- ACT administered on or after February 15, 2023: a combined score of 40 on the English and Reading (E+R) tests shall be exempt for both reading and writing or ELAR sections of the TSI Assessment. A score of 22 on the mathematics test shall be exempt for the mathematics section of the TSI Assessment. There is no composite score.
- The use of scores from both the ACT administered prior to February 15, 2023, and the ACT administered after February 15, 2023, is allowable, as long as the benchmarks set forth in clause (ii) of this subparagraph are met.
- SAT on or after March 5, 2016, evidenced-based reading and writing (EBRW) score of a minimum of 480 shall exempt for both reading and writing sections of the TSI Assessment, and/or 530 on the mathematics test shall be exempt for the mathematics section of the TSI Assessment. Scores are valid for five years.
- Rules related to the Texas Education Code (TEC), Section 28.014, College Preparatory Course (CPC), Rule 4.54 Exemptions, Exceptions, and Waivers: A student who successfully completes a college preparatory course under Texas Education Code 28.014 is exempt for a period of 24 months from the date of high school graduation with respect to the content area of the course. The student must enroll in the student's first college-level course in the exempted content area in the student's first year of enrollment in an institution of higher education (We highly recommend the first semester). This exemption applies only at the institution of higher education that partners with the school district in which the student is enrolled to provide the course. Additionally, an institution of higher education may enter into a Memorandum of Understanding with a partnering institution of higher education to accept the exemption for the college preparatory course.

# DEVELOPMENTAL EDUCATION GUIDELINES

<b>MATH 1332 – Contemporary Math</b>		
<b>Assessment Score</b>		<b>Enroll in:</b>
<b>TSI</b>	350 or higher	MATH 1332 <i>(TSI Complete-Math)</i>
<b>TSIA2</b>	950 or higher <b>or</b> < 950 with 6 or higher in diagnostic	
<b>TSI</b>	336-349 <b>or</b> 335 with ABE of 5 or 6	MATH 1332 & TMTH 0232 <b>or</b> TMTH 0374 & TMTH 0174
<b>TSIA2</b>	936-949 with diagnostic < 6	
<b>TSI</b>	335 or below & ABE <5	TMTH 0374 & TMTH 0174
<b>TSIA2</b>	935 or below	
<b>MATH 1314 – College Algebra</b>		
<b>Assessment Score</b>		<b>Enroll in:</b>
<b>TSI</b>	350 or higher	MATH 1314 <i>(TSI Complete-Math)</i>
<b>TSIA2</b>	950 or higher <b>or</b> < 950 with 6 or higher in diagnostic	
<b>TSI</b>	336-349 <b>or</b> 335 with ABE of 5-6	MATH 1314 & TMTH 0214 <b>or</b> TMTH 0375 & TMTH 0165
<b>TSIA2</b>	936-949 with diagnostic < 6	
<b>TSI</b>	335 or below & ABE <5	TMTH 0375 & TMTH 0165
<b>TSIA2</b>	935 or below	
<b>ENGL 1301 – Composition I</b>		
<b>Assessment Score</b>		<b>Enroll in:</b>
<b>TSI</b>	Reading 351-390 & Writing >340 with 4 or higher on essay <b>or</b> Reading 351-390 & Writing <340 with 5 or higher on essay	ENGL 1301 <i>(TSI Complete Reading and Writing)</i>
<b>TSIA2</b>	CRC 945-990 & Essay of 5-8 <b>or</b> CRC 910-944 & diagnostic 5-6 & essay 5-8	
<b>TSI</b>	Reading 340-350 & Writing 339 or less & ABE >5 & <4 on essay	ENGL 1301 & INRW 0301 <b>or</b> INRW 0373 & INRW 0173
<b>TSIA2</b>	CRC >910 & diagnostic 4-6 & 4-8 on essay	
<b>TSI</b>	Reading 339 or less <b>or</b> Writing 339 or less & ABE <4 & 4 or lower on essay	INRW 0373 & INRW 0173
<b>TSIA2</b>	CRC 910-944 & diagnostic 1-3 & no essay	

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